



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Sep-16-2022, 2:00 PM		
RFQ No.:	22-09-3996	Date:	September-12-2022
PR No.:	ULAT-22-09-14658	Date:	September-01-2022

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

EMMANUEL P. BALINTEC
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Fabrication and Installation of Wall Mountings for Flat Screen Display Monitors at the Operation Center in Dumangas GRS, Iloilo</p> <p>1. BACKGROUND AND OBJECTIVES</p> <p>1.1. The DOST-Advanced Science and Technology Institute (DOST-ASTI) seeks qualified and competent bidders for the fabrication and installation of wall mountings for three (3) flat screen display monitors at the Operations Center of the Ground Receiving Station in Dumangas, Iloilo.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and service charges</p> <p>1.3. The fabrication and installation of three (3) flat screen displays sized at 55" must be mounted in structurally sound foundation both bolted floor and ceiling to ensure safety and reliability of the structure. The critical area involved in the installation is the gypsum dry wall that must hold two (2) LED 55" display monitors.</p> <p>1.4. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>2. SCOPE OF WORK</p>	1	lot	42000.00	42,000.00

	<p>2.1. The contractor shall be able to fabricate, supply, and install securely two (2) 55" LED Monitors on gypsum dry wall and fabricate, supply, and mount/install one (1) 55" LED Monitor on cement wall. The installation on the dry wall must be secured through bolted metal frames on the floor and ceiling with support brace as sound foundation to carry the weight of the monitors.</p> <p>2.2. The scope of work shall entail welding and drilling works using metal frames preferably galvanized flat bars mountings for support, welded and drilled, use expansion dry wall anchor kits to secure monitors to dry wall.</p> <p>2.3 Two (2) LCD displays in the dry wall must have a support brace to ceiling. Actual measurements must be performed during or before the installation.</p> <p>2.3. The contract budget includes transportation and accommodation for on-site work;</p> <p>2.4. The contractor shall be able to communicate with the Technical Project Manager regarding the plans prior to the installation and must both agree on the workplan and materials to be used;</p> <p>3. TECHNICAL SPECIFICATIONS</p> <p>3.1. Refer to photo and illustrated dimensions attached.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. Performance of the Service shall be made fifteen (15) calendar days for upon the issuance of Notice to Proceed (NTP) in preparation for mobilization.</p> <p>4.2. Location of Delivery: Climate Field School, Dumangas, Iloilo</p> <p>4.3. Contact Person and Contact Information:</p> <p>4.3.1. DOST-ASTI – Mr. Joven Javier, Sr. Science Research Specialist, DOST-ASTI joven@asti.dost.gov.ph</p> <p>4.3.2. Climate Field School – Mr. Ricky Sumagaysay Dador, Officer-In-Charge, Climate Field School, Dumangas, Iloilo/ 09082453756</p> <p>4.3.3 DOST Regional Office VI – Mr. Ryan Dumpit, Science Research Specialist II / ryanvilmor.dumpit@ro.dost.gov.ph / 09173363964</p> <p>4.4. Payment shall be made only upon certification/acceptance by the End-User or DOST Regional Office Representative, Climate Field School Representative. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.</p>				
2	<p>Rolling TV Stand / Rack for 55" LED TV</p> <p>1.1. The DOST-Advanced Science and Technology</p>	1	unit	9400.00	9,400.00

Institute (DOST-ASTI) seeks qualified suppliers to supply one (1) Rolling TV Stand/Rack for 55" LED TV to be used for conference room/meeting room for the Conference Room for the Ground Receiving Station in Climate Field School in Dumangas, Iloilo.

1.2. Supplier shall provide one (1) unit of glass and metal rolling heavy-duty TV rack/stand for one (1) 55" LED TV to be used for conference/meeting room;

1.3 Main Materials: Metal and Glass

1.4 Dimensions: Approximately 1200x400x1400mm

1.5 Support Flat Panel TV 55"-65"

1.6 Preferably with two shelves on stand

1.7. With wheels for mobility

1.8. Maximum load: Heavy-duty with approximately minimum capacity of 45.5 kg or more

1.9. Location of Delivery: Climate Field School, Dumangas, Iloilo

2.0 Delivery and Payment Terms

2.1. Delivery of goods shall be made by the supplier within fifteen (15) calendar days upon the issuance of Notice to Proceed (NTP)

2.2 Payment shall be made only upon certification/acceptance by the end-user or authorized representatives to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. No payment shall be made for goods not yet rendered or for supplies and materials not yet delivered under this Contract.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 51,400.00

GUIDELINES

A. Content and Format of Quotations

1. *The Quotation/s must include the RFQ Number or the PR Number indicated above*
2. *Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:*
 - a. *Computer and electronic equipment and its accessories or peripherals*
 - b. *Software applications, programs, and digital licenses*
 - c. *Commercial off-the-shelf electronic devices or components*
3. *The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.*
4. *BIR Certificate of Registration for new DOST-ASTI suppliers.*

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.