

DEPARTMENT OF SCIENCE AND TECHNOLOGY ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-FM 03-10 REV 5/ 30 APR 2024

DOST-ASTI Bids and Awards Committee REQUEST FOR QUOTATION

Kind of Procurement Acti	ivity: Negotiated	Negotiated Procurement:Small-value Procurement			
Deadline of Submission of Bids: April-21-2025; 2:00PM					
RFQ No: C	DD-25-04-010	Date	April-15-2025		
PR No: C	DD-25-04-009A	Date	April-11-2025		

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

JEFFREY A. ABOROT

BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	Customized DOST-ASTI Tokens for PIA Press		•••••		
•	Conference	1	lot	88,000.00	88,000.00
	1. BACKGROUND AND OBJECTIVES				
	1.1. DOST-ASTI is seeking qualified and				
	competent bidders				
	for the supply and delivery of one hundred (100) sets of				
	customized travel kits with DOST-ASTI branding to				
	be used				
	as tokens for Philippine Information Agency Press				
	Conference on May 2025.				
	1.2. The Approved Budget for the Contract is				
	inclusive of all				
	applicable government taxes and service charges.				
	2. TECHNICAL SPECIFICATIONS				
	2.1. One hundred (100) sets of customized travel				
	kits with DOST-ASTI branding, each set to include				
	the following items:				
	2.1.1. Tote Bag				
	2.1.1.2. Color: Beige				
	2.1.1.3. Fabric Type: Thick canvas				
	2.1.1.4. Twenty-one (21) inches handles				
	(approximate)				
	2.1.1.5. Size: 12 x 14 x 4 inches (approximate)				
Postal	Address : DOST-ASTI Bldg., UP Technology Park Complex Te	I. Nos. : +63 2	2 8249 8500		
	C.P. Garcia Ave., Diliman, Quezon City 1101		2 8426 9755		Page 1 of 3
Postal . Websit	C.P. Garcia Ave., Diliman, Quezon City 1101	+63 2		i	Page 1 of 3

2.1.1.6. Logo for Printing: Silk screen (preferred) or			
digital DTF printing			
2.1.1.7. With DOST-ASTI Branding such as the			
DOST-ASTI logo, wordmark, and tagline artwork			
(refer to end-user specifications and layout			
attached)			
2.1.2. Bag Tag			
2.1.2.1. Color: Brown (Preferred)			
2.1.2.2. Material: Faux Leather			
2.1.2.3. Logo for Printing: Engraved (Preferred)			
2.1.2.4. Tag Size: 2.5 x 3 inches (Approximate)			
2.1.2.5. Strap size: 12 inches (Approximate)			
2.1.2.6. With DOST-ASTI wordmark (refer to end-			
user			
specifications and layout attached) (refer to end-			
user			
specifications and layout attached)			
2.1.3. Cable Organizer			
2.1.3.1. Color: Black			
2.1.3.2. Fabric Type: Poly canvas			
2.1.3.3. Logo for Printing: Digital DTF Printing			
2.1.3.4. Size: 8.5 x 4.75 inches (approximate)			
2.1.3.5. Bag Strap Size: 4.5 inches (folded,			
approximate)			
2.1.3.6. With two (2) zippered compartments			
2.1.3.6. With DOST-ASTI logo (refer to end-user specifications and layout attached)			
2.2. SAMPLING REQUIREMENTS			
2.2.1. The supplier must submit one (1)			
customized sample			
of the item, which is included in their cost estimate.			
2.2.2. The end-user will provide the designs.			
Revisions may			
be made by the supplier, but only upon the			
approval of the			
end-user.			
2.2.3. Sample item/s must be submitted within			
seven (7)			
calendar days upon issuance of Notice to Proceed			
(NTP).			
2.2.4. Maximum Number of Revisions: Three (3)			
3. WARRANTY			
3.1. The supplier warrants the item against defects			
in the manufacturing and during shipping and			
delivery.			
3.2 Incorrect or disapproved items shall be			
immediately			
replaced by the supplier at no additional cost.			
4. PAYMENT AND DELIVERY TERMS			
4.1. Delivery of Goods and/or performance of			
services shall			
be made by the supplier on or before 10 May 2025.			
4.2. Payment shall be made only upon			
certification/acceptance by the End-user that the			
Goods are			
	1	1	Page 2 of 3

Contract and are inspected and accepted. No payment shall be made for items not yet delivered under this Contract. 4.3. The price must be inclusive of government taxes and other charges. Contract and Format of Quotations TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC): Php86,000.00 CUIDELINES Content and Format of Quotations The Quotation/s must include the RFQ Number or the PR Number indicated above Bidders must specify the BRAND NMES and MODEL NAMES/NUMBER for the following goods: a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial of The-sheff electronic devices or components 3 The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. 4 BIR Certificate of Registration for new DOST-ASTI suppliers B Eligibility Requirements Pursuant to Annex 'H' or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted accept for Repeat Order, Stopping under Societors 21, 61, and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 Upon submission of quotation a. Valid Mayor's/Business Permit 2 Cupon issuance of Notice of Award (NOA) a. Omnibus Swom Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) b. Income/Business Tax Return (FOr ABCs above P500,000.00) b. Income/Business Permit Cupon submission of quotation a. Valid Mayor's/Business Permit Cupon submission of quotation a. Valid Mayor's/Business Permit Cupon Submission of quotation Cupon Submission function Cupon Submissio		delivered in accordance with the terms of this						
made for made for items not yet delivered under this Contract. 4.3. The price must be inclusive of government taxes and other charges. items on ty et delivered under this Contract. items items on the charges. items items items GUIDELINES Php88,000.00 items items items itetetems items								
items not yet delivered under this Contract. 4.3. The price must be inclusive of government taxes and other charges. delter charges. delter charges. <								
4.3. The price must be inclusive of government taxes and other charges.								
taxes and other charges. Image: Control of Control Control of Co								
other charges. other								
*********** Php88,000.00 GUIDELINES A. Content and Format of Quotations 1 The Quotation/s must include the RFQ Number or the PR Number indicated above 2 Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial off-the-shelf electronic devices or components 3 The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. 4 BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9164, the following documents shall be submitted except for Repeat Order, Shopping under Sections Z. (1a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 Upon submission of quotation a. Valid PhiliGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA)								
Total APPROVED BUDGET FOR THE CONTRACT (ABC): Php88,000.00 GUIDELINES A. Content and Format of Quotations 1 The Quotation/s must include the RFQ Number or the PR Number indicated above 2 2 Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial off-the-shelf electronic devices or components 3 The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. 4 4 BIR Certificate of Registration for new DOST-ASTI suppliers 5 Eligibility Requirements Pursuant to Annex 'H' or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 1 Upon submission of quotation a. Valid PhildEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 1								
		TOTAL APPROVED BUDGET FOR THE	CONTRACT	(ABC):		Php88.000.00		
 A. Content and Format of Quotations The Quotation/s must include the RFQ Number or the PR Number indicated above Bidders must specify the BRAND NAMES and MODEL. NAMES/NUMBER for the following goods: a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial off-the-shelf electronic devices or components The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibility Requirements Pursuant to Annex 'TH' or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52. 1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P50,000.00) Eor Procurement of Infrastructure Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID b. Income/Business Tax Return (For ABCs above P50,000.00) Eor Procurement of Infrastructure Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID b. Valid Phil				(/ //.		1 1100,000100		
 The Quotation/s must include the RFQ Number or the PR Number indicated above Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: Computer and electronic equipment and its accessories or peripherals Software applications, programs, and digital licenses Commercial off-the-shelf electronic devices or components The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers BE Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA)		GUID	ELINES					
 The Quotation/s must include the RFQ Number or the PR Number indicated above Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: Computer and electronic and its accessories or peripherals Software applications, programs, and digital licenses Commercial off-the-shelf electronic devices or components The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers BE Eligibiliy Requirements Pursuant to Annex 'H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation Avaid Mayor's/Business Permit Upon submission section Sites above P500,000.00) Income/Business Tax Return (For ABCs above P500,000.00) 								
 Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: Computer and electronic equipment and its accessories or peripherals Software applications, programs, and digital licenses Commercial off-the-shelf electronic devices or components The Quotation's must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers Eligibility Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA) Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation Valid Mayor's/Business Permit Upon submission of quotation Valid Mayor's/Business Tax Return (For ABCs above P500,000.00) b. Income/Business of quotation Valid Mayor's/Business Permit Upon submission of quotation Valid Mayor's/Business	Α.	Content and Format of Quotations						
 Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: Computer and electronic equipment and its accessories or peripherals Software applications, programs, and digital licenses Commercial off-the-shelf electronic devices or components The Quotation's must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers Eligibility Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA) Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation Valid Mayor's/Business Permit Upon submission of quotation Valid Mayor's/Business Tax Return (For ABCs above P500,000.00) b. Income/Business of quotation Valid Mayor's/Business Permit Upon submission of quotation Valid Mayor's/Business		The Ouetotion/e must include the REO Number of	r tha DD Nun	bor indi	acted chove			
 Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods: a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial off-the-shelf electronic devices or components The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibility Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52. 1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA)			i ille PR Null		caled above			
 a. Computer and electronic equipment and its accessories or peripherals b. Software applications, programs, and digital licenses c. Commercial off-the-shelf electronic devices or components The Quotation's must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Valid Mayor's/Business Tax Return (For ABCs above P50,000.00) For Procurement of Infrastructure Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Upon submission of quotation 				S/NI IMF	RER for the follow	vina aoods:		
 b. Software applications, programs, and digital licenses c. Commercial off-the-shell electronic devices or components The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "I+" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1 (a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P500,000.00) 						ning goods.		
 c. Commercial off-the-shelf electronic devices or components The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers BIR Certificate of Registration for new DOST-ASTI suppliers BIR Eligibility Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) For Procurement of Infrastructure 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Income/Business Tax Return (For ABCs above P500,000.00) 			•	enpriere	213			
 3 The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. 4 BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52. 1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Valid Mayor's/Business Permit 2 Upon submission of quotation Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) For Procurement of Infrastructure Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Valid Mayor's/Business Permit 								
 The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers BIE Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P500,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation			components					
 address and contact number. It must also include the full name and signature of the company's authorized representative. BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "I" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52. 1 (a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P500,000.00) 		-	ness name o	f the cor	mnany (or individ	ual) husiness		
representative. 4 BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52. 1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) For Procurement of Infrastructure 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit								
 <i>BIR Certificate of Registration for new DOST-ASTI suppliers</i> <i>BIR Certificate of Registration for new DOST-ASTI suppliers</i> <i>Eligibiliy Requirements</i> Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): <i>For Procurement of Goods</i> Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) <i>For Procurement of Infrastructure</i> Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P500,000.00) 				e anu sig		npany s autionzeu		
BIR Certificate of Registration for new DOST-ASTI suppliers B. Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52. 1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) For Procurement of Infrastructure 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit		•						
 B. Eligibiliy Requirements Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Income/Business Tax Return (For ABCs above P500,000.00) 		•	TI suppliers					
Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 . 1 . . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 . . Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 1 . 1 . 1 . 2 . . . 2 <td< th=""><th></th><th></th><th>reapprove</th><th></th><th></th><th></th></td<>			reapprove					
Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 . Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P500,000.00)	В.	Eligibiliy Requirements						
Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 . Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Tax Return (For ABCs above P500,000.00)		Pursuant to Anney "H" or Consolidated Guidelines f	or the Alterna	tivo Mot	hads of Procurer	ment of the 2016		
submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 . Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit								
Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency): For Procurement of Goods 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit								
For Procurement of Goods 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 . Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit								
 1 Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 			<i>,</i> ,					
 a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 	For	Procurement of Goods						
 a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 								
 a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 		1						
 b. Valid Mayor's/Business Permit 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 		. Upon submission of quotation						
 2 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 		a. Valid PhilGEPS Registration Number / Organization ID						
 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure 1 Upon submission of quotation 								
 Upon issuance of Notice of Award (NOA) a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Valid Mayor's/Business Permit 								
 a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit 								
 b. Income/Business Tax Return (For ABCs above P500,000.00) For Procurement of Infrastructure Upon submission of quotation Valid PhilGEPS Registration Number / Organization ID Valid Mayor's/Business Permit 								
For Procurement of Infrastructure 1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit		a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)						
1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit		b. Income/Business Tax Return (For ABCs above P500,000.00)						
1 . Upon submission of quotation a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit								
a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit	For I	Procurement of Infrastructure						
a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit								
a. Valid PhilGEPS Registration Number / Organization ID b. Valid Mayor's/Business Permit		1						
b. Valid Mayor's/Business Permit								
		• •	ation ID					
c. Valid PCAB License		-						
		c. Valid PCAB License						

2

- Upon issuance of NOA
- a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00) b. Income/Business Tax Return (For ABCs above P500,000.00)

*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.

**Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government

agencies as lessors

***For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum

Membership may be submitted in lieu of the said documents.

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid; 2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;

3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and

4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.