



**DOST-ASTI Bids and Awards Committee**  
**REQUEST FOR QUOTATION**

<b>Kind of Procurement Activity:</b>	Negotiated Procurement:Small-value Procurement		
<b>Deadline of Submission of Bids:</b>	Jun-24-2024, 2:00 PM		
<b>RFQ No.:</b>	24-06-4877	<b>Date:</b>	June-19-2024
<b>PR No.:</b>	ROAMER-24-06-19345	<b>Date:</b>	June-04-2024

*The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.*

*Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.*

Thank you.

**BAYANI BENJAMIN R. LARA**  
*BAC Chairperson*

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p><b>BATTERY</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Three (3) Units of Intelligent Flight Battery, that will be used by the drone during fieldwork activities.</p> <p>1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Three (3) units</p> <p>2.2. Intelligent Flight Battery for DJI Air 2S Drone (Rechargeable)</p> <p>2.2. Flight Time: Up to 34 minutes</p> <p>2.3. Battery Type: 3S Lithium-Ion Polymer</p> <p>2.4. Battery Capacity: 3500 mAh, 40.42 Wh</p> <p>2.5. Dimensions: 4.2 x 2.9 x 2.5" / 10.6 x 7.3 x 6.3 cm</p> <p>2.6. Weight: 8.6 oz / 245 g</p> <p>2.7. Other Features: Monitors &amp; Reports Status in Real Time, Overcharging/Discharging Protection and Low-Temperature Protection</p> <p>3. WARRANTY</p> <p>3.1. These intelligent flight batteries must have at least</p>	3	unit	10000.00	30,000.00

	<p>six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within fifteen (15) calendar days upon receipt of notice.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>				
2	<p><b>BATTERY</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Three (3) Units of Intelligent Flight Battery, that will be used by the drone during fieldwork activities.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Three (3) units</p> <p>2.2. Intelligent Flight Battery for DJI Mavic 3 Classic Drone (Rechargeable)</p> <p>2.2. Flight Time: Up to 46 Minutes</p> <p>2.3. Battery Type: Li-Po 4S</p> <p>2.4. Battery Capacity: 5000 mAh</p> <p>2.5. Charging Temperature: 5° to 40° C</p> <p>2.6. Max Charging Power: 65 W</p> <p>3. WARRANTY</p> <p>3.1. These intelligent flight batteries must have at least six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within fifteen (15) calendar days upon receipt of notice.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	3	unit	18000.00	54,000.00
3	<p><b>BATTERY</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Units of</p>	2	unit	88000.00	176,000.00

	<p>Intelligent Flight Battery, that will be used by the drone during fieldwork activities.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Quantity: Two (2) units</p> <p>2.2. Intelligent Flight Battery for DJI Matrice 300 RTK Drone (Rechargeable)</p> <p>2.2. Flight Time: Up to 55 Minutes</p> <p>2.3. Battery Type: Li-Po 12S</p> <p>2.4. Battery Capacity: 5935 mAh</p> <p>2.5. Charging Temperature: -4°F to 104°F (-20°C to 40°C)</p> <p>2.6. Max Charging Power: 1070 W</p> <p><b>3. WARRANTY</b></p> <p>3.1. These intelligent flight batteries must have at least six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within fifteen (15) calendar days upon receipt of notice.</p> <p><b>4. DELIVERY AND PAYMENT TERMS</b></p> <p>4.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>				
4	<p><b>PREPAID WI-FI ROUTER WITH SIM CARD</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Units of Prepaid Wi-Fi Router with Sim Card that will be used as temporary internet connection at the office and mainly during fieldwork activities.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Quantity: Two (2) unit</p> <p>2.2. Operating Modes: 3G/4G Router, Wireless Router</p> <p>2.3. Ports: 3× 10/100 Mbps LAN ports, 1× 10/100 Mbps LAN/WAN Port, 1× Nano SIM Card Slot</p> <p>2.4. Wireless Standards: IEEE 802.11b/g/n 2.4GHz</p> <p>2.5. Signal Rate: 300Mbps at 2.4GHz</p> <p>2.6. Interface: 3 10/100Mbps LAN Ports, 1 10/100Mbps LAN/WAN Port, 1 SIM Card Slot</p> <p>2.7. Inclusions:</p> <p>2.7.1. 300Mbps Wireless N 4G LTE Router</p> <p>2.7.2. RJ45 Ethernet Cable</p> <p>2.7.3. Power Adapter</p> <p>2.7.4. Quick Installation Guide</p> <p>2.7.5. Micro to Standard SIM Card Adapter</p>	2	unit	4500.00	9,000.00

	<p>2.7.6. Nano to Standard SIM Card Adapter</p> <p><b>3. WARRANTY</b></p> <p>3.1. These prepaid wi-fi routers must have at least six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within fifteen (15) calendar days upon receipt of notice.</p> <p><b>4. DELIVERY AND PAYMENT TERMS</b></p> <p>4.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>				
5	<p><b>MICROWAVE OVEN</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Unit of Microwave Oven that will be used at the office.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Quantity: One (1) unit</p> <p>2.2. Capacity: At least 20 Liters</p> <p>2.2. Mechanical Control</p> <p>2.3. Push Door Opening</p> <p>2.4. Mirror Door</p> <p>2.5. Power Supply: 230V/60Hz</p> <p>2.6. Power Output: 800W</p> <p>2.7. Timer: 32 Minutes</p> <p><b>3. WARRANTY</b></p> <p>3.1. This microwave oven must have at least six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within fifteen (15) calendar days upon receipt of notice.</p> <p><b>4. DELIVERY AND PAYMENT TERMS</b></p> <p>4.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	1	unit	6000.00	6,000.00
6	<p><b>AIR PURIFIER FILTER</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent</p>	1	pc	3300.00	3,300.00

	<p>bidders for the Supply and Delivery of One (1) unit of Air Purifier Filter that will be used at the office to improve indoor air quality and reduce airborne illness.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Quantity: One (1) unit</p> <p>2.2. Air purifier filter replacement compatible with Samsung AX5000 Air Purifier</p> <p>2.3. Features:</p> <p>2.3.1. Deodorizing filter</p> <p>2.3.2 Dust collecting</p> <p><b>3. DELIVERY AND PAYMENT TERMS</b></p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>				
7	<p><b>OVEN TOASTER</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) unit of Oven Toaster that will be used at the office to quickly heat up meals.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Quantity: One (1) unit</p> <p>2.2. 9 Liters Capacity</p> <p>2.3. Infrared Dual Heater</p> <p>2.4. Pull-down crumb tray w/ lock feature</p> <p>2.5. Tempered Glass Lid</p> <p>2.6. Cool Touch Handle</p> <p>2.7. 1000 WATTS power</p> <p><b>3. WARRANTY</b></p> <p>3.1. This oven toaster must have at least six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within fifteen (15) calendar days upon receipt of notice.</p> <p><b>4. DELIVERY AND PAYMENT TERMS</b></p> <p>4.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	1	unit	2300.00	2,300.00

8	<p><b>RUBBER GLOVES</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Pairs of Rubber Gloves that will be used as one of the office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Two (2) pairs</p> <p>2.2. Surface Material: Nitrile Rubber</p> <p>2.3. The intended use: Oil Resistance/Solvent Resistance</p> <p>2.4. Inner Lining Material: No bristles</p> <p>2.5. Color: Black</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	2	pair	72.00	144.00
9	<p><b>SCRUB BRUSH</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) pieces of Scrub Brushes that will be used as one of office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Two (2) pieces</p> <p>2.2. Fill Material: Polypropylene</p> <p>2.3. Handle Material: Plastic</p> <p>2.4. Material Strength: Average Duty (Stiff Bristle)</p> <p>2.5. Color: White</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	2	pc	110.00	220.00
10	<p><b>TOILET BRUSH</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) pieces of Toilet Brushes that will be used as one of office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p>	2	pc	160.00	320.00

	<p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Two (2) pieces</p> <p>2.2. Fiber Type: Polypropylene</p> <p>2.3. Handle Material: Plastic</p> <p>2.4. Strength: Rigid</p> <p>2.5. Type: Medium Duty</p> <p>2.6. Color: White</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>				
11	<p><b>TOILET BOWL PLUNGER/RUBBER FORCE CUP</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) piece of Toilet Bowl Plunger/Rubber Force Cup that will be used as one of office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: One (1) piece</p> <p>2.2. Material: Wood; Rubber</p> <p>2.3. Type: Toilet Plunger</p> <p>2.4. Color: Black</p> <p>2.5. Size: Big (4.8 inches diameter)</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	1	pc	230.00	230.00
12	<p><b>TOILET BOWL CLEANER</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) pieces of Toilet Bowl Cleaner that will be used as one of office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Two (2) pieces</p> <p>2.2. Variant: Toilet Cleaning Aids</p> <p>2.3. Form: Liquid</p> <p>2.4. Net Quantity: 500 ml</p> <p>2.5. Container Type: Squeeze Bottle</p> <p>2.6. Fragrance: Lavander</p>	2	pc	135.00	270.00

	<p><b>3. DELIVERY AND PAYMENT TERMS</b></p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not yet delivered under this contract.</p>				
13	<p><b>BUCKET</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Piece of Bucket that will be used as one of office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: One (1) piece</p> <p>2.2. Material: Plastic</p> <p>2.3. Size/Capacity: 24L</p> <p>2.4. Type: Plastic Pail with Handle</p> <p>2.5. Shape: Round</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.</p>	1	pc	165.00	165.00
14	<p><b>ALL-PURPOSE CLEANING CLOTH MICROFIBER</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Six (6) Pieces of All-Purpose Cleaning Cloth Microfiber that will be used as one of office cleaning supplies.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: Six (6) pieces</p> <p>2.2. Multi-Purpose Microfiber Cleaning Cloth</p> <p>2.3. Merrowed Edges</p> <p>2.4. 80% Polyester/20% Acrylic</p> <p>2.5. Sizes: 12"x12" or 16"x16"</p> <p>2.6. Colors: Blue/Green/Red</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the</p>	6	pc	45.00	270.00



	End-user. No payment shall be made for items not yet delivered under this contract.				
15	<b>OFFICE DOOR DECAL STICKERS</b> 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Four (4) Pieces of Office Door Decal Stickers that will be used for official identification of the project. 1.2. The ABC is inclusive of all applicable government taxes and services charges.  2. TECHNICAL SPECIFICATIONS 2.1. Quantity: Four (4) pieces 2.2. Sticker Size: Length - 40 inches; Width - 8 inches 2.3. Delivery fee and installation fee of office door stickers  3. DELIVERY AND PAYMENT TERMS 3.1. The items must be delivered directly to HAWKS Project Office, DOST-ASTI, Pryce Tower Building, J.P. Laurel Avenue, Davao City, within thirty (30) calendar days upon issuance of NTP. 3.2. Full payment will only be processed once items are completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.	4	pc	800.00	3,200.00

**TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):** **Php 285,419.00**

### GUIDELINES

**A. Content and Format of Quotations**

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
  - a. Computer and electronic equipment and its accessories or peripherals
  - b. Software applications, programs, and digital licenses
  - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

**B. Eligibility Requirements**

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

**For Procurement of Goods**

1. Upon submission of quotation
  - a. Valid PhilGEPS Registration Number / Organization ID
  - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
  - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
  - b. Income/Business Tax Return (For ABCs above P500,000.00)

**For Procurement of Infrastructure**

1. Upon submission of quotation
  - a. Valid PhilGEPS Registration Number / Organization ID
  - b. Valid Mayor's/Business Permit
  - c. Valid PCAB License
  
2. Upon issuance of NOA
  - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
  - b. Income/Business Tax Return (For ABCs above P500,000.00)

*\*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

*\*\*Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

*\*\*\*For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

**C. Terms and Conditions**

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.