



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement: Small-value Procurement		
Deadline of Submission of Bids:	May-23-2025, 2:00 PM		
RFQ No.:	25-05-5242	Date:	May-19-2025
PR No.:	GAA-25-05-21195	Date:	May-07-2025

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

JEFFREY A. ABOROT
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	Triple Portable Laptop Screen Extender 1. GENERAL OVERVIEW 1.1 DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Three (3) triple portable laptop screen extenders to enhance productivity and efficiency for project teams during off-site engagements. These devices will significantly improve multitasking and presentation capabilities during business travels, stakeholder meetings, B2B engagements, tech talks, exhibits, and IEC activities. With extended screens, project team members can seamlessly manage multiple tasks, present detailed technical information more effectively, and collaborate more efficiently, ensuring professional and impactful interactions outside office premises. 1.2 The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and other charges. 2. TECHNICAL SPECIFICATIONS 2.1 Compatibility: Fully compatible with Windows OS and optionally supports other operating systems; driver installers included. 2.2 Triple Screen Display: Supports various laptop sizes, preferably from 13" to 16.1" laptops, enabling	3	unit	38000.00	114,000.00

<p>multitasking with two additional screens</p> <p>2.3 Display</p> <p>2.3.1 Screen Size: Approximately ranging from 13" to 16" per screen (or equivalent for portability)</p> <p>2.3.2 Resolution: Full HD (1920x1080) or higher</p> <p>2.3.3 Brightness: Approximately 200 to 300 nits</p> <p>2.3.4 Contrast Ratio: At least 1000:1</p> <p>2.3.5 Refresh Rate: 60Hz or higher</p> <p>2.3.6 Viewing Angle: Approximately within 160° to 180° wide viewing</p> <p>2.4 Ports: Must support at least 2*TYPE C, USB 3.0</p> <p>2.5 Cables Included: USB-A: 4* USB 3.0</p> <p>2.6 Portable, Foldable Design: 0-180° foldable screens with a carrying bag and adjustable bracket for stability</p> <p>2.7 Weight: Lightweight design, approximately 3 kg or less for enhanced portability</p> <p>2.8 Stability: Adjustable, sturdy bracket to prevent screen wobbling</p> <p>2.9 Build Material: High-quality, durable, and lightweight material for frequent use</p> <p>3. WARRANTY</p> <p>3.1 All units must carry a six (6) months warranty.</p> <p>3.2 Replacement units should be provided for defective units, fifteen (15) calendar days upon receipt of notice from End-users/DOST-ASTI Property and Supply Section.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1 Price must be inclusive of government taxes and other charges.</p> <p>4.2 Government terms, payment upon complete delivery.</p> <p>4.3 Delivery of goods shall be made thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p>				
TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):				Php 114,000.00
GUIDELINES				
<p>A. Content and Format of Quotations</p> <ol style="list-style-type: none"> <i>The Quotation/s must include the RFQ Number or the PR Number indicated above</i> <i>Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:</i> <ol style="list-style-type: none"> <i>Computer and electronic equipment and its accessories or peripherals</i> <i>Software applications, programs, and digital licenses</i> <i>Commercial off-the-shelf electronic devices or components</i> <i>The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.</i> <i>BIR Certificate of Registration for new DOST-ASTI suppliers.</i> <p>B. Eligibility Requirements</p> <p><i>Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):</i></p>				

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.