



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-FM 03-10
REV 5/ 30 APR 2024

**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:		Negotiated Procurement: Small-value Procurement	
Deadline of Submission of Bids:		April-16-2025; 2:00PM	
RFQ No:	FAD-25-04-007	Date	April-11-2025
PR No:	GAA-25-03-20855	Date	March-31-2025

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

JEFFREY A. ABOROT
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	Vehicle Maintenance Tools	1	lot	96,950.00	96,950.00
	1. BACKGROUND AND OBJECTIVES 1.1. DOST-ASTI is seeking a qualified and competent supplier for the supply and delivery of various vehicle maintenance for DOST-ASTI vehicles, to equip DOST-ASTI drivers' necessary tools for the simple check-up and repair of ASTI Vehicles. 1.2. The Approved Budget for the Contract is inclusive of government taxes and other charges. 1.3. One (1) lot vehicle maintenance tools include: 1.3.1. Screwdriver – Four (4) sets; ABC: 4,092.00 1.3.2. Combination Spanner – Four (4) sets; ABC: 3,310.00 1.3.3. Tire Wrench – One (1) set; ABC: 1,232.00 1.3.4. Jump Starter – Two (2) sets; ABC: 23,100.00 1.3.5. Jack – One (1) set; ABC: 2,585.00 1.3.6. Booster Cable – Three (3) set; ABC: 5,940.00 1.3.7. Impact Wrench – One (1) set; ABC: 7,132.00 1.3.8. Early Warning Device – two (2) set; ABC: 3,134.00				

<p>1.3.9. Tire Inflator – Four (4) sets; ABC: 19,910.00 1.3.10. Set of Tools – One (1) set; ABC: 22,335.00 1.3.11. Ladder – One (1) set; ABC: 4</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Screwdriver 2.1.1. Quantity: Four (4) sets 2.1.2. 6.35x25mm Screwdriver Bits: SL4, SL5, SL6, PH1, PH2, PH2, PH2, PH3, PZ1, PZ2, PZ3, T10, T15, T20, T25, T30, T40, H3, H4, H5, H6 2.1.3. 4x28mm Precision Screwdriver Bits: SL1.5, SL2, SL2.5, SL3, PH000, PH00, PH0, PH1, T6, T7, T8, T9, T10, T15, T20, H1.5, H2.0, H2.5, H3.0, H4.0 2.1.4. Bit Adaptor 2.1.5. ¼"x20.5mm Socket: 4mm, 5mm, 6mm, 7mm, 8mm, 9mm, 10mm, 11mm, 12mm 2.1.6. 4x60mm Bits Holder 2.1.7. 6.35x50mm Bits Holder 2.1.8. Ratchet Handle – One (1) piece 2.1.9. Handle – One (1) piece 2.1.10. Packed in plastic box</p> <p>2.2. Combination Spanner 2.2.1. Quantity: Four (4) sets 2.2.2. Size: 6mm, 8mm, 10mm, 12mm, 14mm, 15mm, 17mm, 19mm</p> <p>2.3. Tire Wrench 2.3.1. Quantity: One (1) set 2.3.2. Size: 16" 2.3.3. ½" Socket: 17mm, 19mm, 21mm, 23mm 2.3.4. Drop forged and chrome plate 2.3.5. Cross shaped</p> <p>2.4. Jump Starter 2.4.1. Quantity: Two (2) sets 2.4.2. Operating Temperature: -20° C to 55° C 2.4.3. LED Flashlight Mode: SOS, Spotlight, Strobe 2.4.4. Jump Cable Length: 40cm 2.4.5. Power Source: 3.7V/9900mAH 2.4.6. Battery Charging Time: 4.5 hour(s) 2.4.7. Battery Capacity: 9900 mAh 2.4.8. Battery Type: Li-ion battery 2.4.9. USB Output: 5V/1A,5V/2.4A 2.4.10. USB Input: Type-C 5V/2A 2.4.11. Start Current: 250A 2.4.12. Peak Current</p> <p>2.5. Jack 2.5.1. Quantity: One (1) set 2.5.2. Hydraulic bottle jack 2.5.3. Weight Capacity: Six (6) tons</p> <p>2.6. Booster Cable 2.6.1. Quantity: Three (3) sets 2.6.2. 300 Amp 2.6.3. Cable Length: 2.5 meters</p> <p>2.7. Impact Wrench 2.7.1. Quantity: One (1) set 2.7.2. Cordless 2.7.3. Brushless Motor</p>				
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<p>2.7.4. Voltage: 20V</p> <p>2.7.5. No-load Speed: 0-500/0-2000rpm</p> <p>2.7.6. Max Impact Rate: 30000bpm</p> <p>2.7.7. Chuck Capacity: 13mm</p> <p>2.7.8. Mechanical 2-speed gear</p> <p>2.7.9. Spindle lock function</p> <p>2.7.10. Integrated LED work light</p> <p>2.7.11. LED battery power indicator</p> <p>2.7.12. Include:</p> <p>2.7.12.1. Two (2) pcs 2.0Ah battery pack</p> <p>2.7.12.2. One (1) pc charger, charge volts: 220-240V~50/60Hz</p> <p>2.7.12.3. Forty-seven (47) pcs accessories</p> <p>2.7.12.4. Three (3) pcs masonry drill bits</p> <p>2.7.12.5. Packed by carrying case</p> <p>2.8. Early Warning Device</p> <p>2.8.1. Quantity: Two (2) sets</p> <p>2.8.2. Early Warning Device – Two (2) pcs (Red and Orange)</p> <p>2.8.3. Dual Warning Reflective Triangle Warning Sign</p> <p>2.8.4. Highly reflective material, visible up to approx. 400m</p> <p>2.8.5. Easy storage, foldable design</p> <p>2.8.6. 15 in. /38cm high triangle device when unfolded</p> <p>2.9. Tire Inflator</p> <p>2.9.1. Quantity: Four (4) sets</p> <p>2.9.2. Cordless Inflator</p> <p>2.9.3. Max power: 150 psi</p> <p>2.9.4. Portable tire compressor with USB type C charging</p> <p>2.9.5. Battery Capacity: 2x 2500 mAh</p> <p>2.9.6. Package includes: One (1) tire compressor, three (3) adapters/nozzle, one (1) charging cable and one (1) user manual</p> <p>2.10. Set of Tools</p> <p>2.10.1. Quantity: One (1) set</p> <p>2.10.2. Drive: 1/2"</p> <p>2.10.3. Socket Point: Six (6) points</p> <p>2.10.4. Socket diameter: 10 to 32 mm</p> <p>2.10.5. 1/2 Drive Ratchet Handle Length: 10"</p> <p>2.10.6. ISO 9001 Certified</p> <p>2.10.7. Inclusions:</p> <p>2.10.8. Socket Wrench 1/2" DR. 10 to 24mm, 27mm, 30mm, 32mm</p> <p>2.10.8.1. One (1) pc. Each, specifically 1/2" Ratchet Handle, Flex Handle, Extension Bar 5", 10", Sliding Tee Handle, Spark Plug Socket 13/16"</p> <p>2.10.8.2. Comb. Plier 7", Diagonal Cutter 6", Long Nose Plier, Adjustable Wrench 8"</p> <p>2.10.8.3. Philip Screwdriver PH1-3, PH2-4, PH3-6</p> <p>2.10.8.4. Slotted Screwdriver M5-4, M6-6, M8-7</p> <p>2.10.8.5. Combination Wrench 6 to 24mm</p> <p>2.10.8.6. Open Wrench 6x7, 8x10, 11x13. 12x13, 17x19, 22x24</p>				
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	<p>2.11. Ladder 2.11.1. Quantity: One (1) set 2.11.2. Material: Steel 2.11.3. Type: 4-step Ladder 2.11.4. Step Size (Minimum): 350 mm x 250mm 2.11.5. Max Load: 150kg</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. Delivery of the goods shall be made by the supplier within thirty (30) calendar days upon issuance of Notice to Proceed. 3.1.1. Items must be delivered to DOST-ASTI Bldg., UP Technology Park Complex, C.P. Garcia Avenue, Diliman, Quezon City, Philippines 1101.</p> <p>3.2. Payment shall be made only upon certification/acceptance by the end-user that the goods are delivered in accordance with the terms of this contract and are duly inspected and accepted. No payment shall be made for goods not delivered.</p>				
	TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):				Php96,950.00
	GUIDELINES				
	<p>A. Content and Format of Quotations</p> <p>1 . The Quotation/s must include the RFQ Number or the PR Number indicated above</p> <p>2 . Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:</p> <p>a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial off-the-shelf electronic devices or components</p> <p>3 . The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.</p> <p>4 . BIR Certificate of Registration for new DOST-ASTI suppliers</p> <p>B. Eligibility Requirements</p> <p>Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):</p> <p><u>For Procurement of Goods</u></p> <p>1 . Upon submission of quotation</p> <p>a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit</p>				

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- . Upon issuance of Notice of Award (NOA)
 - a. *Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)*
 - b. *Income/Business Tax Return (For ABCs above P500,000.00)*

For Procurement of Infrastructure

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- . Upon submission of quotation
 - a. *Valid PhilGEPS Registration Number / Organization ID*
 - b. *Valid Mayor's/Business Permit*
 - c. *Valid PCAB License*

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- . Upon issuance of NOA
 - a. *Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)*
 - b. *Income/Business Tax Return (For ABCs above P500,000.00)*

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum*

Membership may be submitted in lieu of the said documents.

C. Terms and Conditions

1. *Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;*
2. *All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;*
3. *Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and*
4. *The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*