



ASTI-FM 03-10
 REV 4/ 9 MAR 2022

**DOST-ASTI Bids and Awards Committee
 REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Shopping		
Deadline of Submission of Bids:	May-27-2022, 2:00 PM		
RFQ No.:	22-05-3861	Date:	May-20-2022
PR No.:	GAA-22-04-13568	Date:	April-18-2022

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

Bayani Benjamin R. Lara

BAYANI BENJAMIN R. LARA
 BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>Tires</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of four (4) pieces of tires.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of these brand-new tires will be used as replacement of old tires of Nissan Urvan NV350 in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Section width</p> <p>2.1.1. 195 (mm)</p> <p>2.1.2. The distance between the outside of a tire sidewalls, not including any lettering or designs.</p> <p>2.2. Construction</p> <p>2.2.1. R (Radial)</p> <p>2.2.2. Radial construction tire.</p> <p>2.3. Rim diameter</p> <p>2.3.1. 15 (inch)</p> <p>2.3.2. Diameter of rim seat supporting the tire bead.</p> <p>2.4. Load index</p>	4	pc	9350.00	37,400.00

	<p>2.4.1. 106 (950kg/2095lbs) 2.4.2. Maximum load each tire is designed to carry when inflated to the recommended pressure. 2.5. Load index dual 2.5.1. 104 (900kg/1985lbs) 2.5.2. Maximum load each tire is designed to carry when inflated to the recommended pressure in dual operation. 2.6. Speed Rating 2.6.1. R (170km/h/106mph) 2.6.2. Maximum speed at which a tire can roll with the load indicated in its load index. 2.7. Load range 2.7.1. D (6 ply) 2.7.2. Maximum load capacity the tire is engineered to handle at certain inflation pressures. It also define the tire toughness and the strength of the sidewall. 2.8. TL/TT 2.8.1. TL (Tubeless) 2.8.2. Tire specifically designed for fitting to appropriate wheel rims without an inner tube.</p> <p>3. WARRANTY 3.1. Tires must carry at least six (6) months warranty for parts and services. 3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS 4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP). 4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User. 4.3. No payment shall be made for the supplies and materials not yet delivered under this contract. 4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
2	<p>Tire Black 1. GENERAL OVERVIEW 1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of six (6) bottles of tire black 250 ml. 1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges. 1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified. 1.4. The procurement of brand-new table will be used for cleaning tires of ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. High quality 2.2. Net content: 250 ml. 2.3. Non-greasy formula. 2.4. Provides UV protection. 2.5. Brings out natural shine. 2.6. tire black lotion is formulated with cleansing conditioners that protect rubber from aging and</p>	6	btl	372.00	2,232.00

	<p>cracking.</p> <p>2.7. It has a non-greasy formula that bring out tires natural finish.</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
3	<p>Car Air Freshener</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of Thirty (30) pieces of car air freshener.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand-new car air freshener will be used as freshener for ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. can be easily attached to air vents of car to spread the pleasing fragrance</p> <p>2.2. actively freshens & neutralizes unwanted car odors</p> <p>2.3. provides fresh & clean scent</p> <p>2.4. Fragrances: Sky breeze, citrus, lavender comfort, NZ Springs, Vanilla Bliss</p> <p>2.5. 2ml of concentrated fragrance last up to 30 days</p> <p>2.6. simply clip on to the car's air vents</p> <p>2.7. Genuinely eliminates odor's in the air rather than simply masking them</p> <p>2.8. leaves a light scent</p> <p>2.9. discrete and easy to use</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	30	pc	361.00	10,830.00
4	<p>Car Shampoo 1L</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of five (5) bottles of car shampoo 1l.</p>	5	btl	334.00	1,670.00

	<p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand-new car shampoo 1L will be used for cleaning of ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. High quality</p> <p>2.2. Net content: 1000 ml</p> <p>2.3. Power foam technology</p> <p>2.4. Won't strip wax formula</p> <p>2.5. Maintains paint gloss longer</p> <p>2.6. It is safe and easily remove dirt, grime and road film</p> <p>2.7. Streak-free and spot-free</p> <p>2.8. Clear coat safe.</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
5	<p>Spaghetti Coil Matting</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of Fifty (50) Feet of Spaghetti Coil Matting.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of the brand-new spaghetti coil matting will be used for capturing dirt and spills on the flooring of ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Size: (approx) 4 ft (W) x 50 ft (L)</p> <p>2.2. Thickness: 12 mm</p> <p>2.3. Quantity: 1 roll or at least 10ft per rolls must be equivalent to 50ft in total</p> <p>2.4. Color: Preferably Gray or Black</p> <p>2.5. Universal PVC Coil Mat, easy to trim to fit all different vehicle</p> <p>2.6. Captures moisture, spill, debris and dirt</p> <p>2.7. Easy to clean fully washable</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by</p>	50	feet	450.00	22,500.00

	<p>the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
6	<p>Synthetic Chamois</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of eighteen (18) pieces of synthetic chamois.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand-new synthetic chamois will be used for cleaning of ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Color: Yellow</p> <p>2.3. Material: Synthetic Chamois</p> <p>2.4. Size: 43cm x 32cmx0.2cm</p> <p>2.5. Fast drying, wring out to absorb more</p> <p>2.6. Non abrasive and light weight</p> <p>2.7. Perfect for car wash shops and auto detailing centers</p> <p>2.8. Ideal for car and household cleaning</p> <p>2.9. Water absorbency makes it good for other uses</p> <p>2.10. easily retains oil making it good for wiping fingerprints from polished metallic surfaces.</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	18	pc	127.00	2,286.00
7	<p>AC-DC Adaptor</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of five (5) pieces of ac-dc adaptor.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand-new synthetic chamois will be used for cleaning of ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Output</p> <p>2.1.1. DC Voltage: 6v</p> <p>2.1.2. Rated Current: 1.0A</p>	5	pc	1000.00	5,000.00

2.1.3. Current Range: 0 ~ 1.0A
 2.1.4. Rated Power: 6W
 2.1.5. Ripple and Noise (max): 50mVp-p
 2.1.6. Voltage Tolerance: ±5.0%
 2.1.7. Line Regulation: ±0.5%
 2.1.8. Load Regulation: ±0.5%
 2.2. Input
 2.2.1. Voltage Range: 85 ~ 264VAC 120 ~ 370VDC
 2.2.2. Frequency Range: up to 63Hz
 2.2.3. Efficiency: 74%
 2.2.4. AC Current: 0.18A / 100VAC
 2.2.5. Inrush: 30A / 230VAC
 2.3. Connector
 2.3.1. DC Plug Type: Standard type P1J: 2.1 * 5.5 * 11mm, turning fork type
 2.3.2. AC Plug Type: USA 2 pin AC plug or Type A plug
 2.4. Others
 2.4.1. MTBF: 500Khrss min. MIL-HDBK-217F (25°C)
 2.4.2. Dimensions: 32*66*42.5mm (L*W*H)2.4.2.

3. WARRANTY
 3.1. AC-DC Adaptor must carry at least two (2) years warranty for parts and services.
 3.2. Warranty service shall commence only from the date of end-user acceptance.

4. DELIVERY and PAYMENT TERMS
 4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).
 4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.
 4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.
 4.4. The price of the bid must be inclusive of government taxes and other fees.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 81,918.00

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.