



DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Oct-18-2024, 2:00 PM		
RFQ No.:	24-10-5035	Date:	October-14-2024
PR No.:	GAA-24-10-20096	Date:	October-07-2024

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>CCTV System Repair</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking a qualified and competent service provider for the CCTV System Repair in DOST-ASTI Building in Quezon City and EPDC Building in Bicutan, Taguig City.</p> <p>1.2.The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Restoration of the video feed for thirteen (13) CCTV IP cameras in DOST-ASTI Building and two (2) CCTV IP cameras in EPDC Building</p> <p>2.2. Cabling</p> <p>2.2.1. Replace defective cables</p> <p>2.2.2. All cables must be enclosed in a concealed pipe like PVC, EMT or flexible pipes, from end-to-end</p> <p>2.2.3. Cabling of two (2) cameras in the gate posts, one (1) camera pointing to CP Garcia Ave sidewalk, and one (1) camera in the car park</p> <p>2.3. Replace one (1) fiber media converter in</p>	1	lot	250000.00	250,000.00

Research Data Center (RDC) in DOST-ASTI building.

2.3.1. 10/100/1000Mbps auto-negotiation

2.3.2. Single mode

2.3.3. Manufactured by a well-known brand

2.4. Junction boxes

2.4.1. Replace all indoor junction boxes with metal type

2.4.2. Replace all outdoor junction boxes with ABS plastic type

2.4.3. Add two (2) ABS plastic type outdoor junction boxes

2.5. Add one (1) Power Over Ethernet (PoE) switch

2.5.1. 8-port Gigabit Ethernet PoE ports

2.5.2. Plug-and-play installation

2.6. Relocate one (1) camera in perimeter west because the view is covered by wall

2.7. Add one (1) pull box for gatepost

2.8. Add one (1) HDMI switcher

2.8.1. At least four (4) inputs and one (1) output

2.9. Add and configure one (1) 16-channel network video recorder (NVR)

2.9.1. Hard disk

2.9.1.1. Three (3) units

2.9.1.2. 3.5-inch surveillance hard disk

2.9.1.3. Each hard disk has 10TB storage

capacity

2.10. Chipping in gate area to lay cables

2.11. Outdoor CCTV IP cameras

2.11.1. Replace three (3) outdoor cameras in RDC and re-cable them

2.11.2. Add one (1) outdoor camera in perimeter west corner (motorcycle parking area)

2.11.3. Add one (1) outdoor camera for the pathway

2.11.4. Add one (1) outdoor camera for gatepost

2.11.5. At least 2MP resolution for the camera replacement in EPDC building

2.11.6. At least 4MP resolution for the camera replacement in ASTI building.

2.11.7. IP bullet type

2.11.8. Full color

2.11.9. Supplement light range up to 30 meters

2.11.10. At least IP67 protection

2.12. Indoor CCTV IP cameras

2.12.1. Add one (1) indoor camera for COA room

2.12.2. Add one (1) indoor camera for Records

Section room

2.12.3. At least 4MP resolution

2.12.4. Full color

2.12.5. At least IP67 protection

2.12.6. 1/3" CMOS image sensor

2.12.7. Low illuminance

2.12.8. Abnormality detection: Motion detection, video tampering, no SD card, SD card full, SD card error, network disconnection, IP conflict, illegal access, voltage detection

2.13. Proper naming of cameras in the network video recorder (NVR) and in guards' monitoring PC

2.14. Connection from the NVR on the second floor to the Admin PC in KMD through a CCTV application.

2.15. Mobilization and demobilization of manpower, equipment, tools, and materials

2.16. Includes cost for labor and materials

3. WARRANTY

3.1. At least one (1) year warranty coverage on manufacturing defects for NVR, hard drives, and cameras.

3.2. At least one (1) month warranty coverage on manufacturing defects for HDM switcher, fiber media converter, and PoE switch.

3.3. Parts and incidental costs related to the equipment will be shouldered by the supplier provided that the error or damage on the equipment is not a result of user damage or misuse.

4. DELIVERY AND PAYMENT TERMS

4.1. Price must be inclusive of government taxes and all applicable fees.

4.2. Provision of the service shall be made by the supplier within sixty (60) calendar days upon issuance of the Notice to Proceed.

4.3. Payment will be made in installments upon the completion of each service milestone. The payment schedule is as follows:

4.3.1. Delivery of cameras, junction boxes, NVR, switch, fiber media converter and pull box - 40%

4.3.2. Complete all CCTV repair and upgrade in ASTI building as required in the above technical specifications- 50%

4.3.3. Complete all CCTV repair in EPDC Building as required in the above technical specifications- 10%

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 250,000.00

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.