



**DOST-ASTI Bids and Awards Committee  
REQUEST FOR QUOTATION**

<b>Kind of Procurement Activity:</b>	Negotiated Procurement:Small-value Procurement		
<b>Deadline of Submission of Bids:</b>	Sep-05-2022, 2:00 PM		
<b>RFQ No.:</b>	22-08-3977	<b>Date:</b>	August-31-2022
<b>PR No.:</b>	GAA-22-06-14181	<b>Date:</b>	June-29-2022

The Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), intends to procure the enlisted item/s below. Bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, except otherwise specified in the requirements. Award may be considered for prospective bidder/s proven to be the single/lowest calculated and responsive quotation among all other quotations. Guidelines on the format of quotations and eligibility documents are listed below. Kindly follow the prescribed GUIDELINES to avoid DISQUALIFICATION.

Quotations may be submitted 1) manually to the BAC Secretariat at G/F DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City or 2) sent via electronic mail at bac-sec@asti.dost.gov.ph. For further information, please contact the BAC Secretariat at +63 2 8249-8500 loc. 1206/1212.

Thank you.

**EMMANUEL P. BALINTEC**  
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	<p><b>Flexible Hose</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of five (5) pieces of flexible hose.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand new flexible hose will be used as stock/replacement of common use Comfort Rooms in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Stainless Steel</p> <p>2.2. Finish: Glossy</p> <p>2.3. Size: 1/2 x 1/2 x 18 inches</p> <p>2.4. Durable</p> <p>2.5. Flexible</p> <p>3. WARRANTY</p> <p>3.1. Flexible hose must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the</p>	5	pc	400.00	2,000.00

	<p>date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
2	<p><b>Lavatory Faucet</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) pieces of lavatory faucet.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand new flexible hose will be used as stock/replacement of common use Comfort Rooms in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Stainless Steel</p> <p>2.2. Finish: Glossy</p> <p>2.3. Dimensions: (approx.) 125 × 35 × 147 mm</p> <p>2.4. Easy Installation</p> <p>3. WARRANTY</p> <p>3.1. Lavatory faucets must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>	3	pc	900.00	2,700.00
3	<p><b>Lavatory Gooseneck</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) pieces of lavatory faucet gooseneck.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are</p>	2	pc	1000.00	2,000.00

	<p>minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of these brand-new lavatory faucet gooseneck will be used as stock/replacement incase of damaged.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Stainless Steel</p> <p>2.2. Finish: Glossy</p> <p>2.3. Size: 1/2 inches</p> <p>2.4. Lever-type faucet</p> <p>2.5. Easy Installation</p> <p>3. WARRANTY</p> <p>3.1. Lavatory faucet gooseneck must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
4	<p><b>P-Trap</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) pieces of p-trap.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand new flexible hose will be used as stock/replacement of common use Comfort Rooms in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: PVC Plastic</p> <p>2.2. Finish: Glossy</p> <p>2.3. Size: 1-1/4 inch</p> <p>2.4. The P-Trap is designed to work with any 1-1/4 inch Drain Assembly.</p> <p>2.5. Works for all types of bathroom sinks</p> <p>2.6. Undermount, Vessel Sinks and Pedestal Sinks,</p> <p>2.7. Removable trap for easy clean</p> <p>3. WARRANTY</p> <p>3.1. P-traps must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the</p>	3	pc	330.00	990.00

	<p>Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
5	<p><b>Bidet</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) pieces of bidet.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand new flexible hose will be used as stock/replacement of common use Comfort Rooms in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Dimensions: (H7cm, W3cm, L13cm)</p> <p>2.2. Bathroom Fitting Type: Bidet</p> <p>2.3. Toilet Parts : Bidet Set White</p> <p>2.4. Material: Abs-Plastic</p> <p>2.5. Size of Water Joint: Standard 1/2 "</p> <p>2.6. Bidet Hose Length: approx 1.5m</p> <p>2.7. Color: White</p> <p>2.8. Finish: Glossy</p> <p>3. WARRANTY</p> <p>3.1. Bidets must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>	3	pc	460.00	1,380.00
6	<p><b>Urinal Flush</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) pieces of urinal flush valve.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p>	1	pc	1300.00	1,300.00

	<p>1.4. The procurement of brand-new urinal flush valve will be used as stock/replacement incase there's a broken or damaged urinal flash valve in CRs of ASTI.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Finish: Glossy  2.2. Material: Brass  2.3. Size: 1/2 "  2.5. Hand push type  2.6. Convenient to use  2.7. Flexible  2.8. Saving water greatly  2.9. Environmental protection</p> <p><b>3. WARRANTY</b></p> <p>3.1. Urinal flush valve must carry at least Six (6) months warranty for parts and services.  3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p><b>4. DELIVERY and PAYMENT TERMS</b></p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).  4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.  4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.  4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
7	<p><b>Toilet Seat Cover</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) pieces of toilet seat cover.  1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.  1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.  1.4. The procurement of brand new Toilet seat cover will be used as stock/replacement incase there's a broken or damaged toilet seat cover in CRs of ASTI.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Material: Hard Solid plastic  2.2. Dimensions: (approx.) Elongated V Shape: width=37.3cm x height=6.5cm x length=48.2cm  2.3. Weight: (approx.) 2.1 kgs  2.4. With fixing bolts &amp; Screws. Easy to install  2.5. Color: White  2.6. Must provide sample for approval of end user.</p> <p><b>3. WARRANTY</b></p> <p>3.1. Toilet seat covers must carry at least Six (6) months warranty for parts and services.  3.2. Warranty service shall commence only from the date of end-user acceptance.</p>	2	pc	775.00	1,550.00

	<p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
8	<p><b>Toilet Seat Cover Hinge Bolts</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of five (5) sets of toilet seat cover hinge bolts.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand new Toilet seat cover hinge bolts will be used as stock/replacement incase there's a broken or damaged toilet seat cover hinge bolts in CR in ASTI.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material: Hard Plastic</p> <p>2.2. Type: Toilet lid accessories</p> <p>2.3. Package Included</p> <p>2.3.1. 2 Pack x Toilet Seat Hinges Screws</p> <p>2.3.2. rubber washers</p> <p>2.4. Color: White</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	5	set	240.00	1,200.00
9	<p><b>90 Liter Storage Box</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of Two (2) pieces of 90 liter storage box.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of these brand-new 90 liter storage box will be used as storage for the items in Property and Supply Section.</p>	2	pc	715.00	1,430.00

	<p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Size: L59 cm x W44 cm x H33 cm (approx.)</p> <p>2.1. 90 liters or higher capacity</p> <p>2.2. Color: Black or Transparent</p> <p>2.3. Heavy Duty plastic material</p> <p>2.4. Stackable storage box with caster wheels</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
10	<p><b>IP Phone</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of five (5) units of IP phones.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of brand new IP phones will be used for support voice calling, voicemail, video calling, video conferencing, faxing and instant messaging. These IP phones will be distributed to PSS, RMS, Cashier and for Ma'am Liza.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. At least 6 lines, 6 dual-color line keys and 3 SIP accounts</p> <p>2.2. 24 digitally programmable &amp; customizable fast-dial keys</p> <p>2.3. Built-in USB port for importing and exporting data only</p> <p>2.4. HD wideband audio, full-duplex hands-free speakerphone with advanced acoustic echo cancellation</p> <p>2.5. Built-in PoE to power the devices and give it a network connection</p> <p>2.6. Supports headsets use</p> <p>2.7. Large phonebook capacity with up to 2000 contacts and call history with up to 500 records</p> <p>2.8. 200 x 80 pixel (3.3") back-lit LCD screen</p> <p>2.9. dual auto-sensing 10/100Mbps network ports</p> <p>3. WARRANTY</p> <p>3.1. IP Phones must carry at least Six (1) year warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance</p>	5	unit	9000.00	45,000.00

	<p>of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
11	<p><b>3V Battery</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of seventy-five (75) pieces of air purifier remote battery.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of 3V Battery will be used as replacement for old batteries of air purifier remote controllers.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Model: CR2025</p> <p>2.2. System: Manganese Dioxide-Li/Organic Electrolyte</p> <p>2.3. Nominal Voltage: (V) 3</p> <p>2.4. Nominal Capacity (mAh): 170</p> <p>2.5. Nominal Discharge Current (mA): 0.2</p> <p>2.6. Operating Temperature Range (deg. C): -20 to +85</p> <p>2.7. Weight (g): 2.5</p> <p>2.8. Dimensions (mm): (approx.) Diameter 20.0 Height 2.5</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>	75	pc	48.00	3,600.00
12	<p><b>Door Stopper</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of three (3) pieces of door stopper.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of door stopper will be used as replacement for old door stoppers in ASTI.</p>	3	pc	2100.00	6,300.00



	<p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. With standard arm or interlocking hold-open arm</p> <p>2.2. Installation: Suitable for standard installation on pull side and overhead installation on push side</p> <p>2.3. Adjustment facility: Closing speed continuously adjustable, latching action continuously adjustable</p> <p>2.4. Closing force: 3</p> <p>2.5. Door width: 850–950 mm</p> <p>2.6. Door weight: &lt;60 kg</p> <p>2.7. Opening angle: &lt;180°</p> <p>2.8. Hold-open angle: &lt;145°</p> <p>2.9. Mounting: For DIN left and DIN right hand use</p> <p><b>3. WARRANTY</b></p> <p>3.1. Door Stopper must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance</p> <p><b>4. DELIVERY and PAYMENT TERMS</b></p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
13	<p><b>Universal Car Cellphone Holder</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of Four (3) pieces of universal car cellphone holder.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of these brand-new universal car cellphone holder will be used as cellphone mount holder for Drivers of DOST ASTI.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. 360 Degree Rotation</p> <p>2.2. For: Car Air Vent</p> <p>2.3. Cellphone Compatibility size: (approx.) 5cm to 10cm</p> <p>2.5. Material: ABS Plastic</p> <p>2.6. Color: Black</p> <p>2.6. Steering: Multiple Angles</p> <p>2.7. Weight: (approx.) 80G</p> <p>2.8. Must provide sample offer for approval of end-user.</p> <p><b>3. DELIVERY and PAYMENT TERMS</b></p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p>	3	unit	220.00	660.00

	<p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p>				
14	<p><b>Handy Vacuum Cleaners</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of two (2) units of Handy vacuum cleaners.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of these brand-new handy vacuum cleaners is for removing dirt and dust from upholstery and matting of DOST-ASTI vehicles.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Measures: (approx.) L 28.5 x W 9.5 x H 12 cm.</p> <p>2.2. 2-in-1 DC 12V vacuum cleaner and tire inflator</p> <p>2.3. For cleaning car interior and inflating car tire</p> <p>2.4. Powered by vehicle's 12V power outlet</p> <p>2.6. For Wet and Dry Vacuum Cleaner</p> <p>2.7. Color: Black</p> <p>2.8. Provides powerful suction for cleaning</p> <p>2.9. Crevice tool is included for hard to reach areas</p> <p>2.10. Easily pick up water and dust particles</p> <p>2.11. Includes:</p> <p>2.11.1. Dust cup</p> <p>2.11.2. Crevice tool</p> <p>2.11.3. 12V power adaptor</p> <p>2.11.4. Air hose</p> <p>3. WARRANTY</p> <p>3.1. Handy vacuum cleaners must carry at least Six (6) months warranty for parts and services.</p> <p>3.2. Warranty service shall commence only from the date of end-user acceptance.</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and other fees.</p>	2	unit	2550.00	5,100.00
<b>TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):</b>					<b>Php 75,210.00</b>

## GUIDELINES

### A. Content and Format of Quotations

1. The Quotation/s must include the RFQ Number or the PR Number indicated above
2. Bidders must specify the BRAND NAMES and MODEL NAMES/NUMBER for the following goods:
  - a. Computer and electronic equipment and its accessories or peripherals
  - b. Software applications, programs, and digital licenses
  - c. Commercial off-the-shelf electronic devices or components
3. The Quotation/s must indicate the registered business name of the company (or individual), business address and contact number. It must also include the full name and signature of the company's authorized representative.
4. BIR Certificate of Registration for new DOST-ASTI suppliers.

### B. Eligibility Requirements

Pursuant to Annex "H" or Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, the following documents shall be submitted except for Repeat Order, Shopping under Section 52.1(a), and Negotiated Procurement under Sections 53.1 (Two-Failed Biddings), and 53.5 (Agency-to-Agency):

#### For Procurement of Goods

1. Upon submission of quotation
  - a. Valid PhilGEPS Registration Number / Organization ID
  - b. Valid Mayor's/Business Permit
2. Upon issuance of Notice of Award (NOA)
  - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
  - b. Income/Business Tax Return (For ABCs above P500,000.00)

#### For Procurement of Infrastructure

1. Upon submission of quotation
  - a. Valid PhilGEPS Registration Number / Organization ID
  - b. Valid Mayor's/Business Permit
  - c. Valid PCAB License
2. Upon issuance of NOA
  - a. Omnibus Sworn Statement (shall be required only for procurement projects with ABC above P50,000.00)
  - b. Income/Business Tax Return (For ABCs above P500,000.00)

*\*Requirements under Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) of the revised IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are engaged in business.*

*\*\*Requirements under Section 53.10 (Lease of Real Property or Venue) of the revised IRR of RA No. 9184, specifically Mayor's/Business Permit, PhilGEPS Registration Number and Income/Business Tax Return will not apply to government agencies as lessors.*

*\*\*\*For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, valid Certificate of Platinum Membership may be submitted in lieu of the said documents.*

### C. Terms and Conditions

1. Additional requirements, if necessary, may be requested by the BAC depending on the item to be bid;
2. All transactions are subject to creditable withholding tax and final Value Added Tax or percentage tax per revenue regulation/s of the BIR;
3. Liquidated damages of at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed by the DOST-ASTI pursuant to Section 68 of the revised IRR of RA No. 9184; and
4. The DOST-ASTI reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.