



Republic of the Philippines
 Department of Science and Technology
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI – FM 03-17
 REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	Pharma Quest Co.	PO No.:	22-09-193
Address:	46 A Kalantiaw St., Project 4 Brgy. Masagana, Quezon City 1109	PO Date:	September 21, 2022
TIN:	211-444-884-00000	Mode of Procurement:	NP: Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Per end-user's schedule
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Influenza Vaccine</p> <p>1. BACKGROUND AND OBJECTIVE</p> <p>1.1 The Department of Science and Technology (DOST) – Advanced Science and Technology Institute (ASTI) aims to ensure the protection of health of its workforce against influenza.</p> <p>1.2 To guarantee that the DOST-ASTI employees are safe against mild to severe illnesses which may be brought by the influenza, the agency is seeking for duly registered clinics to provide and administer influenza vaccines.</p> <p>2. TECHNICAL REQUIREMENTS/SPECIFICATIONS</p> <p>2.1 The administration of Quadrivalent Influenza Vaccines will cover a minimum of seventy-nine (79) DOST-ASTI permanent employees.</p> <p>2.2 The service provider shall provide a dedicated contact person who will be responsible in addressing concerns relative to the implementation of the contract.</p> <p>2.3 The service provider engaged to perform the administration of Quadrivalent Influenza Vaccines must meet the following requirements:</p> <p>2.3.1 Shall provide a medical team, which may include either medical doctors or registered nurses, who shall be in-charge of administration of vaccines.</p> <p>2.3.2 Capable of conducting on-site administration located at DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Avenue, UP Campus, Diliman, Quezon City.</p> <p>2.3.3 The medical team shall observe the</p>	1	P50,560.00	P50,560.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

	<p>following minimum health and safety protocols:</p> <p>2.3.3.1 Shall give the list of personnel who will be on-duty during the scheduled on-site administration of vaccines and the same must be fully vaccinated against COVID-19.</p> <p>2.3.3.2 Proper wearing of face masks.</p> <p>2.3.3.3 Washing hands regularly or disinfecting hands using alcohol or alcohol-based sanitizer.</p> <p>2.3.3.4 Physical distancing and/or avoiding crowded settings.</p> <p>2.4 The DOST-ASTI shall have the right to terminate the services of the service provider for any unjustifiable cause.</p> <p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1 Payment shall be through send bill arrangement.</p> <p>3.2 Payment is inclusive of taxes and other charges.</p> <p>3.3 All payments shall be subject to existing budgeting, accounting, and auditing laws, rules, and regulations.</p> <p><i>(Please see attached quotation.)</i></p>		
			TOTAL: P50,560.00
(Total Amount in Words)	Fifty Thousand Five Hundred Sixty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,




FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

Digitally signed by Franz A. De Leon

(Signature over Printed Name of Supplier)

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>01101012022-09-000813</u>
Funds Available:	<u>P 50,560.00</u>	ORS / BURS Date:	<u>Sept. 22, 2022</u>
 GAY CONCEPCION S. BUGAGAO Accountant III		Amount:	<u>P 50,560.00</u>