



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Shopping		
Deadline of Submission of Bids:	Mar-22-2024, 2:00 PM		
RFQ No.:	24-03-4698	Date:	March-18-2024
PR No.:	SIMULA-24-03-18793	Date:	March-06-2024

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Laptop for IMPACT two (2) Admin Staff</p> <p>1. BACKGROUND AND OBJECTIVES</p> <p>1.1. DOST-ASTI is seeking for qualified suppliers of laptops for the utilization of staff working under the IMPACT: Strengthening Intellectual Property Management for Upgraded Licensing and Adoption mechanisms of ASTI technologies for commercialization or SIMULA Project.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. The supplier must provide laptops with the following minimum technical specifications:</p> <p>2.1.1. COLOR</p> <p>2.1.1. Gray (Preferred)</p> <p>2.1.2. PROCESSOR:</p> <p>2.1.2.1. M2 8-core CPU with 4 performance cores and 4 efficiency cores</p> <p>2.1.2.2. 10-core GPU</p> <p>2.1.2.3. 16-core neural engine</p> <p>2.1.2.4. 100GB/s memory bandwidth</p> <p>2.1.3. DISPLAY</p> <p>2.1.3.1. 13.3-inch (diagonal) LED-backlit display with IPS technology;</p>	2	set	100000.00	200,000.00

- 2.1.4. BATTERY:
 - 2.1.4.1. 58.2-watt-hour lithium-polymer battery
- 2.1.5. MEMORY
 - 2.1.5.1. 16 GB unified memory
- 2.1.6. STORAGE
 - 2.1.6.1. 512GB SSD
- 2.1.7. CHARGING AND EXPANSION
 - 2.1.7.1. Two Thunderbolt / USB 4 ports with support for:
 - 2.1.7.1.1. Charging
 - 2.1.7.1.2. Display port
 - 2.1.7.1.3. Thunderbolt 3 (up to 40Gb/s)
 - 2.1.7.1.4. USB 4 (up to 40Gb/s)
 - 2.1.7.1.5. USB 3.1 Gen 2 (up to 10Gb/s)
 - 2.1.7.1.6. 3.5 mm headphone jack
- 2.1.8. KEYBOARD
 - 2.1.8.1. Backlit Keyboard with:
 - 2.1.8.1.1. 65 (US) or 66 (ISO) keys including 4 arrow keys
 - 2.1.8.1.2. Touch bar
 - 2.1.8.1.3. Touch ID
- 2.1.9. WIRELESS
 - 2.1.9. 1. 8802.11ax Wi-Fi 6 wireless networking and Bluetooth 5.0
- 2.1.10. CAMERA
 - 2.1.10.1. 720p HD FaceTime HD Camera
- 2.1.11. AUDIO
 - 2.1.11.1. Stereo speakers with high dynamic range
 - 2.1.11.2. Wide stereo sound
 - 2.1.11.3. Support for spatial audio when playing music or video with built-in speakers
 - 2.1.11.4. 3.5 mm headphone jack with advanced support for high-impedance headphones
- 2.1.12. SIZE AND WEIGHT
 - 2.1.12.1. Height: 1.56 cm (+/-)
 - 2.1.12.2. Width: 30.41 cm (+/-)
 - 2.1.12.3. Depth: 21.24 cm (+/-)
 - 2.1.12.4. Weight: 3.0 pounds (+/-)
- 2.1.13. INCLUSIONS
 - 2.1.13.1. One (1) piece 67W USB-C power adapter
 - 2.1.13.2. One (1) piece USB-C charge cable (2 meters)
 - 2.1.13.3. One (1) piece clear hard case
 - 2.1.13.4. One (1) piece Bluetooth mouse
- 3. AFTER SALES / TECHNICAL SUPPORT
 - 3.1. Upon delivery of the laptops, the supplier must respond to product-related inquiries and/or requests submitted by DOST-ASTI within seven (7) calendar days from product delivery.
 - 3.2. The supplier warrants the following during the warranty period:
 - 3.2.1. Technical Support Service from the suppliers must be available from 9:00 AM to 5:00 PM Monday – Friday (except for official holidays).
 - 3.2.2. End-users must be able to request technical support via telephone or email.
 - 3.2.3. Supplier must respond within 24 business hours upon receipt of DOST-ASTI's request and/or inquiry
- 4. WARRANTY SERVICE
 - 4.1. The warranty period must cover at least one (1) year of hardware service for parts and labor with onsite service after remote diagnosis

4.2. Replacement units should be provided for defective units, fifteen (15) days upon receipt of notice from End-users / DOST-ASTI Property and Supply Section.

4.3. Defective units may be defined as units not working upon testing or units that have failed to work after testing within seven (7) calendar days from purchase.

5. PAYMENT AND DELIVERY TERMS

5.1. Contract price must be inclusive of government fees and taxes, delivery, handling, and other miscellaneous costs.

5.2. Payment shall be made only upon certification/acceptance/by the end-user that the goods are delivered in accordance with the terms of this Contract and are duly inspected and accepted. Payment will be processed based on the number of laptops delivered.

5.3. Testing upon delivery may be conducted in the presence of the end-user or its representative.

5.4. Delivery shall be made within thirty (30) calendar days from the issuance of Notice to Proceed.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 200,000.00

GUIDELINES

A. Content and Format of Quotations

1. *The Quotation/s must include the RFQ Number or the PR Number indicated above*
2. *Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:*
 - a. *Computer and electronic equipment and its accessories or peripherals*
 - b. *Software applications, programs, and digital licenses*
 - c. *Commercial off-the-shelf electronic devices or components*
3. *The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.*
4. *BIR Certificate of Registration for new DOST-ASTI suppliers.*

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. *Upon submission of quotation*
 - a. *Valid PhilGEPS Registration Number / Organization ID*
 - b. *Valid Mayor's/Business Permit*
2. *Upon issuance of Notice of Award (NOA)*
 - a. *Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)*
 - b. *Income/Business Tax Return (For ABCs above P500,000.00)*

For Procurement of Infrastructure

1. *Upon submission of quotation*
 - a. *Valid PhilGEPS Registration Number / Organization ID*
 - b. *Valid Mayor's/Business Permit*
 - c. *Valid PCAB License*

2. Upon issuance of NOA

- a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
- b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.