



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Negotiated Procurement:Small-value Procurement		
Deadline of Submission of Bids:	Mar-05-2024, 2:00 PM		
RFQ No.:	24-02-4689	Date:	February-29-2024
PR No.:	GAA-24-02-18675	Date:	February-27-2024

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>VSAT Subscription for 2 Sites</p> <p>1.0. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of the Very Small Aperture Terminal (VSAT) Subscription for REIINN Sites 3 and 4.</p> <p>1.2. Said subscription shall be used for the REIINN base tower and tunneling Internet Protocol version 6 (IPv6) to stakeholders. .</p> <p>1.3. The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>2.0. TECHNICAL SPECIFICATIONS</p> <p>2.1. The Service Provider must abide and meet the following specifications for the subscription:</p> <p>2.1.1. Subscription</p> <p>2.1.1.1. Expected Bandwidth: 80 - 350 Mbps downlink, 8 – 25 Mbps uplink</p> <p>2.1.1.2. Data Capacity: Unlimited, but subject to Fair Usage Policy (FUP)</p> <p>2.1.1.3. Length of Subscription: Nine (9) months per site</p> <p>2.1.1.4. Start of subscription shall commence upon the advice of the End-user.</p>	9	month	22000.00	198,000.00

2.1.1.5. No. of Site/Location: Two (2) sites
2.1.1.5.1. Naguey Elementary School,
Brgy. Naguey, Atok, Benguet

2.1.1.5.2. Yabbi Elementary School,
Brgy. Yabbi, Dupax Del Norte, Nueva Vizcaya

2.1.2. Subscription Inclusions

2.1.2.1. The Service Provider shall ensure the availability of the service during the contract period.

2.1.2.2. The Service Provider must be a direct certified partner of the Satellite Operator that it is representing.

2.1.2.3. The Service Provider must provide testing airtime of at least five (5) days free of charge for each terminal prior to commencement; extension of testing airtime to be coordinated with the End-user if testing activities goes beyond five (5) days.

2.1.2.4. Includes technical training for basic troubleshooting and equipment maintenance.

2.1.2.5. Data subscription should be compatible to the previous satellite internet service provider to utilize existing equipment installed in the sites mentioned in Item 2.1.1.5.

2.1.3. Service Inclusions

2.1.3.1. The Service Provider shall provide a roster of technical personnel that is composed of at least one (1) trained and manufacturer certified technical staff which will be assigned for remote site disaster deployment.

3.0. AFTER-SALES SUPPORT

3.1. End-users must be able to request technical support by phone or e-mail. Moreover, technical support service should be available and can be reached from Mondays to Fridays at 8:00 AM to 5:00 PM subject to the availability of the aforementioned.

3.2. The End-user should receive feedback and responses from the Service Provider twenty-four (24) hours whenever an inquiry or a concern was made.

4.0. PAYMENT AND OTHER TERMS

4.1. Delivery of goods and/or performance of services shall be made by the Service Provider on or before 01 April 2024 or upon notice of DOST-ASTI, subject to the issuance of Notice to Proceed.

4.2. Payment shall be made only upon certification/acceptance by the End-user to the effect that the services have been rendered in accordance with the terms of this Contract and have been duly inspected and accepted. No payment shall be made for services not yet rendered or for the supplies and material not yet delivered under this Contract.

4.3. Payment shall be made based on the activation and acceptance of the subscription and its monthly recurring charges.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 198,000.00

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.