



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Sep-20-2023, 2:00 PM		
RFQ No.:	23-09-4535	Date:	September-15-2023
PR No.:	GAA-23-09-17596	Date:	September-13-2023

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>360° View surveillance Camera</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Unit 360° View Surveillance Camera, to be used as prototyping component to easily monitor the prototype 24/7.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Input Power: 5V - 2A</p> <p>2.2. Lens Angle: 110°</p> <p>2.3. Resolution: 1296p</p> <p>2.4. Storage: MicroSD card (up to 32 GB supported)</p> <p>2.5. Wireless Connection: Wi-Fi IEEE 802.11a/b/g/n/ac 2.4 GHz/5 GHz, Bluetooth 4.2</p> <p>2.6. Features:</p> <p>2.6.1. Can monitor through smart phone</p> <p>2.6.2. with Night Vision</p> <p>2.6.3 real-time two-way voice calling</p> <p>2.6.4 Can record surveillance video</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in</p>	1	unit	4050.00	4,050.00

	<p>manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>				
2	<p>Aquarium Silicone Sealant</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Ten (10) Pieces Aquarium Silicone Sealant, to be used as prototyping consumable for sealing edges and water proofing of prototype.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Suitable for sealing acrylic glass</p> <p>2.2. Waterproof</p> <p>2.3. Clear type</p> <p>2.4. Holds under pressure</p> <p>2.5. Algae, moss, and mold resistant</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	10	pc	270.00	2,700.00
3	<p>1Meter bowden PTFE tubing for 3D Printer</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Four (4) Pieces 1Meter Bowden PTFE Tubing for 3D printer, to be used as replacement filament tube and fittings of 3D printer.</p> <p>1.2 The technical specification indicated herein are minimum requirement, unless otherwise specified</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1 Length: 1 meter</p> <p>2.2 Include: Connector Fittings PTFE Tube Connector</p>	4	pc	425.00	1,700.00

	<p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>				
4	<p>Solder Wick</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Five (5) pieces Solder Wick, to be used in removing solder and replacing soldered components in prototype.</p> <p>1.2 The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Length: 1.5m (Approximate, +/- 10% allowed)</p> <p>2.2. Width: 2mm (Approximate, +/- 10% allowed)</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	5	pc	137.50	687.50
5	<p>Cordless Glue gun</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Pieces Cordless Glue Gun, to be used as a prototyping tool to dispense glue sticks for holding components together.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Heavy duty</p> <p>2.2. Cordless</p>	2	pc	1200.00	2,400.00

	<p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>				
6	<p>PCB Rotary Drilling tool with drill bit set PCB Rotary Drilling tool with drill bit set</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Set of PCB Rotary Drilling Tool with Drill Bits, to be used as a drilling power tool for printed circuit board for prototype circuitry fabrication.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Handy and compact</p> <p>2.2. Rated Voltage: 220-240V</p> <p>2.3. Set includes the following:</p> <p>2.3.1. 1x cutting disk set</p> <p>2.3.2. 1x grinding disk set</p> <p>2.3.3. 1x polishing set</p> <p>2.3.4. 1x sharpening set</p> <p>2.3.5. 1x drilling bit set</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	1	set	2200.00	2,200.00
7	<p>Cordless Angle grinder</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Units of Cordless Angle Grinder, to be used as power equipment for cutting different types of material used in</p>	2	unit	15300.00	30,600.00

	<p>fabrication and prototyping.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Heavy duty</p> <p>2.2. Disk diameter: 100mm above</p> <p>2.3. Input Power: 220V - 240V</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>				
8	<p>Slotted PVC wire duct 25mmx25mmx2m</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Five (5) Pieces Slotted PVC Wire Duct (25MMX25MMX2M), to be used as prototyping component to cover visible wire of the platform.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Slotted type</p> <p>2.2. With cover</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	5	pc	700.00	3,500.00
9	<p>Flat cord #14 duplex 30 Meters</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Pieces</p>	2	pc	1250.00	2,500.00

	<p>Flat Cord #4 (30 Meters), to be used as a prototyping wire to distribute power voltage.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Gauge AWG #14, duplex</p> <p>2.2. Heat resistant</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>				
10	<p>Screw type terminal block for 220V AC 10Amps</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Fifteen (15) Pieces of Screw Type Terminal Block, to be used as a power distributor for plantform prototyping.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Heavy Duty</p> <p>2.2. Current Rating: 15A</p> <p>2.3. Four (4) pins</p> <p>2.4 Voltage Rating: 600 V</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	15	pc	33.00	495.00
11	<p>Hydroponics Submersible water pump</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent</p>	2	pc	2250.00	4,500.00

	<p>bidders for the Supply and Delivery of Two (2) Pieces Hydroponics Submersible water Pump, to be used as pumping device of water reservoir for plantform prototype.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. 220V / 8W</p> <p>2.2. Flow: 5000 L/h</p> <p>2.3. Height: 1.6 meters</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>				
12	<p>Grey Plastic sheet, 1000mm x 500mm x 9mm</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Five (5) Pieces of Grey Plastic Sheet (1000MM X 500MM X 9MM), to be used as a chasis of prototype.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Plastic</p> <p>2.2. Color: Grey</p> <p>2.3. Dimension: 1000mm x 500mm x 9mm (+/- 10% accepted)</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	5	pc	4600.00	23,000.00

13	Grey Plastic sheet, 1000mm x 500mm x 3mm 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Five (5) Pieces of Grey Plastic Sheet (1000MM X 500MM X 3MM), to be used as a chasis of prototype. 1.2. The ABC is inclusive of government taxes and other charges. 2. TECHNICAL SPECIFICATIONS 2.1. Material: Plastic 2.2. Color: Grey 2.3. Dimension: 1000mm x 500mm x 3mm (+/- 10% accepted) 3. WARRANTY AND AFTER SALES SUPPORT 3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues. 3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section. 3.3. Must carry at least three (3) months warranty. 4. PAYMENT AND DELIVERY TERMS 4.1. The price of the bid must be inclusive of government taxes and other charges. 4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP. 4.3. Government terms. Payment upon complete delivery.	5	pc	1520.00	7,600.00
14	Grey Plastic sheet, 1000mm x 500mm x 6mm 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Five (5) Pieces of Grey Plastic Sheet (1000MM X 500MM X 6MM), to be used as chassis of prototype. 1.2 The ABC is inclusive of government taxes and other charges. 2. TECHNICAL SPECIFICATIONS 2.1. Material: Plastic 2.2. Color: Grey 2.3. Dimension: 1000mm x 500mm x 6mm (+/-10% acceptable) 3. WARRANTY AND AFTER SALES SUPPORT 3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues. 3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section. 3.3. Must carry at least three (3) months warranty. 4. PAYMENT AND DELIVERY TERMS 4.1. The price of the bid must be inclusive of government taxes and other charges. 4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.	5	pc	3740.00	18,700.00

	4.3. Government terms. Payment upon complete delivery.				
15	<p>Threaded female adapter PVC pipe fitting (1/2")</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Forty (40) Pieces of Threaded Female Adapter PVC Fitting (1/2"), to be used for as prototyping component to connect pipes used in the prototype.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. 1/2" Adapter</p> <p>2.2. Fitting Direction: Straight</p> <p>2.3. Pipe Fitting Connection Type: Threaded</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p>	40	pc	18.70	748.00
16	<p>3 Layer Hand Push Tool Cart Trolley For Tool Storage with hook</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of two (2) units of 3 Layer Hand Push Tool Cart Trolley For Tool Storage with hook, to be used used as traveling storage of power tools and equipment to be used for prototyping.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. 740x360x1060mm</p> <p>2.2. 3-layer</p> <p>2.3. hook sets</p> <p>2.4. 2x ordinary wheels</p> <p>2.5. 2x wheels with stopper</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective and incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p>	2	unit	5390.00	10,780.00

4. PAYMENT AND DELIVERY TERMS

- 4.1. The price of the bid must be inclusive of government taxes and other charges.
- 4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.
- 4.3. Government terms. Payment upon complete delivery.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 116,160.50

GUIDELINES

A. Content and Format of Quotations

- 1. The Quotation/s must include the RFQ Number or the PR Number indicated above
- 2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
- 3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
- 4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

- 1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
- 2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

- 1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
- 2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.

**Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.

***For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.

C. Terms and Conditions

1. *Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;*
2. *All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;*
3. *Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and*
4. *The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*