



ASTI-FM 03-10
REV 4/ 9 MAR 2022

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement: Small Value Procurement		
Deadline of Submission of Bids:	Oct-10-2022, 2:00 PM		
RFQ No.:	22-09-4008	Date:	Oct-05-2022
PR No.:	GAA-22-04-13517 QCS-22-09-14716 SAR-AIS-22-09-14723 NETMESHR13-22-09-14907 ULAT-22-09-14942	Date:	Aug-31-2022 Sept-05-2022 Sep-06-2022 Set-14-2022 Sept-15-2022

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

EMMANUEL P. BALINTEC
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Customized USB OTG for licensees and stakeholders</p> <p>1. BACKGROUND AND OBJECTIVES A customized On-the-Go USB to be used as marketing collaterals during the stakeholder's meeting or external events to promote DOST-ASTI's commercialized technologies.</p> <p>1.1 The Advanced Science and Technology Institute (herein referred as to the "Institute") is seeking qualified and competent bidders for the delivery of customized On-the-Go USB. 1.2 The approved budget for the contract is inclusive of all applicable government taxes and services charges. 1.3 The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1 On-the-Go USB 2.1.1 Quantity: 100 pcs 2.1.2 Type of Material: Metal 2.1.3 Style: Four-in-1 OTG USB with allotment for key chain/cellphone hook/strap (See attached photo) 2.1.4 Interface: Type C iOS and Type C Android and Micro USB and USB 3.0</p>	100	pc	800.00	80,000.00

ver. 10.1

2.1.5 Weight: 11g
2.1.6 Size: 46*46*5mm
2.1.7 Capacity: 64 GB
2.1.8 Support system:
2.1.8.1 iOS 8 or above/ME/2000/XP/Vista/win7/win8/win10, Mac OS 9.X/Linux2.4 or above
2.1.8.2 OTG-Functional Smartphone (Android System 5.5+)
2.1.9 Hardware Requirement: Y-Disk software (only for iOS system device)
2.1.10 Speed Reading: 3.0
2.1.11 Print: Engraved DOST-ASTI Logo and Text (DOST-ASTI)
2.1.12 Inclusion of Lanyard
2.1.12.1 Lanyard Specifications
2.1.12.2 Size width: 1 inch
2.1.12.3 Material: Smooth Satin Lace
2.1.12.4 Color: Navy Blue
2.1.12.5 Features: Lobster claw and smooth release buckle with cellphone strap
2.1.13 Inclusion of OTG Packaging:
2.1.13.1 Type: Hard box
2.1.13.2 Texture: Grained Matte
2.1.13.3 Color: Black
2.1.13.4 Thickness: 2.0 mm
2.1.13.5 Size width 4.5inches
2.1.13.6 Size length 5.5 inches
2.1.13.7 Size height 1 inch
2.1.13.8 Style: Flip type magnetic box
2.1.13.9 Features:
2.1.13.9.1 EVA foam embedding molded on the OTG shape with half-moon hole for lifting and molded lanyard allotment
2.1.13.9.2 With user guide for Y-disk usage
2.1.13.10 Printing: Full color UV Print
2.1.13.10.1 DOST-ASTI Logo and website link: www.asti.dost.gov.ph
2.1.13.10.2 FB icon and text: DOSTASTI
2.1.13.10.3 E-mail icon and email address: tlo@asti.dost.gov.ph
2.1.13.10.4 FB icon and text: tlo.asti.dost.gov.ph
2.1.13.11 Sample OTG Packaging and Print Layout. See attached file.
2.2 To produce sample design within ten (10) calendar days upon receiving Notice to Proceed.
2.3 Maximum of three (3) sample revisions

3. COVERAGE AND WARRANTY
3.1.1 Inclusive of delivery, service, VAT, and other applicable fees
3.1.2 One (1) Year Warranty from the date of acceptance of items

4. DELIVERY AND PAYMENT TERMS
4.1 Delivery of the products shall be 45 calendar days after approval of DOST ASTI TLO on the final production design sample.
4.2 Payment shall be made only upon certification/acceptance/by the end-user to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have

	been duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.				
2	<p>Customized meeting planner for licensees (with details of commercialized techs/licensees' manual)</p> <p>1. BACKGROUND AND OBJECTIVES</p> <p>A customized meeting planner for licensees with printed details of DOSTASTI commercialized technologies, technologies for transfer, and technology trademarks.</p> <p>1.1 The Advanced Science and Technology Institute (herein referred as to the "Institute") is seeking qualified and competent bidders for the delivery of customized meeting planner with details of commercialized technologies, technologies for transfer and technology trademarks.</p> <p>1.2 The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3 The technical specifications indicated herein are minimum requirements unless otherwise specified.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>2.1 Customized Meeting Planner Specifications:</p> <p>2.1.1.1 Type of Customized Meeting Planner: Executive Binder with Opendate Planner and Notepad</p> <p>2.1.1.1.1 Type of Notepad: Refillable Notepad (Lined)</p> <p>2.1.1.2 Quantity: 125 pcs of Customized Executive Organizer</p> <p>2.1.1.3 Customized Meeting Planner Cover Material: Vegan Leather with customized logo and tagline</p> <p>2.1.1.4 Customized Meeting Planner Cover Texture: Smooth Matte</p> <p>2.1.1.5 Customized Meeting Planner Cover Color: Black (65 pcs) and nearest shade of ASTI blue (60 pcs)</p> <p>2.1.1.6 Customized Meeting Planner Lock: Magnetic Lock</p> <p>2.1.1.7 Customized Meeting Planner Features: With ring binder, with four card pockets (with one transparent pocket), one file pocket, pen pocket with customized pen, and one-page sticker sheet</p> <p>2.1.1.8 Customized Meeting Planner Number of Sheets: composed of 100 sheets (200 pages)</p> <p>2.1.1.9 Customized Meeting Planner Paper Thickness: 100 GSM paper quality</p> <p>2.1.1.10 Customized Meeting Planner Paper Color: Cream Paper</p> <p>2.1.1.11 Customized Meeting Planner Paper Size: B5 (7x10 inches)</p> <p>2.1.1.12 Sample Customized Meeting Planner: See attached file.</p> <p>2.1.2 Customized Meeting Planner Casing:</p> <p>2.1.2.1.1 Type of Print: Deboss/Hot Stamp without color</p> <p>2.1.2.1.2 Text and Logos to Print:</p>	125	pc	1,400.00	175,000.00

2.1.2.1.2.1.1.1 Front of the Customized Meeting Planner Casing: DOST-ASTI Logo and Text. Specification of the placement, please see attached.

2.1.2.1.2.1.1.2 Back Bottom of the Customized Meeting Planner Casing:

2.1.2.1.2.1.1.2.1 Type of Print: Deboss/Hot Stamp without color

2.1.2.1.2.1.1.2.2 Text and Logos to Print: Please see the attached layout. (The space allotted for the text and logos is half of the page.)

2.1.2.1.2.1.1.2.3 DOST-ASTI Logo and website link: www.asti.dost.gov.ph

2.1.2.1.2.1.1.2.4 FB icon and text: DOSTASTI

2.1.2.1.2.1.1.2.5 E-mail icon and email address: tlo@asti.dost.gov.ph

2.1.2.1.2.1.1.2.6 FB icon and text: tlo.asti.dost.gov.ph

2.1.2.1.3 Sample Customized Executive Organizer Deboss Print: See attached file.

2.1.3 Customized Meeting Planner Content

2.1.3.1 With 28 full-color pages dedicated for the following contents:

2.1.3.1.1 Sheet 1: Plastic Cover Protection (Matte texture)

2.1.3.1.2 Sheet 2 Page 1: Personal Information Page with DOST-ASTI Logo

2.1.3.1.3 Sheet 2 Page 2: Overview of DOST-ASTI (Magazine Type Paper: 100g c2s)

2.1.3.1.4 Sheet 3 Page 1: Message from the Director (Magazine Type Paper: 100g c2s)

2.1.3.1.5 Sheet 3 Page 2: DOST-ASTI Vision and Mission (Magazine Type Paper: 100g c2s)

2.1.3.1.6 Sheet 4 Page 1: Overview of Technology Licensing Office (Magazine Type Paper: 100g c2s)

2.1.3.1.7 Sheet 4 Page 2: First DOST-ASTI Technology with Trademarks (January Featured Technology)

2.1.3.1.8 Sheet 5 Page 1: First DOST-ASTI Technology with Trademarks (January Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.9 Sheet 5 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.10 Sheet 6 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.11 Sheet 6 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.12 Sheet 7 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.13 Sheet 7 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.14 Sheet 8 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.15 Sheet 8 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.16 Sheet 9 Page 1: Notes

2.1.3.1.17 Sheet 9 Page 2: Notes

2.1.3.1.18 Sheet 10 Page 1: Notes

2.1.3.1.19 Sheet 10 Page 2: Second DOST-ASTI Technology with Trademarks (February Featured Technology)

2.1.3.1.20 Sheet 11 Page 1: Second DOST-ASTI Technology with Trademarks (February Featured

Technology)

(Note: 2 pages for 1 featured technology spread out per month)

- 2.1.3.1.21 Sheet 11 Page 2: Customized Open-date Monthly Planner spread out
- 2.1.3.1.22 Sheet 12 Page 1: Customized Open-date Monthly Planner spread out
- 2.1.3.1.23 Sheet 12 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.24 Sheet 13 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.25 Sheet 13 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.26 Sheet 14 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.27 Sheet 14 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.28 Sheet 15 Page 1: Notes
- 2.1.3.1.29 Sheet 15 Page 2: Notes
- 2.1.3.1.30 Sheet 16 Page 1: Notes
- 2.1.3.1.31 Sheet 16 Page 2: Third DOST-ASTI Technology with Trademarks (March Featured Technology)
- 2.1.3.1.32 Sheet 17 Page 1: Third DOST-ASTI Technology with Trademarks (March Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)
- 2.1.3.1.33 Sheet 17 Page 2: Customized Open-date Monthly Planner spread out
- 2.1.3.1.34 Sheet 18 Page 1: Customized Open-date Monthly Planner spread out
- 2.1.3.1.35 Sheet 18 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.36 Sheet 19 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.37 Sheet 19 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.38 Sheet 20 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.39 Sheet 20 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.40 Sheet 21 Page 1: Notes
- 2.1.3.1.41 Sheet 21 Page 2: Notes
- 2.1.3.1.42 Sheet 22 Page 1: Notes
- 2.1.3.1.43 Sheet 22 Page 2: Fourth DOST-ASTI Technology with Trademarks (April Featured Technology)
- 2.1.3.1.44 Sheet 23 Page 1: Fourth DOST-ASTI Technology with Trademarks (April Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)
- 2.1.3.1.45 Sheet 23 Page 2: Customized Open-date Monthly Planner spread out
- 2.1.3.1.46 Sheet 24 Page 1: Customized Open-date Monthly Planner spread out
- 2.1.3.1.47 Sheet 24 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.48 Sheet 25 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)
- 2.1.3.1.49 Sheet 25 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.50 Sheet 26 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.51 Sheet 26 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.52 Sheet 27 Page 1: Notes

2.1.3.1.53 Sheet 27 Page 2: Notes

2.1.3.1.54 Sheet 28 Page 1: Notes

2.1.3.1.55 Sheet 28 Page 2: Fifth DOST-ASTI Technology with Trademarks (May Featured Technology)

2.1.3.1.56 Sheet 29 Page 1: Fifth DOST-ASTI Technology with Trademarks (May Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.57 Sheet 29 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.58 Sheet 30 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.59 Sheet 30 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.60 Sheet 31 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.61 Sheet 31 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.62 Sheet 32 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.63 Sheet 32 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.64 Sheet 33 Page 1: Notes

2.1.3.1.65 Sheet 33 Page 2: Notes

2.1.3.1.66 Sheet 34 Page 1: Notes

2.1.3.1.67 Sheet 34 Page 2: Sixth DOST-ASTI Technology with Trademarks (June Featured Technology)

2.1.3.1.68 Sheet 35 Page 1: Sixth DOST-ASTI Technology with Trademarks (June Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.69 Sheet 35 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.70 Sheet 36 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.71 Sheet 36 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.72 Sheet 37 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.73 Sheet 37 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.74 Sheet 38 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.75 Sheet 38 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.76 Sheet 39 Page 1: Notes

2.1.3.1.77 Sheet 39 Page 2: Notes

2.1.3.1.78 Sheet 40 Page 1: Notes

2.1.3.1.79 Sheet 40 Page 2: Seventh DOST-ASTI Technology with Trademarks (July Featured Technology)

2.1.3.1.80 Sheet 41 Page 1: Seventh DOST-ASTI Technology with Trademarks (July Featured Technology) (Note: 2 pages for 1 featured technology

spread out per month)

2.1.3.1.81 Sheet 41 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.82 Sheet 42 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.83 Sheet 42 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.84 Sheet 43 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.85 Sheet 43 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.86 Sheet 44 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.87 Sheet 44 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.88 Sheet 45 Page 1: Notes

2.1.3.1.89 Sheet 45 Page 2: Notes

2.1.3.1.90 Sheet 46 Page 1: Notes

2.1.3.1.91 Sheet 46 Page 2: Eighth DOST-ASTI Technology with Trademarks (August Featured Technology)

2.1.3.1.92 Sheet 47 Page 1: Eighth DOST-ASTI Technology with Trademarks (August Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.93 Sheet 47 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.94 Sheet 48 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.95 Sheet 48 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.96 Sheet 49 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.97 Sheet 49 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.98 Sheet 50 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.99 Sheet 50 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.100 Sheet 51 Page 1: Notes

2.1.3.1.101 Sheet 51 Page 2: Notes

2.1.3.1.102 Sheet 52 Page 1: Notes

2.1.3.1.103 Sheet 52 Page 2: Ninth DOST-ASTI Technology with Trademarks (September Featured Technology)

2.1.3.1.104 Sheet 53 Page 1: Ninth DOST-ASTI Technology with Trademarks (September Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.105 Sheet 53 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.106 Sheet 54 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.107 Sheet 54 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.108 Sheet 55 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.109 Sheet 55 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.110 Sheet 56 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.111 Sheet 56 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.112 Sheet 57 Page 1: Notes

2.1.3.1.113 Sheet 57 Page 2: Notes

2.1.3.1.114 Sheet 58 Page 1: Notes

2.1.3.1.115 Sheet 58 Page 2: Tenth DOST-ASTI Technology with Trademarks (October Featured Technology)

2.1.3.1.116 Sheet 59 Page 1: Tenth DOST-ASTI Technology with Trademarks (October Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.117 Sheet 59 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.118 Sheet 60 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.119 Sheet 60 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.120 Sheet 61 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.121 Sheet 61 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.122 Sheet 62 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.123 Sheet 62 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.124 Sheet 63 Page 1: Notes

2.1.3.1.125 Sheet 63 Page 2: Notes

2.1.3.1.126 Sheet 64 Page 1: Notes

2.1.3.1.127 Sheet 64 Page 2: Eleventh DOST-ASTI Technology with Trademarks (November Featured Technology)

2.1.3.1.128 Sheet 65 Page 1: Eleventh DOST-ASTI Technology with Trademarks (November Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.129 Sheet 65 Page 2: Customized Open-date Monthly Planner spread out

2.1.3.1.130 Sheet 66 Page 1: Customized Open-date Monthly Planner spread out

2.1.3.1.131 Sheet 66 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.132 Sheet 67 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.133 Sheet 67 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.134 Sheet 68 Page 1: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.135 Sheet 68 Page 2: Customized Open-date Weekly Planner (allotted for 7 days per page)

2.1.3.1.136 Sheet 69 Page 1: Notes

2.1.3.1.137 Sheet 69 Page 2: Notes

2.1.3.1.138 Sheet 70 Page 1: Notes

2.1.3.1.139 Sheet 70 Page 2: Twelfth DOST-ASTI Technology with Trademarks (December Featured Technology)

2.1.3.1.140 Sheet 71 Page 1: Twelfth DOST-ASTI Technology with Trademarks (December Featured Technology) (Note: 2 pages for 1 featured technology spread out per month)

2.1.3.1.141 Sheet 71 Page 2: Customized Open-date

Monthly Planner spread out
2.1.3.1.142 Sheet 72 Page 1: Customized Open-date
Monthly Planner spread out
2.1.3.1.143 Sheet 72 Page 2: Customized Open-date
Weekly Planner (allotted for 7 days per page)
2.1.3.1.144 Sheet 73 Page 1: Customized Open-date
Weekly Planner (allotted for 7 days per page)
2.1.3.1.145 Sheet 73 Page 2: Customized Open-date
Weekly Planner (allotted for 7 days per page)
2.1.3.1.146 Sheet 74 Page 1: Customized Open-date
Weekly Planner (allotted for 7 days per page)
2.1.3.1.147 Sheet 74 Page 2: Customized Open-date
Weekly Planner (allotted for 7 days per page)
2.1.3.1.148 Sheet 75 Page 1: Notes
2.1.3.1.149 Sheet 75 Page 2: Notes
2.1.3.1.150 Sheet 76 Page 1: Notes
2.1.3.1.151 Sheet 76 Page 2: Notes
2.1.3.1.152 Sheet 77 Page 1: Notes
2.1.3.1.153 Sheet 77 Page 2: Notes
2.1.3.1.154 Sheet 78 Page 1: Notes
2.1.3.1.155 Sheet 78 Page 2: Notes
2.1.3.1.156 Sheet 79 Page 1: Notes
2.1.3.1.157 Sheet 79 Page 2: Notes
2.1.3.1.158 Sheet 80 Page 1: Notes
2.1.3.1.159 Sheet 80 Page 2: Notes
2.1.3.1.160 Sheet 81 Page 1: Notes
2.1.3.1.161 Sheet 81 Page 2: Notes
2.1.3.1.162 Sheet 82 Page 1: Notes
2.1.3.1.163 Sheet 82 Page 2: Notes
2.1.3.1.164 Sheet 83 Page 1: Notes
2.1.3.1.165 Sheet 83 Page 2: Notes
2.1.3.1.166 Sheet 84 Page 1: Notes
2.1.3.1.167 Sheet 84 Page 2: Notes
2.1.3.1.168 Sheet 85 Page 1: Notes
2.1.3.1.169 Sheet 85 Page 2: Notes
2.1.3.1.170 Sheet 86 Page 1: Notes
2.1.3.1.171 Sheet 86 Page 2: Notes
2.1.3.1.172 Sheet 87 Page 1: Notes
2.1.3.1.173 Sheet 87 Page 2: Notes
2.1.3.1.174 Sheet 88 Page 1: Notes
2.1.3.1.175 Sheet 88 Page 2: Notes
2.1.3.1.176 Sheet 89 Page 1: Notes
2.1.3.1.177 Sheet 89 Page 2: Notes
2.1.3.1.178 Sheet 90 Page 1: Notes
2.1.3.1.179 Sheet 90 Page 2: Notes
2.1.3.1.180 Sheet 91 Page 1: Notes
2.1.3.1.181 Sheet 91 Page 2: Notes
2.1.3.1.182 Sheet 92 Page 1: Notes
2.1.3.1.183 Sheet 92 Page 2: Notes
2.1.3.1.184 Sheet 93 Page 1: Notes
2.1.3.1.185 Sheet 93 Page 2: Notes
2.1.3.1.186 Sheet 94 Page 1: Notes
2.1.3.1.187 Sheet 94 Page 2: Notes
2.1.3.1.188 Sheet 95 Page 1: Notes
2.1.3.1.189 Sheet 95 Page 2: Notes
2.1.3.1.190 Sheet 96 Page 1: Notes
2.1.3.1.191 Sheet 96 Page 2: Notes
2.1.3.1.192 Sheet 97 Page 1: Notes
2.1.3.1.193 Sheet 97 Page 2: Notes
2.1.3.1.194 Sheet 98 Page 1: Notes
2.1.3.1.195 Sheet 98 Page 2: Notes

- 2.1.3.1.196 Sheet 99 Page 1: Notes
- 2.1.3.1.197 Sheet 99 Page 2: Notes
- 2.1.3.1.198 Sheet 100 Page 1: Sticker
- 2.1.3.1.199 Sheet 100 Page 2: End Page with Logo and Tagline
- 2.1.3.2 Monthly Feature Page for DOST-ASTI Technologies
 - 2.1.3.2.1 The following must be included in the layout of the feature page:
 - 2.1.3.2.1.1 Trademarks
 - 2.1.3.2.1.2 Brief Description of the Featured ASTI Technology
 - 2.1.3.2.1.3 Pictures/Drawings
 - 2.1.3.2.1.4 QR Code
 - 2.1.3.2.1.4.1 The QR Code, when scanned, must direct client to a page which contains further details about the featured technology of the month. QR Code must be located at the bottom of the feature page.
 - 2.1.3.2.1.5 Feature Page Layout:
 - 2.1.3.2.1.5.1 Layout to be provided by DOSTASTI
 - 2.1.3.3 With Customized open date planner (Monthly and Weekly)
 - 2.1.3.4 With pages dedicated for notes (lines).
 - 2.1.3.5 Sample Inside Look of Customized Meeting Planner: See attached file.
- 2.2 Customized Meeting Planner Packaging
 - 2.2.1 Type of Packaging: Matte Texturized Hard Customized Box
 - 2.2.2 Packaging Size: 28 x 22 x 4 cm
 - 2.2.3 Packaging Thickness: 2.5 mm
 - 2.2.4 Packaging Style: Top and Bottom Style
 - 2.2.5 Packaging Color: Black
 - 2.2.6 Type of Packaging Print: Full Color Digital Printing of DOST-ASTI Logo
 - 2.2.7 Packaging Print Layout:
 - 2.2.7.1 TOP OF THE BOX:
 - 2.2.7.1.1 DOST ASTI Logo and Text
 - 2.2.7.2 MIDDLE OF THE BOX:
 - 2.2.7.2.1 TLO Logo and Text
 - 2.2.7.3 BOTTOM OF THE BOX:
 - 2.2.7.3.1 DOST-ASTI Logo and website link: www.asti.dost.gov.ph
 - 2.2.7.3.2 FB icon and text: DOSTASTI
 - 2.2.7.3.3 E-mail icon and email address: tlo@asti.dost.gov.ph
 - 2.2.7.3.4 FB icon and text: tlo.asti.dost.gov.ph
 - 2.2.7.4 Sample Customized Executive Organizer Packaging and Print Layout. See attached file.
 - 2.2.7.8 With individual OPP resealable bag for both notebook and box
- 2.3 To produce sample design within ten (10) calendar days upon receiving Notice of Award.
 - 3.1 Customized Pen
 - 3.1.1 Quantity: 125pcs
 - 3.1.2 Type of Pen: 0.5mm sign pen
 - 3.1.3 Pen Material: metal pen
 - 3.1.4 Size: 13.5cm * 1cm
 - 3.1.5 Weight: 23g
 - 3.1.6 Color: Matte Black
 - 3.1.7 Printing: Full color UV Print
 - 3.1.8 Logo and Text Print:

	<p>3.1.8.1 DOST-ASTI logo and DOST-ASTI (text)</p> <p>3.1.9 Sample Customized Pen Print Layout. See attached file.</p> <p>3.2 To produce sample design within ten (10) calendar days upon receiving Notice to Proceed.</p> <p>3.3 Maximum of three (3) sample revisions</p> <p>4. Coverage and Warranty</p> <p>4.1.1 Inclusive of delivery, service, VAT, and other applicable fees</p> <p>4.1.2 One (1) year warranty from the date of acceptance of items</p> <p>5. DELIVERY AND PAYMENT TERMS</p> <p>5.1 Delivery of the products shall be 45 calendar days after approval of DOST-ASTI TLO on the final production design sample.</p> <p>5.2 Payment shall be made only upon certification/acceptance/by the end-user to the effect that the goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.</p>				
3	<p>Customized Ecobags with logo and text printing</p> <p>1. GENERAL OVERVIEW</p> <p>1.1 The Advanced Science and Technology Institute is seeking qualified and competent bidders for the supply and delivery of Fifty (50) pcs Customized Ecobags</p> <p>1.2 The approved budget for the contract is inclusive of all applicable government taxes and service charges</p> <p>1.3 The technical specifications indicated herein are a minimum requirement unless otherwise specified.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1 standard size: 12 x 14 inches</p> <p>2.2 Material: Canvas</p> <p>2.3 Color: Orange</p> <p>2.4 Vertical Orientation</p> <p>2.5 With Top Handle</p> <p>2.6 No Velcro, buttons, zippers, hooks, or any form of fastener</p> <p>2.7 with QCS lay-out/design</p> <p>2.8 Sample of final product/output must be submitted for inspection fifteen (15) calendar days upon issuance of Notice to Proceed (NTP)</p> <p>2.9 Maximum of two (2) revisions only</p> <p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1 The Price of bid must be inclusive of government taxes and additional fees.</p> <p>3.2 Government terms, payment upon complete delivery</p> <p>3.3 Delivery of goods shall be made thirty (30) calendar days upon approval of final product/output.</p>	50	pc	400.00	20,000.00
4	<p>SAR with AIS Water Resistant Jacket</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The SARwAIS Project of the Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of Sixty (60) Pieces of Water-Resistant Jackets.</p> <p>1.2. Said jackets will serve as promotional materials for various project activities, i.e., information and</p>	60	pc	1,500.00	90,000.00

	<p>education campaigns, signing or turnover activities with partners, stakeholders, among others.</p> <p>1.3. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>2. SPECIFICATIONS</p> <p>2.1. The supplier must meet the following specifications:</p> <p>2.1.1. Water-resistant</p> <p>2.1.2. Smooth insulation inner lining: 100%</p> <p>2.1.3. Smooth insulation/inner lining: 100% Polyester/silk or an equivalent type of cloth</p> <p>2.1.4. Abrasion resistant chin guard and inside collar</p> <p>2.1.5. Inside durable zippered/hidden plastic zipper chest pocket (left)</p> <p>2.1.6. With side hand pockets with durable plastic zippered hand pockets with storm Flap</p> <p>2.1.7. Adjustable cuff tabs (hidden Velcro or buttons)</p> <p>2.1.8 Modern classic fit (Unisex Fit)</p> <p>2.1.9. Stretchable drawcord adjustable hem</p> <p>2.1.10. With a detachable and foldable hood (hidden Velcro and hood)</p> <p>2.1.11. Color: Black</p> <p>2.1.12. Printing direct embroidery on the left chest and back (refer to end-user's design)</p> <p>2.1.13. Embroidered logo/text (back and front) 2.1.14. Sample sizes must be provided for the end-user's sizing basis. At least one for every size, specifically Extra Small, Small, Medium, Large, XL, 2XL and 3XL.</p> <p>2.1.14.1. Breakdown of sizes will be provided by the end-user upon approval of final sample jacket.</p> <p>2.1.15. Submit one (1) customized sample jacket similar to the design provided by the end-user, with similar approved swatches/cloth, which shows sample craftsmanship with sample corporate embroidery, within fifteen (15) calendar days upon issuance of Notice to Proceed.</p> <p>2.1.16. Maximum number of revisions: Three (3)</p> <p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1. Jackets must be delivered within thirty (30) calendar days upon approval of final sample jacket. 3.2. The price of the bid must be inclusive of government taxes and other fees.</p> <p>3.3. Payment upon full delivery.</p>				
5	<p>NetMesh Cotton Round Neck Tshirts - charged to NTC Region CARAGA</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of Four Hundred (400) Pieces Cotton Round Neck T-shirts.</p> <p>1.2. Said items will be used as promotional materials in several project activities such as information and education campaigns, signing/turnover activities with partners/stakeholders, among others.</p> <p>1.3. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and services charges.</p> <p>1.4. The specifications written herein are of the minimum requirement, otherwise stated.</p>	400	pc	300.00	120,000.00

	<p>2. SPECIFICATIONS</p> <p>2.1. The supplier must abide by and meet the following specifications:</p> <p>2.1.1. T-shirts must be made of cotton material, smooth and soft</p> <p>2.1.2. Rubberized/High-quality printing ‘</p> <p>2.1.3. With texts and logo in front and back</p> <p>2.1.4. Matte dark blue or navy-blue color</p> <p>2.1.5. Sizing requirements:</p> <p>2.1.5.1. Extra Small, Small, Medium, Large, 2XL, 3XL</p> <p>2.1.5.2. Breakdown of sizes will be provided by the end-user.</p> <p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1. Supplier must submit one (1) customized sample of Cotton Round Neck T-shirts similar to the design provided by the end-user, with similar approved swatches/cloth, that shows sample craftsmanship and design, within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Maximum Number of Revisions: Three (3)</p> <p>3.3. Cotton round neck T-shirts must be delivered thirty (30) days upon approval of final sample.</p> <p>3.4. Prices must be inclusive of government taxes and other charges.</p> <p>3.5. Payment upon full delivery.</p>				
6	<p>NetMesh Water-resistant Jackets - charged to NTC Region CARAGA</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. ASTI is seeking qualified and competent bidders for the Supply and Delivery of Seventy (70) Pieces Water Resistant Jackets.</p> <p>1.2. Said items will be used as promotional materials in several project activities such as information and education campaigns, signing/turnover activities with partners/stakeholders, among others.</p> <p>1.3. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>1.4. The specifications written herein are of the minimum requirement, otherwise stated.</p> <p>2. SPECIFICATIONS</p> <p>2.1. The supplier must abide by and meet the following specifications:</p> <p>2.1.1. Water-resistant</p> <p>2.1.2. Smooth Insulation/Inner Lining: 100%</p> <p>2.1.3. Smooth Insulation/Inner lining: 100% polyester/silk or an equivalent type of cloth</p> <p>2.1.4. Abrasion-resistant chin guard and inside collar</p> <p>2.1.5. Inside durable zippered/hidden plastic zipper chest pocket (left)</p> <p>2.1.6. With side hand pockets with durable plastic zippered hand pockets with storm flap</p> <p>2.1.7. Adjustable cuff tabs (hidden Velcro or buttons)</p> <p>2.1.8. Modern classic fit (Unisex Fit)</p> <p>2.1.9. Stretchable drawcord adjustable hem</p> <p>2.1.10. No hood</p> <p>2.1.11. Matte dark blue or navy-blue color</p> <p>2.1.12. Printing direct embroidery on the left chest and back. Refer to end-user design.</p> <p>2.1.13. Sizing requirements:</p> <p>2.1.13.1. Extra Small, Small, Medium, Large, 2XL, 3XL</p> <p>2.1.13.2. Breakdown of sizes will be provided by the end-user.</p>	70	pc	1,300.00	91,000.00

	<p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1. Submit one (1) customized sample jacket similar to the design provided by the end-user, with similar approved swatches/cloth, which shows sample craftsmanship with sample embroidery, within fifteen (15) calendar days upon issuance of NTP.</p> <p>3.2. Maximum Number of Revisions: Three (3)</p> <p>3.3. Jackets must be delivered within thirty (30) days upon approval of final sample jacket.</p> <p>3.4. Prices must be inclusive of government taxes and other charges.</p> <p>3.5. Payment upon full delivery.</p>				
7	<p>NetMesh Polo Shirt - charged to NTC Region 8</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two Hundred (200) Pieces Cotton Polo Shirt.</p> <p>1.2. Said items will be used as promotional materials in several project activities such as information and education campaigns, signing/turnover activities with partners/stakeholders, among others.</p> <p>1.3. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>1.4. The specifications written herein are of the minimum requirement, otherwise stated.</p> <p>2. SPECIFICATIONS</p> <p>2.1. The supplier must abide by and meet the following specifications:</p> <p>2.1.1. Polo shirt must be cotton material, smooth and soft</p> <p>2.1.2. With texts and logo in front and back (embroidered)</p> <p>2.1.3. Matte dark blue or navy-blue color</p> <p>2.1.4. Sizing requirements:</p> <p>2.1.4.1. Extra Small, Small, Medium, Large, 2XL, 3XL</p> <p>2.1.4.2. Breakdown of sizes will be provided by the end-user.</p> <p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1. Submit one (1) customized sample of cotton polo shirt similar to the design provided by the end-user, with similar approved swatches/cloth, which shows sample craftsmanship with sample corporate embroidery, within fifteen (15) calendar days upon issuance of NTP.</p> <p>3.2. Maximum Number of Revisions: Three (3)</p> <p>3.3. Polo shirts must be delivered within thirty (30) calendar days upon approval of final sample.</p> <p>3.4. Prices must be inclusive of government taxes and other charges.</p> <p>3.5. Payment upon full delivery.</p>	200	pc	500.00	100,000.00
8	<p>Tokens for Inauguration VIPs</p> <p>1. Background and Objective</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the supply and delivery of the customized LED Lamp in Wooden Frame. The agency will host the inauguration of the 3.5-meter satellite antenna and Iloilo Ground Receiving Station (GRS) at the Climate Field School in Dumangas, Iloilo. Executives from the Philippine government, Government of Japan, and top-level management from local government units (LGU) will be in the inauguration of the facility. The token will serve as memorabilia of the project.</p>	1	lot	26,000.00	26,000.00

	<p>2. Product Specifications:</p> <p>2.1. Three (3) watts USB wooden photo frame LED night light with customized graphic art (with free layout) to be provided by the end-user</p> <p>2.2. Quantity: Twenty (20) pieces</p> <p>2.3. Materials: Acrylic, Wood</p> <p>2.4. Acrylic Plate Size: Approximately 13.5cm x 19.5cm</p> <p>2.5. Wooden Frame Size: Approximately 17cm x 23cm</p> <p>2.6. Input: USB</p> <p>2.7. Light color: Warm White</p> <p>2.8. Switch: Button</p> <p>2.9. Charging: Preferably with charging capability</p> <p>2.10. Functions as decorative lighting in office, reading room, bedroom office, living room, etc.</p> <p>2.11. Weight: Approximately 350 grams</p> <p>2.12. Other features</p> <p>2.12.1 Energy Saving</p> <p>2.12.2. High Quality</p> <p>2.12.3. High Brightness</p> <p>2.12.4. No flickering</p> <p>2.12.5. No buzzing</p> <p>2.13. Refer to photo attachment as reference.</p> <p>3. OTHER TERMS AND CONDITIONS</p> <p>3.1. Items are preferably packed in sturdy gift box, included in box is USB cable.</p> <p>3.2. Warranty: Six (6) months upon delivery</p> <p>3.3. Samples should be included in the quotation, with at least two (2) allowable revisions before mass production.</p> <p>3.4. Supplier must secure the approval of the end-user first before proceeding with the mass production.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. Delivery of goods shall be made by the supplier within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Items must be delivered to DOST-ASTI Bldg., UP Technology Park Complex, C.P. Garcia Avenue, Diliman, Quezon City, Philippines 1101.</p> <p>4.3. Payment shall be made only upon certification/acceptance by the end-user or authorized representatives to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.</p> <p>4.4. No payment shall be made for goods not yet rendered or for supplies and materials not yet delivered under this Contract.</p> <p>4.5. The approved budget for the contract is inclusive of all applicable government taxes, delivery fee, and services charges.</p>				
9	<p>Tokens for Inauguration Attendees</p> <p>1. Background and Objective</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the supply and delivery of the customized Acrylic LED Vector Lamp. The agency will host the inauguration of the 3.5-meter satellite antenna and Iloilo Ground Receiving Station (GRS) at the Climate Field School in Dumangas, Iloilo. Executives from the Philippine government, Government of Japan, top-level management from local government units (LGU) will be in the inauguration of the facility. The token will serve as the memorabilia and souvenir of the project.</p>	1	lot	60,000.00	60,000.00

2. Product Specifications
 - 2.1 Three (3) watts USB acrylic LED night light with customized graphic art (with free layout) to be provided by the end-user;
 - 2.2. Quantity: Eighty (80) pieces
 - 2.3. Materials: Acrylic, Wood
 - 2.4. Acrylic Plate Size: Approximately 7 inches x 5 inches
 - 2.5. Wooden Base Lamp: Approximately 6 inches x 1.2 inches
 - 2.6. Input: USB
 - 2.7. Light color: Warm White
 - 2.8. Switch: Preferably with switch on/off button
 - 2.9. Charging: Preferably with charging capability
 - 2.10. Functions such as decorative lighting in office, reading room, bedroom office, living room etc.
 - 2.11. Weight: Approximately 350 grams
 - 2.12. Must include engraving in the wooden base
 - 2.13. Other features
 - 2.13.1 Energy Saving
 - 2.13.2. High Quality
 - 2.13.3. High Brightness
 - 2.13.4. No flickering
 - 2.13.5. No buzzing
 - 2.14. Refer to photo attachment as reference.

3. Other Terms and Conditions
 - 3.1. Items are preferably packed in sturdy gift box, included in box is USB cable.
 - 3.2. Warranty: Six (6) months upon delivery
 - 3.3. Samples should be included in the quotation – with at least two allowable revisions before mass production.
 - 3.4. Supplier must secure the approval of the end-user first before proceeding with the mass production.

4. Delivery and Payment Terms
 - 4.1. Delivery of goods shall be made by the supplier within fifteen (15) calendar days upon issuance of NTP.
 - 4.2. Items must be delivered to DOST-ASTI Bldg., UP Technology Park Complex, C.P. Garcia Avenue, Diliman, Quezon City, Philippines 1101.
 - 4.3. Payment shall be made only upon certification/acceptance by the end-user or authorized representatives to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.
 - 4.4. No payment shall be made for goods not yet rendered or for supplies and materials not yet delivered under this Contract.
 - 4.5. The approved budget for the contract is inclusive of all applicable government taxes, delivery fee, and services charges.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):	Php 762,000.00
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GUIDELINES

A. Content and Format of Quotations

1. *The Quotation/s must include the RFQ Number or the PR Number indicated above*
2. *Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:*
 - a. *Computer and electronic equipment and its accessories or peripherals*
 - b. *Software applications, programs, and digital licenses*
 - c. *Commercial off-the-shelf electronic devices or components*
3. *The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.*
4. *BIR Certificate of Registration for new DOST-ASTI suppliers.*

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. *Upon submission of quotation*
 - a. *Valid PhilGEPS Registration Number / Organization ID*
 - b. *Valid Mayor's/Business Permit*
2. *Upon issuance of Notice of Award (NOA)*
 - a. *Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)*
 - b. *Income/Business Tax Return (For ABCs above P500,000.00)*

For Procurement of Infrastructure

1. *Upon submission of quotation*
 - a. *Valid PhilGEPS Registration Number / Organization ID*
 - b. *Valid Mayor's/Business Permit*
 - c. *Valid PCAB License*

2. Upon issuance of NOA

- a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
- b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

- 1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
- 2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
- 3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
- 4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.