



**DOST-ASTI Bids and Awards Committee  
REQUEST FOR QUOTATION**

<b>Kind of Procurement Activity:</b>	Negotiated Procurement: Small-value Procurement		
<b>Deadline of Submission of Bids:</b>	Jun-20-2025, 2:00 PM		
<b>RFQ No.:</b>	25-06-5277	<b>Date:</b>	June-16-2025
<b>PR No.:</b>	GAA-25-06-21396	<b>Date:</b>	June-03-2025

*The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.*

*Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.*

Thank you.

**JEFFREY A. ABOROT**  
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<b>Safety Equipment</b> <b>1. GENERAL OVERVIEW</b>  1.1. DOST-ASTI is seeking qualified and competent suppliers for the Supply and Delivery of Safety Equipment for DOST ASTI to ensure that the emergency personnel of ASTI can safely respond to emergencies and better protect the personnel of ASTI. 1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges. 1.3. One (1) Lot Safety Equipment includes: 1.3.1. Firefighter's Helmet – Two (2) pc; ABC: Php 17,000.00 1.3.2. Firefighter's Jacket and Trouser – Two (2) set; ABC: Php 84,000.00 1.3.3. Firefighter's Boots – Two (2) pair; ABC: Php 14,000.00 1.3.4. Firefighter's Gloves – Two (2) pair; ABC: Php 9,000.00 1.3.5. Fire Axe – One (1) pc; ABC: Php 4,000.00 1.3.6. Firefighter's Steel Cabinet – One (1) pc; ABC: Php 49,990.00 1.3.7. Fire Blanket – Five (5) pack; ABC: Php 7,500.00	1	lot	238290.00	238,290.00

1.3.8. Emergency Escape Ladder – Two (2) pc;  
ABC: Php 50,000.00

1.3.9. Bolt Cutter – Two (2) pc; ABC: Php  
2,800.00

## 2. TECHNICAL SPECIFICATION

### 2.1. Firefighter's Helmet

2.1.1. Quantity: Two (2) pcs

2.1.2. Compliance: ISO, NFPA 1971, or EN  
certification.

2.1.3. Submit brochure of offered item upon  
submission of quotation.

### 2.2. Firefighter's Jacket and Trouser

2.2.1. Quantity: Two (2) pcs

2.2.2. Compliance: ISO, NFPA 1971, or EN  
certification.

2.2.3. Submit brochure of offered item upon  
submission of quotation.

### 2.3. Firefighter's Boots

2.3.1. Quantity: Two (2) pairs

2.3.2. Size: EUR38-46

2.3.3. Compliance: ISO, NFPA 1971, or EN  
certification.

2.3.4. Submit brochure of offered item upon  
submission of quotation.

### 2.4. Firefighter's Gloves

2.4.1. Quantity: Two (2) pairs

2.4.2. Compliance: ISO, NFPA 1971, or EN/EC  
certification.

2.4.3. Submit brochure of offered item upon  
submission of quotation.

### 2.5. Fire Axe

2.5.1. Quantity: Two (2) pcs

2.5.2. Submit brochure of offered item upon  
submission of quotation.

### 2.6. Firefighter's Steel Cabinet

2.6.1. Quantity: One (1) pc

2.6.2. Dimensions: 72" x 36" x 21"

2.6.3. Two (2) fixed shelves on the right side

2.6.4. With a hanger rod on the left side

2.6.5. Door: Made of Tempered Glass 3/16"  
thickness with steel frame – with lock

2.6.6. Handle made of aluminum

2.6.7. With a small hammer steel box on the right  
side

2.6.8. Body and shelves made of cold rolled  
sheet: gauge #22 (.07mm thick)

2.6.9. Paint finished, powder coated (cosmic  
red), with wheels

2.6.10. Submit brochure of offered item upon  
submission of quotation.

### 2.7. Fire Blanket

2.7.1. Quantity: Five (5) packs

2.7.2. Dimensions: 1.5m x 1.8m

<p>2.7.3. Packed in hard case</p> <p>2.7.4. Submit brochure of offered item upon submission of quotation.</p> <p>2.8. Emergency Escape Ladder</p> <p>2.8.1. Quantity: Two (2) pcs</p> <p>2.8.2. Foldable, fire-resistant ladder for quick evacuation.</p> <p>2.8.3. Retractable, Tangle-free with quick-deploy mechanism</p> <p>2.8.4. 25 ft ladder suitable for 3-storey building</p> <p>2.8.5. Can hold up to approximately 900-1000 lbs.</p> <p>2.8.6. With retractable hook (5.5"-11" wall)</p> <p>2.8.7. Easy to repack for future use</p> <p>2.9. Bolt Cutter</p> <p>2.9.1. Quantity: One (1) pc</p> <p>2.9.2. Size: 24"</p> <p>2.10. The shade of color of the fire fighter's helmet, jacket, trousers, gloves, and boots should be the same.</p> <p>2.11. Winning bidder to provide proper training and equipment on the use of the Fire Fighting Response Personal Protective Equipment within seven (7) days upon delivery of the said items or as may be scheduled by DOST-ASTI. Training is to be conducted in DOST-ASTI Bldg., C.P. Garcia Ave., Diliman, Quezon City.</p> <p>3. WARRANTY PERIOD</p> <p>3.1. All items should have a minimum of One (1) year warranty applicable from the date of issuance of the Certificate of Completion and Acceptance to be issued by the DOST-ASTI.</p> <p>4. PAYMENT TERMS</p> <p>4.1. Delivery of the goods and/or performance of services shall be made by the supplier within thirty (30) calendar days upon issuance of Notice to Proceed.</p> <p>4.2. Payment shall be made only upon certification/acceptance by the end-user that the goods are delivered in accordance with the terms of this contract and are duly inspected and accepted. No payment shall be made for goods not delivered.</p>				
<b>TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):</b>				<b>Php 238,290.00</b>

## GUIDELINES

### A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
  - a. Computer and electronic equipment and its accessories or peripherals
  - b. Software applications, programs, and digital licenses
  - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

### B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

#### For Procurement of Goods

1. Upon submission of quotation
  - a. Valid PhilGEPS Registration Number / Organization ID
  - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
  - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
  - b. Income/Business Tax Return (For ABCs above P500,000.00)

#### For Procurement of Infrastructure

1. Upon submission of quotation
  - a. Valid PhilGEPS Registration Number / Organization ID
  - b. Valid Mayor's/Business Permit
  - c. Valid PCAB License
2. Upon issuance of NOA
  - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
  - b. Income/Business Tax Return (For ABCs above P500,000.00)

*\*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

*\*\*Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

*\*\*\*For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

### C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.