



ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE
PUBLICATION OF VACANT POSITION (COS)

POSITION	:	Project Technical Specialist II (System Administrator)
SALARY GRADE	:	17
NO. OF POSITIONS AVAILABLE	:	1
LOCATION	:	Diliman, Quezon City
JOB QUALIFICATION	:	<ul style="list-style-type: none">• Knowledgeable in Linux environments• Background in Python and Bash• Knowledgeable with on-premises virtualization (IAAS platforms is a plus)• Background with high-performance computing environments is a plus• Knowledgeable in Git• Knowledgeable in Networking (PfSense and Linux Networking)
Education	:	Bachelor of Science in Computer Engineering, Computer Science, Information Technology, or any degree relevant to the job
Experience	:	At least one (1) year of relevant experience, but experience in the field of System Administration is a plus.
Training	:	At least four (4) hours of relevant training.
Eligibility	:	None is required.

RESPONSIBILITIES:

Under general supervision and direction, HE/SHE shall perform the following:

- Provide technical support to users
- Perform data backups and disaster recovery operations
- Assist in designing, configuring, and testing computer hardware, networking software, and operating system software
- Recommend changes to improve systems and network configurations, and determine hardware or software requirements related to such changes
- Research new technology and implement it or recommend its implementation
- Prepare technical documents, which are required by the facility.
- Conduct training on HPC & Cloud, as needed
- Participate in events and other activities (e.g., exhibits, meetings, and seminars) necessary
- Carry out other tasks that may be required.

APPLICATION DOCUMENTS:

Interested applicants should submit the following requirements to gridops@asti.dost.gov.ph, cc: ca-reers@asti.dost.gov.ph

- a. Letter of intent addressed to **PETER ANTONIO B. BANZON**, Chief, Research and Development Division, DOST Advanced Science and Technology Institute
- b. Updated Personal Data Sheet and Curriculum Vitae
- c. Diploma and TOR;
 - 1. Certificate/s of employment (if applicable); and
 - 2. Training certificate/s.

APPLICATION DEADLINE: 28 March 2025

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