



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



Annex "A"

TECHNICAL SPECIFICATIONS

A. INTELLECTUAL PROPERTY (IP) AND TECHNICAL RESEARCH SERVICE FOR IP AUDIT AND TECHNOLOGY READINESS LEVEL (TRL) GENERATION INCLUSIVE OF TRAININGS ON TRL METHODOLOGY AND TOOLS, AND OUTPUT PRESENTATION (ONE (1) CLUSTER OF TECH), MINIMUM OF SEVENTY-SEVEN (77) TECHNOLOGIES AND ADMIN FEES PLUS TAXES

1. GENERAL OVERVIEW

- 1.1 DOST-ASTI is seeking for IP and Technical Research Service for the IP Audit with TRL Report inclusive of training on TRL Methodology and Tools and Output Presentation for Seventy-Seven (77) DOST-ASTI Technologies from 2010-2021.
- 1.2. The service provider must submit a complete IP Audit Report with details on TRL and conduct training on TRL methodology and tools and present outputs to DOST-ASTI Top Management.
- 1.3. The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.

2. TECHNICAL SPECIFICATIONS

- 2.1 An IP Audit Analysis with TRL Report generation of the initial IP inventory output from the agency (seventy-seven (77) technologies).
- 2.2. Work with DOST-ASTI Technology Licensing Office (TLO) together with the top management and its lead researchers in preparing the documents relevant to conducting the IP Audit analysis with TRL.
- 2.3. Prepare and develop the final written IP Audit analysis with TRL Report with recommendations on how to apply the results properly and effectively to the future R&D, technology transfer, and administrative activities of DOST-ASTI.
- 2.4. Conduct a training workshop and present the final outputs and methodologies and tools used to the DOST-ASTI Management, DOST-ASTI TLO, lead researchers, and project managers for final evaluation and acceptance of the TRL and Technology Needs Assessment (TNA) results.
- 2.5. Inclusive communications and other related expenses.
- 2.6. Inclusive of tax, administrative, and other government fees.

3. PAYMENTS AND DELIVERY TERMS

- 3.1 Delivery of the service shall start not later than ten (10) calendar days upon issuance of Notice to Proceed. The engagement of the service provider shall be for sixty (60) calendar days upon commencement of services.
- 3.2. Payment shall be made only upon certification/acceptance/by the end-user that the services are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or under this Contract.