



13 November 2023

**ASTI - BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BULLETIN NO. BAC-2023-11-015**

**PROVISION OF ONE (1) LOT MANAGED PRINT SERVICES  
(EARLY PROCUREMENT ACTIVITY)**

The ASTI Bids and Awards Committee (BAC) issues this Supplemental/Bid Bulletin to clarify, modify or amend items in the Bidding Documents and to reply to queries raised by the potential bidders through letters/emails for the information of all bidders for the procurement of:

Item:	<b>Provision of One (1) Lot Managed Print Services (Early Procurement Activity)</b>
Approved Budget for the Contract:	<b>Two Million Pesos Only (₱2,000,000.00)</b>
Invitation to Bid No.:	<b>23-10-4583 dated 20 October 2023</b>
Purchase Request No.:	<b>GAA-23-09-17665 dated 19 September 2023</b>
Published Date (PhilGEPS):	<b>31 October 2023   10267603</b>

**A. AMENDMENT TO PROCUREMENT DETAILS AND FORMS**

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION
Terms of Reference, Pages 31-32	<p><b>FROM:</b></p> <p>5.3. Technical Specifications</p> <p>5.3.1. One (1) Unit of Colored Laser Multifunction Device</p> <p>5.3.1.1. Copying, printing and scanning device 32</p> <p>5.3.1.2. Minimum print copy speed: 30 ppm for A4</p> <p>5.3.1.3. First page out (BW): as fast as 8.5 seconds</p> <p>5.3.1.4. Print resolution: minimum of 1200x1200 dpi</p> <p>5.3.1.5. Scan resolution: minimum of 600x600 dpi</p> <p>5.3.1.6. Memory: at least 3.5GB</p> <p>5.3.1.7. Processor speed: at least 1.2 GHz</p> <p>5.3.1.8. Paper Cassette: at least two (2) that can contain at least 500 sheets</p> <p>5.3.1.9. Bypass Tray: at least 100-sheet capacity</p> <p>5.3.1.10. Document Feeder: at least 100-sheet capacity</p> <p>5.3.1.11. Duplex printing: Automatic/Standard</p> <p>5.3.1.12. Multiple copies: up to 999 copies</p> <p>5.3.1.13. Supported Operating System: Windows 10, Windows 8.1, MacOS X</p> <p>5.3.1.14. Supported Media Sizes and Weights for the paper cassette and bypass tray</p> <p>5.3.1.14.1. Standard size: A3, A4, B5, A5, A5R, A6, Folio/Oficio, Legal</p> <p>5.3.1.14.2. At least 50 gsm (maximum of 300 gsm)</p> <p>5.3.1.15. Can scan through flatbed and document feeder up to 216mm x 356mm</p> <p>5.3.1.16. Control Panel: minimum 5-inch color touch panel</p> <p>5.3.1.17. Connection:</p> <p>5.3.1.17.1. Network: 1000Base-T / 100Base-TX / 10Base-T</p> <p>5.3.1.17.2. USB 2.0: at least one (1) port</p> <p>5.3.1.17.3. Wireless LAN : Optional</p> <p>5.3.1.18. Monthly Duty Cycle: up to 170,000 pages</p> <p>5.3.1.19. Optical Character Recognition (OCR) or equivalent that converts an image of text into a machine-readable text format.</p> <p>5.3.1.20. Hard Drive or SSD Capacity: at least 256 GB</p> <p>5.3.1.21. Print Language: PDF, TIFF</p>

	<p><b>TO:</b></p> <p>5.3. Technical Specifications</p> <p>5.3.1. One (1) Unit of Colored Laser Multifunction Device</p> <p>5.3.1.1. Copying, printing and scanning device 32</p> <p>5.3.1.2. Minimum print copy speed: 30 ppm for A4</p> <p>5.3.1.3. First page out (BW): as fast as 8.5 seconds</p> <p>5.3.1.4. Print resolution: minimum of 1200x1200 dpi</p> <p>5.3.1.5. Scan resolution: minimum of 600x600 dpi</p> <p>5.3.1.6. Memory: at least 3.5GB</p> <p>5.3.1.7. Processor speed: at least 1.2 GHz</p> <p>5.3.1.8. Paper Cassette: at least two (2) that can contain at least 500 sheets</p> <p>5.3.1.9. Bypass Tray: at least 100-sheet capacity</p> <p>5.3.1.10. Document Feeder: at least 100-sheet capacity</p> <p>5.3.1.11. Duplex printing: Automatic/Standard</p> <p>5.3.1.12. Multiple copies: up to 999 copies</p> <p>5.3.1.13. Supported Operating System: Windows 10, Windows 8.1, Mac OS X</p> <p>5.3.1.14. Supported Media Sizes and Weights for the paper cassette and bypass tray</p> <p>5.3.1.14.1. Standard size: A3, A4, B5, A5, A5R, A6, Folio/Oficio, Legal</p> <p>5.3.1.14.2. At least 50 gsm (maximum of 300 gsm)</p> <p>5.3.1.15. Can scan through flatbed and document feeder up to 216mm x 356mm</p> <p>5.3.1.16. Control Panel: minimum 5-inch color touch panel</p> <p>5.3.1.17. Connection:</p> <p>5.3.1.17.1. Network: 1000Base-T / 100Base-TX / 10Base-T</p> <p>5.3.1.17.2. USB 2.0: at least one (1) port</p> <p>5.3.1.17.3. Wireless LAN : Optional</p> <p>5.3.1.18. Monthly Duty Cycle: up to <del>470,000</del> <b>150,000</b> pages</p> <p>5.3.1.19. Optical Character Recognition (OCR) or equivalent that converts an image of text into a machine-readable text format.</p> <p>5.3.1.20. Hard Drive or SSD Capacity: at least 256 GB</p> <p>5.3.1.21. Print Language: PDF, TIFF</p>
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**B. RESPONSE TO QUERIES**

QUERY/ISSUE	BAC/END-USER RESPONSE/CLARIFICATION
For the color copier device, may we request to relax the duty cycle to One Hundred Fifty Thousand (150,000) pages instead of One Hundred Seventy Thousand (170,000) pages?	Yes, we can relax the requirement from One Hundred Seventy Thousand (170,000) pages to One Hundred Fifty Thousand (150,000) pages.
For the certifications, may we request to remove the time frame requirement indicated in the certificate for authorized resellers/dealers?	The five-year requirement for the certifications will be retained.
May we request to remove the time frame requirement indicated in the certificate for the authorized service center?	The five-year requirement for the certifications will be retained.
For 5.3.1.14.2 <i>At least 50 gsm (maximum of 300 gsm)</i> , may we request to amend the technical specification for the paper from fifty (50) gsm to sixty (60) gsm to be able to join the bidding?	Fifty (50) gsm is only the minimum requirement. Therefore, the requested sixty (60) gsm is still within the requirement of at least fifty (50) gsm [maximum of three hundred (300) gsm].

**ADDITIONAL INSTRUCTION/S:** Prospective bidder/s are required to: 1) amend the form to update existing information or 2) submit a copy of supplemental bulletin with statement of compliance or signature of authorized representative. **Non-compliance with this requirement shall be ground for disqualification.**

Please be guided accordingly.

Prepared by:

**KATHERINE B. RAMOS**  
*Head, BAC Secretariat*

Approved by:

**BAYANI BENJAMIN R. LARA**  
*Chairperson, BAC*