



**DOST-ASTI Bids and Awards Committee
REQUEST FOR QUOTATION**

Kind of Procurement Activity:	Shopping		
Deadline of Submission of Bids:	Aug-09-2023, 2:00 PM		
RFQ No.:	23-08-4475	Date:	August-03-2023
PR No.:	QCS-23-07-17234	Date:	July-31-2023

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p>HDMI to VGA Adapter</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking for qualified and competent bidders for the Supply and Delivery of Five (5) units of HDMI to VGA Adapter.</p> <p>1.2. Said units shall be used in the daily work of the team.</p> <p>1.3. The Approved Budget for the Contract (ABC) is inclusive of all government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Input Interface: HDMI Male / Micro USB</p> <p>2.2. Output Interface: VGA Female, 3.5mm audio</p> <p>2.2.1. Support Video Output in VGA: 1920*1080@60Hz</p> <p>2.3. Cable Length: 25cm</p> <p>3. WARRANTY</p> <p>3.1. All units must carry six (6) months warranty.</p> <p>3.2. Replacement units should be provided for defective units, fifteen (15) calendar days upon receipt of notice from End-users/DOST-ASTI Property and Supply Section.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. Price must be inclusive of government taxes and</p>	5	unit	790.00	3,950.00

	<p>other charges.</p> <p>4.2. Government terms, payment upon complete delivery.</p> <p>4.3. Delivery of goods shall be made thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>Charged to GIA-QCS</p>				
2	<p>Wireless Headphone</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Nine (9) Units of Headphone.</p> <p>1.2. The ABC is inclusive of all government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Bluetooth Version: 4.1</p> <p>2.2. Driver Size (mm): 32.0</p> <p>2.3. Driver Sensitivity at 1kHz/1mW (dB): 100dB</p> <p>2.4. Dynamic Frequency Response Range (Hz): 20 Hz - 20 kHz</p> <p>2.5. Bluetooth Frequency: 2.402GHz-2.48GH</p> <p>2.6. Charging Time (Hours from Empty): 2.0</p> <p>2.7. Active Noise Cancelling (ANC): Yes</p> <p>2.8. Built-in Microphone: Yes</p> <p>2.9. Detachable Cable: Yes</p> <p>2.10. Hands-Free Call: Yes</p> <p>2.11. Rechargeable Battery: Yes</p> <p>2.12. Remote Control on Ear Cups: Yes</p> <p>2.13. Wireless: Yes</p> <p>2.14. Maximum Music Play Time with ANC Off (Hours): 22.0</p> <p>2.15. Maximum Music Play Time with ANC On (Hours): 12.0</p> <p>2.16. Maximum Play Time (Hours): 22.0</p> <p>2.17. Accessories</p> <p>2.17.1. Charging cable</p> <p>2.17.2. Detachable audio cable</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. All units must carry six (6) months warranty.</p> <p>3.2. Replacement units should be provided for defective units, fifteen (15) calendar days upon receipt of notice from End-users/DOST-ASTI Property and Supply Section.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. Price must be inclusive of government taxes and other charges.</p> <p>4.2. Government terms, payment upon complete delivery.</p> <p>4.3. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>Charged to DOST GIA-ALaM</p>	9	unit	5498.00	49,482.00
3	<p>Wireless Keyboard and Mouse set</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent</p>	1	unit	4179.00	4,179.00

bidders for the Supply and Delivery of Two (2) Units of Wireless Keyboard and Mouse Set.

1.2. The ABC is inclusive of all applicable government taxes and other charges.

2. TECHNICAL SPECIFICATIONS

2.1 Device Type: Keyboard

2.1.1. Wireless Receiver: USB wireless receiver

2.1.2. Interface: 2.4 GHz

2.1.3. Connectivity Technology: Wireless

2.1.4. Localization and Layout: English

2.1.5. With Numeric Keypad

2.1.6. Hot Keys Function:

2.1.6.1. Sleep

2.1.6.2. Multimedia

2.1.6.3. Volume

2.1.6.4. Search

2.1.6.5. Mute

2.1.6.6. Play/Pause

2.1.6.7. Forward

2.1.7. Dimensions (WxDxH): 44.45 cm x 14.22 cm x 2.54 cm (+/- 10% acceptable)

2.1.8. Weight: 493g (+/- 10% acceptable)

2.2. Device Type: Wireless Laptop Mouse

2.2.1. Wireless Receiver: USB Wireless Receiver

2.2.2. Connectivity Technology: Wireless

2.2.3. Pointing Device: Mouse - Wireless - Optical

2.2.4. Dimensions (WxDxH): 5.84 cm x 10.41 cm x 3.81 cm (+/-10% acceptable)

2.2.5. Weight: 85g (+/- 10% acceptable)

3. WARRANTY AND AFTER SALES SUPPORT

3.1. All units must carry six (6) months warranty.

3.2. Replacement units should be provided for defective units, fifteen (15) calendar days upon receipt of notice from End-users/DOST-ASTI Property and Supply Section.

4. PAYMENT AND DELIVERY TERMS

4.1. Price must be inclusive of government taxes and other charges.

4.2. Government terms, payment upon complete delivery.

4.3. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.

Charged to DOST GIA-ALaM

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 57,611.00

GUIDELINES

A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
 - a. Computer and electronic equipment and its accessories or peripherals
 - b. Software applications, programs, and digital licenses
 - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.

4. BIR Certificate of Registration for new DOST-ASTI suppliers.

B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

For Procurement of Goods

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

For Procurement of Infrastructure

1. Upon submission of quotation
 - a. Valid PhilGEPS Registration Number / Organization ID
 - b. Valid Mayor's/Business Permit
 - c. Valid PCAB License
2. Upon issuance of NOA
 - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
 - b. Income/Business Tax Return (For ABCs above P500,000.00)

**Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

***Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

****For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.