

ANNUAL PROCUREMENT PLAN FOR FY 2024
APP-2024-NCSE-002

| Code | Procurement | | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Fund | Estimated Budget (Php) | | | Remarks (Brief Description of Program/Activity/ Project) |
|------------|--------------------------|---|---------------|---|--|--|-----------------------------|-----------------|------------------|----------------|------------------------|------------|------|--|
| | Program/Activity/Project | | | | | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 5021103002 | 2 | IP AND TECHNICAL RESEARCH SERVICES FOR TECHNOLOGY COMMERCIALIZATION PLAN AND INNOVATION STRATEGY OF HR LITE (1 technology/system) Patent IP Filing inclusive of Prior Art search, Patent Report Drafting, and Patent/UM Prosecution until granted (issuance of certificate) (100,000.00). *Inclusive of administrative fees, taxes and other services, and government charges. Inclusive of conclusive report of all outputs, and presentation to the DOST-ASTI management. 1 lot | KMD | NO | NP-53.6 Scientific Scholarly Artistic Work Exclusive Technology and Media Services | | 1st Quarter of 2024 | | | GOP | 100,000.00 | 100,000.00 | 0.00 | GIA (HR Lite) |
| 5021103002 | 2 | IP AND TECHNICAL RESEARCH SERVICES FOR TECHNOLOGY COMMERCIALIZATION PLAN AND INNOVATION STRATEGY OF HR LITE (1 technology/system) IP Valuation written report inclusive of results with advice and recommendations (155,000.00). *Inclusive of administrative fees, taxes and other services, and government charges. Inclusive of conclusive report of all outputs, and presentation to the DOST-ASTI management. 1 lot | KMD | NO | NP-53.6 Scientific Scholarly Artistic Work Exclusive Technology and Media Services | | 1st Quarter of 2024 | | | GOP | 155,000.00 | 155,000.00 | 0.00 | GIA (HR Lite) |
| 5021103002 | 2 | IP AND TECHNICAL RESEARCH SERVICES FOR TECHNOLOGY COMMERCIALIZATION PLAN AND INNOVATION STRATEGY OF HR LITE (1 technology/system) Research report on Freedom-To-Operate/Technology Due Diligence/Technology Matching, inclusive of a written report with advice and recommendations (50,000.00) *Inclusive of administrative fees, taxes and other services, and government charges. Inclusive of conclusive report of all outputs, and presentation to the DOST-ASTI management. 1 lot | KMD | NO | NP-53.6 Scientific Scholarly Artistic Work Exclusive Technology and Media Services | | 1st Quarter of 2024 | | | GOP | 50,000.00 | 50,000.00 | 0.00 | GIA (HR Lite) |
| 5021103002 | 2 | IP AND TECHNICAL RESEARCH SERVICES - Technology Needs Assessment (TNA) and Technology Readiness Level (TRL) Written Report generation of one (1) technology, inclusive of presentation on the methodology and tools used with recommendations/advice. Inclusive of Admin Fees plus taxes and other charges. 1 lot | KMD | NO | NP-53.6 Scientific Scholarly Artistic Work Exclusive Technology and Media Services | | 1st Quarter of 2024 | | | GOP | 55,000.00 | 55,000.00 | 0.00 | GIA (HR Lite) |
| 5029905003 | 2 | VEHICLE RENTAL SERVICES- CAR: Benguet Maximum No. of Vehicles: 1 - Type of Vehicle: * 1 unit regular airconditioned van (8-10 passengers) - Tentative schedule of travel: 22-26 January 2024 - Total no. of days: 5 days - Tentative Locations: Manila- Baguio-Atok-Bokod_Baguio-Manila - Actual date/s of travel shall be advised by End-User 1 lot | SSED | NO | | | 1st Quarter of 2024 | | | GOP | 49,500.00 | 49,500.00 | 0.00 | GAA (REIINN Phase 2); Reimbursement |
| 5029905003 | 2 | VEHICLE RENTAL SERVICES- CAR Maximum No. of Vehicles: 1 - Type of Vehicle: * 1 unit regular airconditioned van (8-10 passengers) * 1 unit 4x4 airconditioned pickup/SUV (3-4 passengers) - Tentative schedule of travel: February-April 2024 - Total no. of days: 3 days x 2 trips - Tentative Locations: Benguet (any point) - Actual date/s of travel shall be advised by End-User 2 lots | SSED | NO | NP-53.9 Small Value Procurement | | 1st - 2nd Quarter of 2024 | | | GOP | 59,400.00 | 59,400.00 | 0.00 | GAA (REIINN Phase 2) |
| 5029905003 | 2 | VEHICLE RENTAL SERVICES- Region 2: Nueve Vizcaya Maximum No. of Vehicles: 1 - Type of Vehicle: * 1 unit 4x4 airconditioned pickup/SUV (3-4 passengers) - Tentative schedule of travel: February-April 2024 - Total no. of days: 2 trips: 4 days + 3 days - Tentative Locations: Manila-Bayombong- Dupax del Norte-Manila - Actual date/s of travel shall be advised by End-User 2 lot | SSED | NO | NP-53.9 Small Value Procurement | | 1st - 2nd Quarter of 2024 | | | GOP | 72,100.00 | 72,100.00 | 0.00 | GAA (REIINN Phase 2) |

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|-------------|---|---|------|----|---------------------------------|---------------------------|-----|--------------|--------------|------|----------------------|
| 5029905003 | 2 | VEHICLE RENTAL SERVICES- Region 3: Maximum No. of Vehicles: 1 - Type of Vehicle: * 1 unit airconditioned van (8-10 passengers) - Tentative schedule of travel: February to April 2024 - Total no. of days: 3 days - Tentative Locations: Any point within Bataan, Zambales, Tarlac - Actual date/s of travel shall be advised by End-User 1 lot | SSED | NO | NP-53.9 Small Value Procurement | 1st - 2nd Quarter of 2024 | GOP | 27,000.00 | 27,000.00 | 0.00 | GAA (REIINN Phase 2) |
| 5029905003 | 2 | VEHICLE RENTAL SERVICES- Region 4A Maximum No. of Vehicles: 1 - Type of Vehicle: * 1 unit airconditioned van (8-10 passengers) - Tentative schedule of travel: February- April 2024 - Total no. of days: 5 days - Tentative Locations: Any point within Rizal, Batangas, Laguna, Cavite - Actual date/s of travel shall be advised by End-User 1 lot | SSED | NO | NP-53.9 Small Value Procurement | 1st - 2nd Quarter of 2024 | GOP | 37,500.00 | 37,500.00 | 0.00 | GAA (REIINN Phase 2) |
| 50299070-01 | 2 | Software License Subscription to Softphone - 12-month subscription - an application for VoIP calls and conferences using desktop/laptop, web and mobile - maximum 16 concurrent voice/video calls - maximum 100 registered remote users - Remote collaboration that is secure & reliable; - Cloud-based NAT firewall traversal Service - Centralized management of remote devices where the softphone is installed to - Provides advanced system and device reports - Unlimited calls - at least 2GB cloud storage - will allow ASTI staff to call ASTI local lines and direct and trunklines of other institutions and offices, wherever they are located. 1 lot | KMD | NO | Competitive Bidding | 1st Quarter of 2024 | GOP | 24,200.00 | 24,200.00 | 0.00 | GAA |
| 5021306001 | 2 | Vehicle Batteries - 1 battery for Ford Ecosport 12 V, 45AH, 365 CCA - 1 Battery for Toyota Innova 12 V, 65AH, 600CCA 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 13,130.00 | 13,130.00 | 0.00 | GAA |
| 5021503000 | 2 | Insurance for DOST-ASTI Vehicle - Nissan (Grey) - Payment for year 2024-2025 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 7,904.00 | 7,904.00 | 0.00 | GAA |
| 5021503000 | 2 | Insurance for DOST-ASTI Vehicle - Toyota Innova - Payment for year 2024-2025 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 4,438.37 | 4,438.37 | 0.00 | GAA |
| 5020502001 | 2 | Mobile Subscription Plan Duration: March to December 2024 Breakdown computation: Plan 2,500 x 1 x 10 months = PhP 25,000.00 Plan 1,500 x 5 x 10 months = PhP 75,000.00 Plan 600 (max) x 17 x 10 months = PhP 102,000.00 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 202,000.00 | 202,000.00 | 0.00 | GAA |
| 5021308001 | 2 | Miscellaneous expenses for petty cash fund - Repair and Maintenance (Building) 12 Lots | FAD | NO | | 1st - 4th Quarter of 2024 | GOP | 80,000.00 | 80,000.00 | 0.00 | GAA; Modified amount |
| 5021305002 | 2 | Miscellaneous expenses for petty cash fund - Repair and Maintenance (Equipment) 12 Lots | FAD | NO | | 1st - 4th Quarter of 2024 | GOP | 80,000.00 | 80,000.00 | 0.00 | GAA; Modified amount |
| 5021306001 | 2 | Miscellaneous expenses for petty cash fund - Repair and Maintenance (Vehicle) 12 Lots | FAD | NO | | 1st - 4th Quarter of 2024 | GOP | 80,000.00 | 80,000.00 | 0.00 | GAA; Modified amount |
| 5020309000 | 2 | Miscellaneous expenses for petty cash fund - Toll Fee and Parking Fee 12 Lots | FAD | NO | | 1st - 4th Quarter of 2024 | GOP | 300,000.00 | 300,000.00 | 0.00 | GAA; Modified amount |
| 5021503000 | 2 | ASTI (Main) - FIRE INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 36,524.64 | 36,524.64 | 0.00 | GAA |
| 5021503000 | 2 | ASTI (Main) - EEI INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 268,871.88 | 268,871.88 | 0.00 | GAA |
| 5021503000 | 2 | EPDC Building - FIRE INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 109,284.16 | 109,284.16 | 0.00 | GAA |
| 5021503000 | 2 | EPDC Equipment - EEI INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 931,469.00 | 931,469.00 | 0.00 | GAA |
| 5021502000 | 2 | Fidelity Bond as Property Officer 1 lot | FAD | NO | | 2nd Quarter of 2024 | GOP | 25,000.00 | 25,000.00 | 0.00 | GAA |
| 5021502000 | 2 | Fidelity bond as Collecting and Disbursing Officer 1 lot | FAD | NO | | 2nd Quarter of 2024 | GOP | 3,375.00 | 3,375.00 | 0.00 | GAA |
| 5021502000 | 2 | Fidelity bond as Special Disbursing Officer 1 lot | FAD | NO | | 1st Quarter of 2024 | GOP | 1,125.00 | 1,125.00 | 0.00 | GAA |
| 5020399000 | 2 | Polo Shirt for Launching of Bagong Pilipinas Rally 53 pcs | FAD | NO | | 1st Quarter of 2024 | GOP | 29,150.00 | 29,150.00 | 0.00 | GAA; Reimbursement |
| 5021503000 | 2 | ASTI (Main) - FLOATER INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 3,018,412.38 | 3,018,412.38 | 0.00 | GAA |
| 5021503000 | 2 | EPDC Equipment - FLOATER INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 17,980.16 | 17,980.16 | 0.00 | GAA |
| 5021503000 | 2 | INNOVATE - FIRE INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 498.00 | 498.00 | 0.00 | GAA |

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|--------------|---|--|------|----|---|---------------------|-----|----------------------|----------------------|---------------------|-----------------------|
| 5021503000 | 2 | INNOVATE - EEI INSURANCE 1 lot | FAD | NO | NP-53.5 Agency-to-Agency | 1st Quarter of 2024 | GOP | 217,118.76 | 217,118.76 | 0.00 | GAA |
| 5060405002 | 2 | Aircons -1 RDD (3TR or 4HP) -1 ESG (2TR or 3HP) -1 EPDC (1.5 HP) -for CO 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 500,000.00 | 0.00 | 500,000.00 | GAA |
| 5060405002 | 2 | Automatic Transfer Switch for GenSet -Replacement, dismantling, installation and testing 1 lot | FAD | NO | Competitive Bidding | 1st Quarter of 2024 | GOP | 2,000,000.00 | 0.00 | 2,000,000.00 | GAA |
| 5021199000 | 2 | Engineering Consultancy Service for Structural Integrity Assessment of DOST-ASTI Building 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 998,000.00 | 998,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021308001 | 2 | Replacement and Repair of Roofing and Insulation of the DOST-ASTI Building 1 lot | FAD | NO | Competitive Bidding | 1st Quarter of 2024 | GOP | 1,400,000.00 | 1,400,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021308001 | 2 | Replacement of Fluorescent Lamps to LED Tube Lights in EPDC Building 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 110,000.00 | 110,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021308001 | 2 | Customized Frosted Sticker for Glass Doors 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 100,000.00 | 100,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021308001 | 2 | Replacement of Vinyl Tiles in EPDC Building 1 lot | FAD | NO | Competitive Bidding | 1st Quarter of 2024 | GOP | 2,000,000.00 | 2,000,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021199000 | 2 | Electrical Audit of Electrical System in the DOST-ASTI Building 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 400,000.00 | 400,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021199000 | 2 | Consultant for repainting estimates 1 lot | FAD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 100,000.00 | 100,000.00 | 0.00 | GAA (2023 Continuing) |
| 5021199000 | 2 | EPDC ISO 17025 Renewal Accreditation - For compliance to ISO/IEC17025:2017 - For Annual Electrical Field Testing and Assessment Services - Duration: 1 year - One-time payment (onset) - General requirement for the competence of testing and calibration laboratories - BSP Forex January 26, 2024 (\$1 = PHP 56.3180) - \$24,949.00 Note: Inclusive of buffer, estimated taxes, and other fees and charges 1 lot | SSED | NO | Competitive Bidding | 1st Quarter of 2024 | GOP | 2,300,000.00 | 2,300,000.00 | 0.00 | GAA (EPDC) |
| 5029905001 | 2 | Lease of Storage Unit February 2024 to December 2024 1 lot | OD | NO | NP-53.10 Lease of Real Property and Venue | 1st Quarter of 2024 | GOP | 230,000.00 | 230,000.00 | 0.00 | GAA (Corp Comm) |
| 5029905003 | 2 | Vehicle Rental - Hauling and Transportation of Equipment and Materials to Storage Unit Covered Truck/Van, Quezon City, 2024 Q1 One (1) day rental 1 lot | OD | NO | NP-53.9 Small Value Procurement | 1st Quarter of 2024 | GOP | 25,000.00 | 25,000.00 | 0.00 | GAA (Corp Comm) |
| TOTAL | | | | | | | | 16,218,981.35 | 13,718,981.35 | 2,500,000.00 | |

Prepared and Consolidated By:

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