



ASTI – FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	Carpri's Office Supplies Trading	PO No.:	22-06-135
Address:	4255 ME (2560) Moonstone St., Rocka Village II, Tabang, Plaridel, Bulacan	PO Date:	June 23, 2022
TIN:	306-745-298-000	Mode of Procurement:	NP: Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Ten (10) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Box	<p>Ceiling Acoustic Board</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of Twenty-Four (24) box of ceiling acoustic board.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>1.4. The procurement of these brand-new ceiling acoustic board will be used to fill the missing, damaged and for additional supply of old acoustic ceiling board.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material Finish: Wet Formed Mineral Fiber</p> <p>2.2. Size: 600mm x 600mm x 16 mm (approx.)</p> <p>2.3. Style: Lay-In (W3510)</p> <p>2.5. Shape: Square</p> <p>2.6. Texture: Medium</p> <p>2.7. Color: White</p> <p>2.8. Surface Finish: Factory-applied Vinyl Latex</p> <p>2.9. Pieces / Carton: 10 pieces per box</p> <p>2.10. Sound Absorption (NRC): 0.60</p> <p>2.11. Sound Blocking (CAC): up to 35</p> <p>2.12. Light Reflectance: 85%</p> <p>2.13. Recycled Content: Up to 51%</p> <p>2.14. Sag / Humidity Resistance: RH99</p> <p>3. DELIVERY and PAYMENT TERMS</p> <p>3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User.</p> <p>3.3. No payment shall be made or the supplies and materials not yet delivered under this contract.</p> <p>3.4. The price of the bid must be inclusive of government taxes and other fees.</p> <p><i>(Please see attached quotation.)</i></p>	24	₱5,000.00	₱120,000.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764


2	Piece	Fleece Blanket 1. GENERAL OVERVIEW 1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of Three (3) pieces of fleece blanket. 1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges. 1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified. 1.4. The procurement of the brand-new fleece blanket is to add warmth and comfort for those who will sleep, rest or stay in ASTI 2. TECHNICAL SPECIFICATIONS 2.1. Measurements: L228 x W152 cm (approx.) 2.2. Material: 100% Polyester 2.3. Color: Blue or Gray 2.4. More info: Soft, cozy and lightweight 3. DELIVERY and PAYMENT TERMS 3.1. Delivery of the Goods shall be made by the Supplier within Ten (10) calendar days upon issuance of Notice to Proceed (NTP). 3.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End User. 3.3. No payment shall be made or the supplies and materials not yet delivered under this contract. 3.4. The price of the bid must be inclusive of government taxes and other fees. <i>(Please see attached quotation.)</i>	3	P590.00	P1,770.00
				TOTAL:	P121,770.00
(Total Amount in Words)		One Hundred Twenty One Thousand Seven Hundred Seventy Pesos Only			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

B. Lara
Digitally signed by
Bryan Benjamin K.
Lara

JUNE 23, 2022
(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011021012022-06-000451</u>
Funds Available:	<u>PHP 121,770.00</u>	ORS / BURS Date:	<u>JUNE 24, 2022</u>
		Amount:	<u>P121,770.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			