



04 September 2024

ASTI - BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BULLETIN NO. BAC-2024-09-027

SUPPLY AND DELIVERY OF VARIOUS FURNITURE AND FIXTURES

The ASTI Bids and Awards Committee (BAC) issues this Supplemental/Bid Bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item:	Supply and Delivery of Various Furniture and Fixtures
Approved Budget for the Contract:	Two Million Nine Hundred Sixty-Seven Thousand Nine Hundred Sixty-Seven Pesos Only (₱2,967,967.00)
Invitation to Bid No.:	24-08-4966 dated 21 August 2024
Purchase Request No.:	GAA-24-08-19770 dated 13 August 2024
Published Date (PhilGEPS):	22 August 2024 11176818

A. AMENDMENT TO PROCUREMENT DETAILS AND FORMS

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION																																																																																				
Section I. Invitation to Bid, Page 8	<p>FROM:</p> <p>1. The Government of the Philippines (GOP) through the Department of Science and Technology (DOST) – Advanced Science and Technology Institute (ASTI), through the Fiscal Year 2024 General Appropriations Act, intends to apply the sum of Two Million Nine Hundred Sixty-Seven Thousand Nine Hundred Sixty-Seven Pesos Only (₱2,967,967.00) being the ABC to payments under the contract for each lot:</p> <table border="1"> <thead> <tr> <th>Lot No.</th> <th>Item Description</th> <th>Quantity</th> <th>Unit</th> <th>Unit Cost (₱)</th> <th>Total Amount / ABC (₱)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Executive Table</td> <td>1</td> <td>Lot</td> <td>162,560.00</td> <td>162,560.00</td> </tr> <tr> <td>2</td> <td>Office Table</td> <td>6</td> <td>Unit</td> <td>10,500.00</td> <td>63,000.00</td> </tr> <tr> <td>3</td> <td>Customized Dining Table</td> <td>1</td> <td>Unit</td> <td>41,000.00</td> <td>41,000.00</td> </tr> <tr> <td>4</td> <td>Mobile Pedestal</td> <td>15</td> <td>Unit</td> <td>41,000.00</td> <td>1,350,000.00</td> </tr> <tr> <td>5</td> <td>Storage Rack</td> <td>1</td> <td>Lot</td> <td>515,000.00</td> <td>515,000.00</td> </tr> <tr> <td>6</td> <td>Steel Cabinet</td> <td>1</td> <td>Lot</td> <td>369,000.00</td> <td>369,000.00</td> </tr> <tr> <td>7</td> <td>Pantry Cabinet</td> <td>1</td> <td>Unit</td> <td>16,000.00</td> <td>16,000.00</td> </tr> <tr> <td>8</td> <td>Coffee Cabinet</td> <td>1</td> <td>Unit</td> <td>46,200.00</td> <td>46,200.00</td> </tr> <tr> <td>9</td> <td>Podium Stand</td> <td>1</td> <td>Unit</td> <td>25,000.00</td> <td>25,000.00</td> </tr> <tr> <td>10</td> <td>Safe Drawer</td> <td>1</td> <td>Lot</td> <td>246,700.00</td> <td>246,700.00</td> </tr> <tr> <td>11</td> <td>Serving Cart</td> <td>1</td> <td>Unit</td> <td>11,000.00</td> <td>11,000.00</td> </tr> <tr> <td>12</td> <td>Roll-up Blinds</td> <td>1</td> <td>Lot</td> <td>122,507.00</td> <td>122,507.00</td> </tr> <tr> <td colspan="5" style="text-align: center;">GRAND TOTAL</td> <td>₱2,967,967.00</td> </tr> </tbody> </table>	Lot No.	Item Description	Quantity	Unit	Unit Cost (₱)	Total Amount / ABC (₱)	1	Executive Table	1	Lot	162,560.00	162,560.00	2	Office Table	6	Unit	10,500.00	63,000.00	3	Customized Dining Table	1	Unit	41,000.00	41,000.00	4	Mobile Pedestal	15	Unit	41,000.00	1,350,000.00	5	Storage Rack	1	Lot	515,000.00	515,000.00	6	Steel Cabinet	1	Lot	369,000.00	369,000.00	7	Pantry Cabinet	1	Unit	16,000.00	16,000.00	8	Coffee Cabinet	1	Unit	46,200.00	46,200.00	9	Podium Stand	1	Unit	25,000.00	25,000.00	10	Safe Drawer	1	Lot	246,700.00	246,700.00	11	Serving Cart	1	Unit	11,000.00	11,000.00	12	Roll-up Blinds	1	Lot	122,507.00	122,507.00	GRAND TOTAL					₱2,967,967.00
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TO:

1. The Government of the Philippines (GOP) through the Department of Science and Technology (DOST) – Advanced Science and Technology Institute (ASTI), through the ~~Fiscal Year 2024 General Appropriations Act, Republic Act 11936 Continuing Appropriations~~, intends to apply the sum of ~~Two Million Nine Hundred Sixty Seven Thousand Nine Hundred Sixty-Seven Pesos Only (₱2,967,967.00)~~ **One Million Six Hundred Seventeen Thousand Nine Hundred Sixty-Seven Pesos Only (₱1,617,967.00)** being the ABC to payments under the contract for each lot:

Lot No.	Item Description	Quantity	Unit	Unit Cost (₱)	Total Amount / ABC (₱)
1	Executive Table	1	Lot	162,560.00	162,560.00
2	Office Table	6	Unit	10,500.00	63,000.00
3	Customized Dining Table	1	Unit	41,000.00	41,000.00
4	Mobile Pedestal	15	Unit	41,000.00	1,350,000.00
5 4	Storage Rack	1	Lot	515,000.00	515,000.00
6 5	Steel Cabinet	1	Lot	369,000.00	369,000.00
7 6	Pantry Cabinet	1	Unit	16,000.00	16,000.00
8 7	Coffee Cabinet	1	Unit	46,200.00	46,200.00
9 8	Podium Stand	1	Unit	25,000.00	25,000.00
10 9	Safe Drawer	1	Lot	246,700.00	246,700.00
14 10	Serving Cart	1	Unit	11,000.00	11,000.00
12 11	Roll-up Blinds	1	Lot	122,507.00	122,507.00
GRAND TOTAL					₱2,967,967.00 ₱1,617,967.00

Section II.
Instructions to Bidders,
Page 12

FROM:

1. Scope of Bid

The Procuring Entity, DOST-ASTI wishes to receive Bids for the Supply and Delivery of Various Furniture and Fixtures, with identification number Invitation to Bid No. 2408-4966 dd. 21 August 2024.

The Procurement Project (referred to herein as “Project”) is composed of twelve (12) lots, the details of which are described in Section VII (Technical Specifications).
2. Funding Information
 - 2.1. The GOP through the source of funding as indicated below for Fiscal Year 2024 in the amount of Two Million Nine Hundred Sixty-Seven Thousand Nine Hundred Sixty-Seven Pesos Only (₱2,967,967.00).

TO:

1. Scope of Bid

The Procuring Entity, DOST-ASTI wishes to receive Bids for the Supply and Delivery of Various Furniture and Fixtures, with identification number Invitation to Bid No. 2408-4966 dd. 21 August 2024.

The Procurement Project (referred to herein as "Project") is composed of ~~twelve (12)~~ **eleven (11)** lots, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for ~~Fiscal Year 2024~~ **Republic Act 11936 Continuing Appropriations** in the amount of ~~Two Million Nine Hundred Sixty Seven Thousand Nine Hundred Sixty Seven Pesos Only (P2,967,967.00)~~ **One Million Six Hundred Seventeen Thousand Nine Hundred Sixty-Seven Pesos Only (P1,617,967.00)**.

Section III.
Bid Data Sheet,
Page 19-20

FROM:

ITB Clause																																																					
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than Fifty-Nine Thousand Three Hundred Fifty-Nine Pesos and 34/100 Only (P59,359.34) or the following amounts (if per lot), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit:</p> <table border="1" data-bbox="760 1340 1446 2170"><thead><tr><th>Lot No.</th><th>Item Description</th><th>Total Amount / ABC (P)</th><th>Bid Security (P)</th></tr></thead><tbody><tr><td>1</td><td>Executive Table</td><td>162,560.00</td><td>3,251.20</td></tr><tr><td>2</td><td>Office Table</td><td>63,000.00</td><td>1,260.00</td></tr><tr><td>3</td><td>Customized Dining Table</td><td>41,000.00</td><td>820.00</td></tr><tr><td>4</td><td>Mobile Pedestal</td><td>1,350,000.00</td><td>27,000.00</td></tr><tr><td>5</td><td>Storage Rack</td><td>515,000.00</td><td>10,300.00</td></tr><tr><td>6</td><td>Steel Cabinet</td><td>369,000.00</td><td>7,380.00</td></tr><tr><td>7</td><td>Pantry Cabinet</td><td>16,000.00</td><td>320.00</td></tr><tr><td>8</td><td>Coffee Cabinet</td><td>46,200.00</td><td>924.00</td></tr><tr><td>9</td><td>Podium Stand</td><td>25,000.00</td><td>500.00</td></tr><tr><td>10</td><td>Safe Drawer</td><td>246,700.00</td><td>4,934.00</td></tr><tr><td>11</td><td>Serving Cart</td><td>11,000.00</td><td>220.00</td></tr><tr><td>12</td><td>Roll-up Blinds</td><td>122,507.00</td><td>2,450.14</td></tr></tbody></table> <p>b. The amount of not less than One Hundred Forty-Eight Thousand Three Hundred Ninety-Eight Pesos and 35/100</p>	Lot No.	Item Description	Total Amount / ABC (P)	Bid Security (P)	1	Executive Table	162,560.00	3,251.20	2	Office Table	63,000.00	1,260.00	3	Customized Dining Table	41,000.00	820.00	4	Mobile Pedestal	1,350,000.00	27,000.00	5	Storage Rack	515,000.00	10,300.00	6	Steel Cabinet	369,000.00	7,380.00	7	Pantry Cabinet	16,000.00	320.00	8	Coffee Cabinet	46,200.00	924.00	9	Podium Stand	25,000.00	500.00	10	Safe Drawer	246,700.00	4,934.00	11	Serving Cart	11,000.00	220.00	12	Roll-up Blinds	122,507.00	2,450.14
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Only (₱148,398.35) or the following amounts (if per lot), if bid security is in Surety Bond:

Lot No.	Item Description	Total Amount / ABC (₱)	Bid Security (₱)
1	Executive Table	162,560.00	8,128.00
2	Office Table	63,000.00	3,150.00
3	Customized Dining Table	41,000.00	2,050.00
4	Mobile Pedestal	1,350,000.00	67,500.00
5	Storage Rack	515,000.00	25,750.00
6	Steel Cabinet	369,000.00	18,450.00
7	Pantry Cabinet	16,000.00	800.00
8	Coffee Cabinet	46,200.00	2,310.00
9	Podium Stand	25,000.00	1,250.00
10	Safe Drawer	246,700.00	12,335.00
11	Serving Cart	11,000.00	550.00
12	Roll-up Blinds	122,507.00	6,125.35

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42 11	Roll-up Blinds	122,507.00	2,450.14

- b. The amount of not less than ~~One Hundred Forty Eight Thousand Three Hundred Ninety Eight Pesos and 35/100 Only (P148,398.35)~~ **Eighty Thousand Eight Hundred Ninety-Eight Pesos and 35/100 Only (P80,898.35)** or the following amounts (if per lot), if bid security is in Surety Bond:

Lot No.	Item Description	Total Amount / ABC (P)	Bid Security (P)
1	Executive Table	162,560.00	8,128.00
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Section III.
Bid Data Sheet,
Page 20

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Section VI.
Schedule of Requirements,
Page 27

FROM:

Lot Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Executive Table	1	Lot	Thirty (30) calendar days of issuance of Notice to Proceed
2	Office Table	6	Unit	Thirty (30) calendar days of issuance of NTP
3	Customized Dining Table	1	Unit	Thirty (30) calendar days of issuance of NTP

4	Mobile Pedestal	15	Unit	Thirty (30) calendar days of issuance of NTP
5	Storage Rack	1	Lot	Thirty (30) calendar days of issuance of NTP
6	Steel Cabinet	1	Lot	Thirty (30) calendar days of issuance of NTP
7	Pantry Cabinet	1	Unit	Thirty (30) calendar days of issuance of NTP
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9	Podium Stand	1	Unit	Thirty (30) calendar days of issuance of NTP
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11	Serving Cart	1	Unit	Thirty (30) calendar days of issuance of NTP
12	Roll-up Blinds	1	Lot	Thirty (30) calendar days of issuance of NTP

TO:

Lot Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Executive Table	One (1) Lot	One (1) Lot	Thirty (30) calendar days of issuance of Notice to Proceed
2	Office Table	Six (6) Units	Six (6) Units	Thirty (30) calendar days of issuance of NTP
3	Customized Dining Table	One (1) Unit	One (1) Unit	Thirty (30) calendar days of issuance of NTP
4	Mobile Pedestal	Fifteen (15) Units	Fifteen (15) Units	Thirty (30) calendar days of issuance of NTP
5 4	Storage Rack	One (1) Lot	One (1) Lot	Thirty (30) calendar days

				of issuance of NTP
6 5	Steel Cabinet	One (1) Lot	One (1) Lot	Thirty (30) calendar days of issuance of NTP
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40 9	Safe Drawer	One (1) Lot	One (1) Lot	Thirty (30) calendar days of issuance of NTP
44 10	Serving Cart	One (1) Unit	One (1) Unit	Thirty (30) calendar days of issuance of NTP
42 11	Roll-up Blinds	One (1) Lot	One (1) Lot	Thirty (30) calendar days of issuance of NTP

Section VII. Technical Specifications, Page 33-35	FROM:		
	LOT NO.	SPECIFICATION	STATEMENT OF COMPLIANCE
	4	MOBILE PEDESTAL	
		1. GENERAL OVERVIEW	
		1.1. DOST-ASTI is seeking qualified and competent bidders for the supply and delivery of Mobile Pedestal for the FAD and SSED, to replace and improve worn-out furniture and fixtures.	
		1.2. Minimal adjustments (within 10% +/-) in the dimensions shall be acceptable, as dimensions are approximations.	
		1.3. The colors indicated are preferences and may be subject to change depending on color availability. PE may choose among the colors readily available.	
		1.4. The ABC is inclusive of all applicable government taxes and other charges.	
		2. FUNCTIONAL/ TECHNICAL SPECIFICATIONS	
		2.1. Mobile Pedestal	
		2.1.1. ABC: ₱90,000.00	
	2.1.2. Quantity: Fifteen (15) units		

	2.1.3. With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider	
	2.1.4. 5 Swivel Castors built for ease on mobility	
	2.1.5. Material: Powder-coated steel	
	2.1.6. Color: Gray or Light Gray	
	2.1.7. Dimensions: 40(W) x 56.5(D) x 65.5(H) cm approx	
	2.1.8. Delivery Location	
	2.1.8.1. Eleven (11) units to be delivered to DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Ave., Diliman, QC	
	2.1.8.2. Four (4) units to be delivered to EPDC Bldg., MIRDC Cmpd., General Santos Ave., Taguig City	
	3. WARRANTY	
	3.1. Supplier warrants items against defects in manufacturing and shipping and delivery issues.	
	3.2. A replacement unit should be provided for defective units, seven (7) calendar days upon receipt of notice from the end-user and/or DOST-ASTI Property and Supply Section.	
	3.3. Warranty should be one (1) year for parts and labor.	
	4. TERMS OF DELIVERY AND PAYMENT	
	4.1. The price must be inclusive of government taxes and other charges.	
	4.2. Delivery shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.	
	4.3. Full payment will only be processed once the items were completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.	

TO:

LOT NO.	SPECIFICATION	STATEMENT OF COMPLIANCE
4	MOBILE PEDESTAL	
	1. GENERAL OVERVIEW	
	1.1. DOST-ASTI is seeking qualified and competent bidders for the supply and delivery of Mobile Pedestal for the FAD and SSED, to replace and improve worn-out furniture and fixtures.	
	1.2. Minimal adjustments (within 10% +/-) in the dimensions shall be acceptable, as dimensions are approximations.	
	1.3. The colors indicated are preferences and may be subject to change depending on color availability. PE may choose among the colors readily available.	

	1.4. The ABC is inclusive of all applicable government taxes and other charges.	
	2. FUNCTIONAL/ TECHNICAL SPECIFICATIONS	
	2.1. Mobile Pedestal	
	2.1.1. ABC: ₱90,000.00	
	2.1.2. Quantity: Fifteen (15) units	
	2.1.3. With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider	
	2.1.4. 5 Swivel Castors built for ease on mobility	
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	3. WARRANTY	
	3.1. Supplier warrants items against defects in manufacturing and shipping and delivery issues.	
	3.2. A replacement unit should be provided for defective units, seven (7) calendar days upon receipt of notice from the end-user and/or DOST-ASTI Property and Supply Section.	
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	4. TERMS OF DELIVERY AND PAYMENT	
	4.1. The price must be inclusive of government taxes and other charges.	
	4.2. Delivery shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.	
	4.3. Full payment will only be processed once the items were completely delivered, inspected, and accepted by the End-user. No payment shall be made for items not yet delivered under this contract.	


B. RESPONSE TO QUERIES

QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
Prospective bidder requested for sample images of furniture and fixtures.	Kindly refer to the attached document.

ADDITIONAL INSTRUCTION/S: Prospective bidder/s are required to: 1) amend the form to update existing information or 2) submit a copy of supplemental bulletin with statement of compliance or signature of authorized representative. **Non-compliance with this requirement shall be grounds for disqualification.**

Please be guided accordingly.

Prepared by:


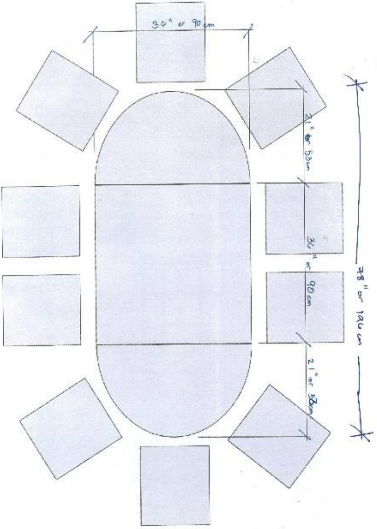

 Digitally signed
by Ramos
Katherine
Babaran

KATHERINE B. RAMOS
Head, BAC Secretariat

Approved by:

BAYANI BENJAMIN R. LARA
Chairperson, BAC

Items to procure		
Qty	Item Description	
2 units	Executive Table	
2 units	Executive Table	
1 unit	Director's Executive Table	
1 unit	Steel Cabinet	

<p>1 unit</p>	<p>Steel Cabinet</p>	
<p>1 unit</p>	<p>Customized Dining Table</p>	<p><i>Dining Table</i></p> 
<p>1 unit</p>	<p>Serving Cart</p>	

1 unit

Pantry Cabinet

