



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



25 October 2023

## REQUEST FOR QUOTATION

The **Advanced Science and Technology Institute (ASTI)**, a research and development agency attached to the **Department of Science and Technology (DOST)**, through its **Bids and Awards Committee (BAC)**, will undertake an **Alternative Method of Procurement through Negotiated Procurement pursuant to Section 53.6 (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)** of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. for the procurement of **One (1) Lot Legal Service for Preparing and Filing of Intellectual Property Application (Annex "A")**, with a total **Approved Budget of the Contract amounting to Five Hundred Ten Thousand Pesos Only (P510,000.00)**.

In view of the foregoing, we would like to request your good office to submit your most **responsive quotation**, duly signed by you or your authorized representative, together with the following documentary requirements in accordance with the Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 revised IRR of RA No. 9184:

- (1) Mayor's/Business Permit;
- (2) PhilGEPS Registration Number or Certificate of Platinum Membership; and
- (3) Income/Business Tax Returns.

Quotations, together with the above requirements, must be submitted to the **DOST-ASTI BAC Secretariat** on or before **31 October 2023, 2:00 PM**, via email to **bac-sec@asti.dost.gov.ph**.

For any clarification, you may contact the DOST-ASTI BAC Secretariat at **+63 2 8249 8500 local 1212/1214** or send your message to **bac-sec@asti.dost.gov.ph**.

Thank you.

**BAYANI BENJAMIN R. LARA**  
*Chairperson, DOST-ASTI BAC*