



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement: Small-value Procurement		
Deadline of Submission of Bids:	Jul-18-2025, 2:00 PM		
RFQ No.:	25-07-5336	Date:	July-14-2025
PR No.:	GAA-25-06-21445	Date:	June-13-2025

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

JEFFREY A. ABOROT
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	Workshop Consumable - Paper Towel 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PACKS OF PAPER TOWEL, to be used during the initial assembly and testing of the STRIIDER. 1.2. The Approved Budget for the Contract (ABC) includes all applicable government taxes and services charges. 1.3. Classification: Consumable 2. TECHNICAL SPECIFICATIONS 2.1. All-purpose towel 2.2. Rolls: Two (2) 2.3. Pull: 75 2.4. Ply: Two (2) 3. DELIVERY AND PAYMENT TERMS 3.1. The goods must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed (NTP). 3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user. 3.3. No payment shall be made for items not delivered	10	pack	165.00	1,650.00

	under this contract.				
2	Workshop Consumable - Liquid Degreaser 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF FOUR (4) GALLONS OF LIQUID DEGREASER, to be used to remove grease, oil and other contaminants on the working surfaces inside the laboratory. 1.2. The ABC includes all applicable government taxes and services charges. 1.3. Classification: Consumable 2. TECHNICAL SPECIFICATIONS 2.1. Purity: ≥99.9% anhydrous isopropyl alcohol 2.2. Appearance: Clear, colorless liquid with a characteristic alcohol-like odor 2.3. Volume: 1 Gallon (3.78 Liters) 3. DELIVERY AND PAYMENT TERMS 3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP. 3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user. 3.3. No payment shall be made for items not delivered under this contract.	4	gal	710.00	2,840.00
3	Workshop Consumable - PLA+HS Filament (Beige) 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF PLA+HS FILAMENT (BEIGE), to be used during the initial assembly of the STRIIIDER. 1.2. The ABC includes all applicable government taxes and services charges. 1.3. Classification: Consumable 2. TECHNICAL SPECIFICATIONS 2.1. Material: PLA+HS 2.2. Size: 1.75 mm 2.3. Color: Beige 3. DELIVERY AND PAYMENT TERMS 3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP. 3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user. 3.3. No payment shall be made for items not delivered under this contract.	5	pc	850.00	4,250.00
4	Workshop Consumable - PETG+HS Filament (Solid Blue) 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF PETG+HS FILAMENT (SOLID BLUE), to be used during the initial assembly of the STRIIIDER. 1.2. The ABC includes all applicable government taxes and services charges.	5	pc	850.00	4,250.00

	<p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: PETG+HS</p> <p>2.2. Size: 1.75 mm</p> <p>2.3. Color: Solid Blue</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>				
5	<p>Workshop Consumable - PETG+HS Filament (Solid Orange)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF PETG+HS FILAMENT (SOLID ORANGE), to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: PETG+HS</p> <p>2.2. Size: 1.75 mm</p> <p>2.3. Color: Solid Orange</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>	5	pc	850.00	4,250.00
6	<p>Workshop Consumable - Plastic Plain Bearing (6mm Bore)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF THIRTY (30) PCS OF PLASTIC PLAIN BEARING (6MM BORE), to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Self-lubricating plastic plain bearing</p> <p>2.2. Type: Flanged</p> <p>2.3. Material: Wear and corrosion-resistant engineering plastic</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30)</p>	30	pc	70.00	2,100.00

	<p>calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>				
7	<p>Workshop Consumable - Plastic Linear Slide Bearing</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF THIRTY (30) OF PCS PLASTIC LINEAR SLIDE BEARING, to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: High-performance polymers</p> <p>2.2. Tolerance:</p> <p>2.2.1. d1-Tolerance: +0.120 +0.260 mm, D10</p> <p>2.2.2. d2-Tolerance: H7</p> <p>2.3. Dimensions (approximately):</p> <p>2.3.1. Ø d1: 8 mm</p> <p>2.3.2. Ø d2: 16 mm</p> <p>2.3.3. B: 25 mm</p> <p>2.3.4. B1: 16.2 mm</p> <p>2.3.5. s: 1.1 mm</p> <p>2.3.6. Ø dn:15.2 mm</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>	30	pc	750.00	22,500.00
8	<p>Workshop Consumable - Bearing (6806)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF BEARING (6806), to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Ball bearing, stainless steel</p> <p>2.2. Rubber seal cover</p> <p>2.3. Size:</p> <p>2.3.1. ID: 30 mm</p> <p>2.3.2. OD: 42 mm</p> <p>2.3.3. Thickness: 7 mm</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p>	5	pc	280.00	1,400.00

	<p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>				
9	<p>Mechanical Fastener - M5 Nut Lock</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF THIRTY (30) PACKS OF M5 NUT LOCK, to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: 304 Stainless Steel</p> <p>2.2. Surface: Untreated</p> <p>2.3. Size: M4</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>	30	pack	245.00	7,350.00
10	<p>Mechanical Fastener - Knurled Inserts (M3)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF SIX (6) PACKS OF KNURLED INSERTS (M3), to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Brass</p> <p>2.2. Surface: Untreated</p> <p>2.3. Specification: M3</p> <p>2.4. Size:</p> <p>2.4.1. ID: M3</p> <p>2.4.2. Length: 3 mm</p> <p>2.4.3. OD: 4.2 mm</p> <p>2.5. 30 pcs per pack</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>	6	pack	185.00	1,110.00
11	<p>Mechanical Fastener - Knurled Inserts (M4)</p> <p>1. GENERAL OVERVIEW</p>	12	pack	290.00	3,480.00

	<p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TWELVE (12) PACKS OF KNURLED INSERTS (M4), to be used during the initial assembly of the STRIIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Brass</p> <p>2.2. Surface: Untreated</p> <p>2.3. Specification: M4</p> <p>2.4. Size:</p> <p>2.4.1. ID: M4</p> <p>2.4.2. Length: 8 mm</p> <p>2.4.3. OD: 5 mm</p> <p>2.5. 20 pcs per pack</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>				
12	<p>Mechanical Fastener - Knurled Threaded Inserts (M5x5x7mm)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TWELVE (12) PACKS OF KNURLED INSERTS (M5), to be used during the initial assembly of the STRIIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Brass</p> <p>2.2. Surface: Untreated</p> <p>2.3. Specification: M5</p> <p>2.4. Size:</p> <p>2.4.1. ID: M5</p> <p>2.4.2. Length: 5 mm</p> <p>2.4.3. OD: 7 mm</p> <p>2.5. 10 pcs per pack</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>	12	pack	230.00	2,760.00
13	<p>Mechanical Fastener - Knurled Inserts (M6)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent</p>	20	pack	160.00	3,200.00

	<p>bidders for the SUPPLY AND DELIVERY OF TWENTY (20) PACKS OF KNURLED INSERTS (M6), to be used during the initial assembly of the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Classification: Consumable</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Brass</p> <p>2.2. Surface: Untreated</p> <p>2.3. Specification: M6</p> <p>2.4. Size:</p> <p>2.4.1. ID: M6</p> <p>2.4.2. Length: 5 mm</p> <p>2.4.3. OD: 8 mm</p> <p>2.5. Five (5) pcs per pack</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>3.3. No payment shall be made for items not delivered under this contract.</p>				
14	<p>Laboratory Tool - USB to CAN-FD</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF ONE (1) PC OF USB to CAN-FD, to be used during the initial testing of the several modules utilized for the STRIIDER.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Will be part of the prototype under the STRIIDER project.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Provides a USB 2.0 to CAN-FD bus interface</p> <p>2.2. Presents a USB CDC virtual serial port</p> <p>2.3. Provides common mode range of ± 58 V on the CAN lines while the ground connection is not isolated from the USB</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for items not delivered</p>	3	pc	5900.00	17,700.00

	under this contract.				
15	Wire - Silicon Wire (12 AWG) 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TWENTY (20) METERS OF SILICON WIRE (12 AWG), to be used during the initial assembly of the STRIIDER. 1.2. The ABC includes all applicable government taxes and services charges. 1.3. Classification: Consumable 2. TECHNICAL SPECIFICATIONS 2.1. Wire Gauge Size: 12 AWG 2.2. Testing Voltage: 2500 v 2.3. Conductor: Tinned Copper 2.4. Insulator: Eco-Friendly Silicone 2.5. Colors: Red and Black 3. DELIVERY AND PAYMENT TERMS 3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP. 3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user. 3.3. No payment shall be made for items not delivered under this contract.	20	meter	500.00	10,000.00
16	Wire - Silicon Wire (10 AWG) 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TWENTY (20) METERS OF SILICON WIRE (10 AWG), to be used during the initial assembly of the STRIIDER. 1.2. The ABC includes all applicable government taxes and services charges. 1.3. Classification: Consumable 2. TECHNICAL SPECIFICATIONS 2.1. Wire Gauge Size: 10 AWG 2.2. Testing Voltage: 2500 v 2.3. Conductor: Tinned Copper 2.4. Insulator: Eco-Friendly Silicone 2.5. Colors: Red and Black 3. DELIVERY AND PAYMENT TERMS 3.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP. 3.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user. 3.3. No payment shall be made for items not delivered under this contract.	20	meter	500.00	10,000.00
TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):					Php 98,840.00

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.