



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Mar-06-2023, 2:00 PM		
RFQ No.:	23-02-4283	Date:	March-01-2023
PR No.:	GAA-23-02-16197	Date:	February-21-2023

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>VSAT Subscription for Sites 1 & 2</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and lease of nine (9) months of VSAT Subscription and System lease.</p> <p>1.2. Said subscription shall be used for the REIINN base tower.</p> <p>1.3. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.4. The technical specifications written herein are of minimum requirement, otherwise stated.</p> <p>2. The supplier/bidder must abide and meet the following specifications for the subscription and installation:</p> <p>2.1. Subscription:</p> <p>2.1.1. Bandwidth: Capable of reaching 30 Mbps</p> <p>downlink, at Maximum of 10 Mbps</p>	1	lot	415443.60	415,443.60

uplink
 but subject 2.1.2. Data Cap: Unlimited, no data cap,
 to FUP.
 months 2.1.3. Length of Subscription: Nine (9)
 commence 2.1.3.1. Start of subscription shall
 upon the advise of the end-user.
 Rizal 2.1.4. No. of site/location: Two (2) sites:
 2.1.4.1. Brgy. San Andres, Tanay,
 Zambales 2.1.4.2. Brgy. Looc, Castillejos,
 2.2. Subscription Inclusions:
 the 2.2.1. The service provider should ensure
 contract period. availability of the service during the
 direct certified 2.2.2. The Service provider must be a
 partner of the Satellite Operator that it is
 representing.
 2.2.3. The supplier must provide testing
 airtime of at least 3 days free of charge for each
 terminal, extension of testing airtime to be
 coordinated with end-user if testing activities goes beyond
 3 days.
 receiving and 2.2.4. Includes technical training for
 terminal configuration and basic
 troubleshooting.
 2.3. Receiving Terminal Specifications
 devices 2.3.1. The service provider, as part of the
 subscription, should provide the terminal
 necessary to activate the service.
 2.3.2. Dish size: 1.2m Ka-Band
 2.3.3. Terminal Device Inclusions:
 2.3.3.1: Satellite Modem
 2.3.3.2: BUC 1.5-Watt Ka-Band
 2.3.3.3: LNB Ka-Band
 2.3.3.4: Power Injector (AC/DC
 Power Adaptor & Power Cable)
 2.3.3.5: Base mount
 2.3.3.6: Wireless Dual Band Router
 2.3.4. No. of site/location: Two (2) sites:
 Rizal 2.3.4.1. Brgy. San Andres, Tanay,
 Zambales 2.3.4.2. Brgy. Looc, Castillejos,
 2.4. Receiving Terminal Configuration inclusions:
 a roster of 2.4.1. The service provider should provide
 technical person that is composed of at
 least 1 trained and manufacturer certified

technical staff which will be assigned for remote site deployment.

2.4.2. Supplier must also provide domestic airfares and accommodation for installers (if required) and land transfer of receiving terminal.

2.4.3: The receiving terminal, unless rated to be operated indoors, should be rated to function satisfactorily in an outdoor environment and in moderate weather conditions.

2.4.4. Supplier shall provide DOST-ASTI breakdown of expenses for the payment of bonds and necessary permits issued by concerned government agencies for coordination.

3. AFTER SALES SUPPORT

3.1. End- users must be able to request technical support by phone or email. Moreover, technical support service should be available and can reached from Mondays to Fridays at 8am-5pm subject upon the availability of the aforementioned.

3.2. The end-user should receive feedbacks and responses from the third party twenty-four (24) hours whenever an inquiry or a concern was made.

3.3 The service provider should provide a roster of technical person that is composed of at least 2 trained and manufacturer certified technical staff which will be assigned for remote site disaster deployment.

4. PAYMENT AND OTHERS TERMS

4.1. Delivery of Goods and/or performance of services shall be made by the supplier within thirty (30) calendar days upon issuance of Notice to Proceed.

4.2. Payment of the First (1st) Monthly Subscription Fee and System Leasing Fee shall be allowed, subject to submission of Statement of Account by the supplier and issuance of Certification by the end-user. 1st monthly payment should not exceed 15% of the contract price per location. Thereafter, succeeding monthly recurring payments shall only be made

upon the reception of a billing statement from the service provider.

4.3. The price of the bid must be inclusive of government tax and fees.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 415,443.60

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.

**Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.

***For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.

C. Terms and Conditions

1. *Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;*
2. *All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;*
3. *Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and*
4. *The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*