## Advanced Science and Technology Institute C.P. Garcia Ave., U.P. Technopark, U.P. Campus, Diliman, Quezon City 1101

## ANNUAL PROCUREMENT PLAN FOR FY 2025 APP-2025-NCSE-009

| Code        | Procurement  |               | Is this an<br>Early                  |                                 | Schedule for Each Procurement Activity |                                |                 |                     |                | Estimated Budget (PhP) |            |      |   |
|-------------|--|---------------|--------------------------------------|---------------------------------|--|--------------------------------|-----------------|---------------------|----------------|------------------------|------------|------|---|
|             | Program/Activity/Project   | PMO/ End-User | Procurement<br>Activity?<br>(Yes/No) | Mode of Procurement             | Advertisment/<br>Posting of<br>IB/REI  | Submission/<br>Opening of Bids | Notice of Award | Contract<br>Signing | Source of Fund | Total                  | MOOE       | со   | Remarks<br>(Brief Description of Program/Activity/ Project) |
| NCSE-009-01 | SUPPLY AND DELIVERY OF ONE (1) LOT CUSTOMIZED ASTICON 2025<br>PLAQUES<br>Description: Custom plaques for institutions<br>Material: Acrylic<br>Size: 10° Tall (approximately)<br>One (1) Lot            | OD            | NO                                   | NP-53.9 Small Value Procurement |  | 3rd Quarter                    | r of 2025       |                     | GOP            | 50,400.00              | 50,400.00  | 0.00 | GAA (BDU)   |
| NCSE-009-02 | SUPPLY AND DELIVERY OF ONE (1) LOT CUSTOMIZED DOST-ASTI<br>TOKENS<br>Wooden Phone stand<br>Multi-function data cable set<br>Tumbler<br>One (1) Lot   | OD            | NO                                   | NP-53.9 Small Value Procurement |  | 2nd Quarte                     | r of 2025       |                     | GOP            | 186,000.00             | 186,000.00 | 0.00 | GAA (BDU)   |
| NCSE-009-03 | SUPPLY AND DELIVERY OF ONE (1) LOT DOST-ASTI CUSTOMIZED<br>POLO SHIRTS<br>Quantity: 330 pcs<br>Embroidered Front and back design<br>With individual plastic packaging<br>One (1) Lot                   | OD            | NO                                   | NP-53.9 Small Value Procurement |  | 3rd Quarte                     | r of 2025       |                     | GOP            | 181,500.00             | 181,500.00 | 0.00 | GAA (BDU)   |
| NCSE-009-04 | ONE (1) LOT VEHICLE RENTAL SERVICES FOR ASTICON EVENT<br>ORGANIZER<br>Trip Schedule: 4-5 August 2025<br>Capacity: Fifteen (15) passengers<br>Fully Airconditioned Van<br>Multiple trips<br>One (1) Lot | OD            | NO                                   | NP-53.9 Small Value Procurement |  | 3rd Quarte                     | r of 2025       |                     | GOP            | 16,500.00              | 16,500.00  | 0.00 | GAA (BDU)   |
| NCSE-009-05 | SUPPLY AND DELIVERY OF ONE (1) LOT ASTICON CUSTOMIZED<br>CONFERENCE BAG<br>Quantity: 200 pieces<br>Materiai: Polypropylene woven<br>Color: Full color<br>One (1) Lot                                   | OD            | NO                                   | NP-53.9 Small Value Procurement |  | 3rd Quarte                     | r of 2025       |                     | GOP            | 55,000.00              | 55,000.00  | 0.00 | GAA (BDU)   |
| NCSE-009-06 | SUPPLY AND DELIVERY OF ONE (1) LOT ASTICON CUSTOMIZED<br>LANYARDS<br>Quantity: 260 pieces<br>Made with Polycotton Subli-Lace<br>One (1) Lot  | OD            |                                      | NP-53.9 Small Value Procurement |  | 3rd Quarte                     | r of 2025       |                     | GOP            | 23,140.00              |            |      | GAA (BDU)   |
| TOTAL       |  |               |                                      |                                 |  |                                |                 |                     | 512,540.00     | 512,540.00             | 0.00       |      |   |

Prepared and Consolidated By:

Recommending Approval:

Approved by:

| KATHERINE B. RAMOS                                | MERYL REGINE L. ALGODON, Ph.D.   | RAMON VANN CLEFF B. RARO       | BAYANI BENJAMIN R. LARA              | FRANZ A. DE LEON, Ph.D. |
|---|----------------------------------|--------------------------------|--------------------------------------|-------------------------|
| Head, Bids and Awards Committee (BAC) Secretariat | BAC Member                       | BAC Member                     | BAC Vice Chairperson                 | Director, DOST-ASTI     |
|   | PHILIP A. MARTINEZ<br>BAC Member | JAYMAR L. JARINA<br>BAC Member | JEFFREY A. ABOROT<br>BAC Chairperson |                         |