

BIDS AND AWARDS COMMITTEE
QUALITY-BASED EVALUATION
CONSULTANCY SERVICES FOR FREEDOM-TO-OPERATE (FTO) REPORT OF DOST-ASTI
TECHNOLOGIES
Passing Rate: 75%

CRITERIA		WEIGHT (%)	
1. Quality of Personnel		20%	
Rating Factors			
1.1. The firm should have employee/s, associate/s, or partner/s who are admitted to and active member/s of the Philippine Bar (any evidence showing active membership to Integrated Bar of the Philippines e.g. ID, membership dues payment, etc)	1-5 members		5%
	<u>6 and above members</u>		<u>10%</u>
1.2. The firm's lawyer member, associate, or partner to be assigned / lead the project should have been trained in the field of Intellectual Property Law, specifically on the following topics: 1.2.1. FTO 1.2.2. Infringement Cases/or IP enforcement 1.2.3. Market Study (e.g. certificates of completion/attendance showing the dates of training)	Total of 0 – 16 hours (2 days and less)		0%
	More than 16 hours but less than 48 hours (3 days)		8%
	<u>More than 48 hours (6 days)</u>		<u>10%</u>
2. Experience and Capability of the Consultant		40%	
Rating Factors			
2.1. Has experience in providing FTO services to at least one government Research and Development Institution. (e.g. signed contract or signed notice to proceed or notice of acceptance, or voucher issued by the client)	Less than 3 years		5%
	3-4 years		10%
	4-5 years		15%
	<u>5 years and above</u>		<u>20%</u>
2.2. Has experience in engaging similar contracts (e.g. market study, valuation) with other government agencies (e.g. other contracts or notice to proceed or notice of acceptance relevant to other than FTO).	None		0%
	1 contract		10%
	<u>2 and more contracts</u>		<u>20%</u>

3. Plan of Approach and Methodology		40%	
Rating Factors			
3.1. The firm should be subscribed to at least one paid patent search tool or any paid online subscription to scientific paper or references which should be used for the project (i.e., Derwent, Patbase, Science Direct, Wipo's Inspire, etc.) (e.g receipt, confirmation of subscription, confirmation of account to be used, other similar document showing access to the account).	None		0%
	1 paid search tool		30%
	<u>2 or more paid search tools</u>		<u>40%</u>
TOTAL		100%	