

**TERM SHEET  
PROVISION OF PEST CONTROL SERVICE 2026**

**1. SCOPE OF SERVICES**

1.1. The service provider shall render and perform the best quality pest control service for the extermination and control of disease-transmitting and destructive pests using modern methods and pesticides duly approved by the Food and Drug Administration (FDA), which shall consist of the following operations and activities:

1.1.1. Residual spraying of long-lasting pesticide on all floor drains at bathrooms, storage rooms, conference rooms, ornamental plants, and other areas where drain pose a potential harborage. Must be odorless and non-staining;

1.1.2. Spraying or misting, whichever is applicable, of safe and appropriate chemicals on all building floors and ground to critical areas and breeding harborages of cockroaches, ants, flies, mosquitoes and all other flying pests. With extra call at no additional cost in case of sudden infestation;

1.1.3. Application of fast-acting gel bait, highly effective against all species of ants, cockroaches and rat/mice, especially on all rooms and offices where spraying and baiting are not applicable;

1.1.4. Misting or fogging within DOST-ASTI and EPDC perimeter to control ants, flies, mosquitoes and other flying insect pests. With extra call at no additional cost in case of sudden infestation;

1.1.5. Treatment of termite infested areas by chemical solution and/or baiting system; and

1.2. The service provider shall be on call whenever there is a discovery of infestation and shall perform the following operations and activities as the need arises:

1.2.1. Rat/Mice baiting, trapping, and gluing – application of rat track powder, anticoagulant rodenticides, employing mechanical traps and other gadgets, application of non-poisonous adhesives to all breeding avenues, runways frequented by rats/mice in all rooms and offices;

1.2.2. Burrow treatment and disposal of dead rats– to kill and look for all the rats inside rat burrows and other areas found along the perimeter of the buildings and shall cover the entire DOST-ASTI and EPDC grounds and dispose of it accordingly; and

1.2.3. Spot Treatment - Spot treating the timber will stop the termites from attacking the wood in other areas. Spray treatments could be in

the crawlspace, cracks or crevices and parts of the framing of the structure.

**2. OBLIGATIONS OF THE SERVICE PROVIDER**

- 2.1. Shall bind itself to fully and faithfully furnish and perform satisfactorily all work necessary following existing environmental laws and standards for the extermination and control of mosquitoes, carpet-beetles, cockroaches, ants and all other house and building pests such as rats and mice at the premises of the building.
- 2.2. Shall ensure that the technology and chemicals to be used are of known high quality, environmentally safe, effective, and not hazardous to the building, its occupants, and all the residents near DOST-ASTI and EPDC. Pesticide products and chemicals to be used must be duly registered with the FDA with Green Label for safety, healthy, and conducive environment.
- 2.3. Shall respond to calls within twenty-four (24) hours for immediate service to DOST-ASTI and EPDC. It shall also immediately undertake remedial measures to arrest the spread of pest/termites discovered in certain areas while spraying and applying chemical baits at no additional cost. Such remedial measures taken shall be reported to DOST-ASTI and EPDC representatives for inclusion in the intensive treatment and elimination of termites using the baiting system.
- 2.4. Shall submit certification that it will provide and supply, at its own expense, all personnel, supplies, tools, and equipment necessary for the faithful performance of its obligations under this Contract.
- 2.5. Shall ensure safe, reliable, and effective pest control services.
- 2.6. Shall provide a price breakdown of the cost of services, as well as bill of materials, if applicable.
- 2.7. Shall notify DOST-ASTI Property and Supply Section of chemicals/solutions to be used for inspection, for approval, prior to conduct of activity.

**3. CONTRACT DURATION**

- 3.1. The contract shall be effective upon issuance of Purchase Order and NTP until December 2026.
- 3.2. The quarterly rate, inclusive of taxes and other charges, is fixed for the duration of the contract.

**Schedule of Pest Control for DOST-ASTI shall be as follows:**

Service	Schedule
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**PEST CONTROL SERVICE 2026**

General Pest Control (GPC)	1 <sup>st</sup> Saturday upon issuance of NTP; Subsequently every 3 <sup>rd</sup> Saturday of the month
Cold/Thermal Fogging and Termite Control/Inspection	Conducted along GPC

**Schedule of Pest Control for EPDC shall be as follows:**

Service	Schedule
General Pest Control (GPC)	1 <sup>st</sup> Saturday upon issuance of NTP; Subsequently every 4 <sup>th</sup> Saturday of the month
Cold/Thermal Fogging	Conducted along GPC

**Area of Service**

Location / Scope of Service	Estimated Area in SQM
1. DOST-ASTI	
Main Pest Control / Follow-up Pest Control	2,570
Cold/Thermal Fogging and Termite Control/Inspection	1,500
2. EPDC	
Main Pest Control / Follow-up Pest Control	1,700
Fogging	240

**4. PROOF OF SERVICES RENDERED**

- 4.1. Pest control services shall be done in the presence of the designated representative of DOST-ASTI and EPDC and shall validate that the work is satisfactorily undertaken.
- 4.2. The service provider shall ensure, once the services are accomplished, that the head of the department or section head or authorized staff, where the pest control is done, shall sign the service acknowledgment report from over his/her printed name as proof that services are rendered.
- 4.3. Service provider shall issue a quarterly certificate of treatment, certifying the areas/location has been serviced, based on the attached service acknowledgment, report, as part of the attachment to their quarterly billing statement.

**5. LIQUIDATED DAMAGES**

- 5.1. Non-compliance with the terms and conditions stated in the Contract will result in the payment of corresponding penalties/liquidated damages pursuant to Republic Act (RA) No. 12009 and its Implementing Rules and Regulations (IRR). DOST-ASTI and EPDC reserve the right to rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract.

## **6. OTHER TERMS AND CONDITIONS**

- 6.1. The Contract may be extended, renewed, and amended subject to the Implementing Rules and Regulations of Republic Act No. 12009 or the New Government Procurement Act.
- 6.2. Should there be any discrepancy between the purchase request and the Term Sheet, the provisions set forth in the latter shall prevail.