



ASTI-FM 03-10
REV 4/ 9 MAR 2022

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity: Shopping (b)	
Deadline of Submission of Bids: Apr-04-2022, 2:00 PM	
RFQ No: 22-03-3788	Date: 2022-03-29
PR No: GAA-22-03-13294	Date: 2022-03-02

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

Bayani Benjamin R. Lara

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Compact Charger for Rechargeable AA Battery</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of seven (7) units of Compact Charger for Rechargeable AA Battery</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The procurement of the item is for general office use.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. charges: 4 pcs AA Batteries</p> <p>2.2. comes with free 4 pcs AA Batteries</p> <p>2.3. Easy-to-read LED Displays charging status: RED = Charging, GREEN = Good to go</p> <p>2.4. "Bad Battery" indicator light</p> <p>2.5. Overcharge protection limits battery damage from overcharging</p> <p>2.6. Automatic safety shut-off when charge is complete</p> <p>2.7. Able to charge AA and/or AAA NIMH rechargeable batteries in 5 hours (approximately).</p> <p>3. DELIVERY</p> <p>3.1. Delivery shall be made by the Supplier within 15 calendar days upon issuance of NTP</p>	7	unit	2,600	18,200.00
2	<p>Compact Charger for Rechargeable AAA Battery</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders</p>	6	unit	2,700	16,200.00

	<p>for the supply and delivery of six (6) units of Compact Charger for Rechargeable AAA Battery</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The procurement of the item is for general office use.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. charges: 4 pcs AAA Batteries</p> <p>2.2. comes with free 4 pcs AAA Batteries</p> <p>2.3. Easy-to-read LED Displays charging status: RED = Charging, GREEN = Good to go</p> <p>2.4. "Bad Battery" indicator light</p> <p>2.5. Overcharge protection limits battery damage from overcharging</p> <p>2.6. Automatic safety shut-off when charge is complete</p> <p>2.7. Able to charge AA and/or AAA NiMH rechargeable batteries in 5 hours (approximately).</p> <p>3. DELIVERY</p> <p>3.1. Delivery shall be made by the Supplier within 15 calendar days upon issuance of NTP</p>				
3	<p>Battery, AA, Rechargeable</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of thirty-two (32) packs of Battery, AA, Rechargeable</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The procurement of the item is for general office use.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Classification: Rechargeable</p> <p>2.2. Chemical System: Nickel-Metal Hydride (NiMH)</p> <p>2.3. Designation: ANSI-1.2H2 IEC-HR6</p> <p>2.4. Nominal Voltage: 1.2 Volts</p> <p>2.5. Rated Capacity: 2300 mAh at 21°C (70°F) Based on 460 mA (0.2C) discharge rate</p> <p>2.6. Typical Weight: 28 grams (0.99 oz.)</p> <p>2.7 Typical Volume: 8.3 cubic centimeters (0.5 cubic inch)</p> <p>2.8. Terminals: Flat Contact</p> <p>2.9. Jacket: Plastic</p> <p>2.10. 4pcs per pack</p> <p>3. DELIVERY</p> <p>3.1. Delivery shall be made by the Supplier within 15 calendar days upon issuance of NTP</p>	32	pack	1,100	35,200.00
4	<p>Battery, AAA, Rechargeable</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of twenty-three (23) packs of Battery, AAA, Rechargeable</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The procurement of the item is for general office use.</p>	23	pack	1,800	41,400.00

	<p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Classification: Rechargeable</p> <p>2.2. Chemical System: Nickel-Metal Hydride (NiMH)</p> <p>2.3. Designation: ANSI-1.2H1 IEC- HR03</p> <p>2.4. Nominal Voltage: 1.2 Volts</p> <p>2.5. Rated Capacity: 700 mAh at 21°C (70°F) Based on 140 mA (0.2C) discharge rate</p> <p>2.6. Typical Weight: 11 grams (0.39 oz.)</p> <p>2.7. Typical Volume: 3.8 cubic centimeters (0.2 cubic inch)</p> <p>2.8. Terminals: Flat Contact.</p> <p>2.9. Jacket: Plastic</p> <p>2.10. 4pcs per pack</p> <p>3. DELIVERY</p> <p>3.1. Delivery shall be made by the Supplier within 15 calendar days upon issuance of NTP</p>				
5	<p>Whiteboard with aluminum frame, 3x5ft</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) piece of Whiteboard with aluminum frame.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The procurement of the item is for general office use.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. High Quality Aluminum Frame</p> <p>2.2. with Eraser Tray</p> <p>2.3. with Safety Protective Corners</p> <p>2.4. with Hook Holder</p> <p>2.5. Dimension (H x W): 3ft x 5ft</p> <p>3. DELIVERY</p> <p>3.1. Delivery shall be made by the Supplier within 15 calendar days upon issuance of NTP</p>	1	pc	5,000	5,000.00
6	<p>Desktop Label Printer</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) unit of Desktop Label Printer.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The procurement of the item is for general office use.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Basic Specs</p> <p>2.1.1 LCD Display</p> <p>2.1.2 Keyboard: QWERTY</p> <p>2.1.3 Media Type: TZE Tape</p> <p>2.1.4 Available tape widths: 3.5, 6, 9, 12mm (approx.)</p> <p>2.1.5 Dimension: 157 mm x 149 mm x 68 mm (approx.)</p> <p>2.1.6 Weight: ~0.49 kg</p> <p>2.1.7 Warranty: 6 months</p> <p>2.2 Print Output</p> <p>2.2.1 Print Resolution: 180 dpi</p>	1	unit	7,700	7,700.00

2.2.2 Print Speed: 20mm/s (min.)			
2.2.3 No. of lines printable: 2			
2.2.4 No. of symbols: 617			
2.2.5 Bar Code: No			
2.3 Functions			
2.3.1 Cutter: Manual			
2.3.2 Memory printing: Yes			
2.3.3 Preview: Yes			
2.4 Memory			
2.4.1 Memory Buffer size: Up to 2,400 characters			
2.5 Power Supply			
2.5.1 Power Supply: AAA x 6 pcs (LR03 / Ni-MH x 6 pcs), AC Adapter (excluded)			
2.5.2 Auto Power-off: Yes			
3. DELIVERY			
3.1. Delivery shall be made by the Supplier within 15 calendar days upon issuance of NTP			
TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):			Php 123,700.00

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.

**Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government

agencies as lessors

***For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41. of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.