PUBLICATION OF VACANT POSITION
Institutional Contract of Service (Manpower Agency)

POSITION	:	Project Technical Assistant IV
SALARY GRADE	:	13
NO. OF POSITIONS AVAILABLE	:	1
LOCATION	:	DOST-ASTI/ Quezon City
JOB QUALIFICATION	:	
Education	:	Bachelor's Degree in Information Technology, Computer Science, or other relevant ICT programs
Experience	:	One (1) year of relevant experience
Training	:	At least 4 hours relevant training
Eligibility	:	None required
Other Requirements	:	

RESPONSIBILITIES:
Under general supervision and direction, HE/SHE shall perform the following:

- Handle medical data encoding, annotation and other data preprocessing tasks.
- Handle the data collection especially with prospective collection
- Handle the end-user needs assessment
- Coordinate with the partner GIDA institution
- Coordinate with the radiologists and medical consultants
- Coordinate with the System Administrator on the data management.
- Coordinate with the data engineer on data annotation tasks.
- Help in the data analysis of the R&D deliverables.
- Assist the data engineer in data preparation
- Assist the project manager
- Assist in the technical documentation of CDSS and user manual

APPLICATION: DOST-ASTI - ICOS Application Form (Project CHARITY) – Fill out form

1. Accomplish the Application Form through this link:
2. Interested applicants should submit a letter of intent addressed to PETER ANTONIO B. BANZON, Chief Science Research Specialist of Research and Development Division, to eduardojr.piedad@asti.dost.gov.ph, charity@ayuhon.ph & careers@asti.dost.gov.ph Please use the subject line format: [AYUHON-CHARITY] <position> | LN, FN (e.g., [AYUHON-CHARITY] Project Technical Assistant IV | Dela Cruz, Juan). Applicants must also submit the following:

Postal Address : DOST-ASTI Bldg., UP Technology Park Complex
C.P. Garcia Avenue, Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Tel. Nos : +63 2 8249 8500
+63 2 8426 9755
Email : info@asti.dost.gov.ph

Award Level 1 (2024)
TÜVRheinland CERTIFIED
Management System ISO 9001:2015
www.tuv.com ID 9000037408

1. Updated Personal Data Sheet;
2. Diploma and TOR;
3. Certificate/s of employment; and
4. Training certificate/s.

APPLICATION DEADLINE: 02 November 2026

IMPORTANT NOTES:

- Only applications with complete requirements including an accomplished **Application Form (link cited above)** shall be processed.
- Application documents should be in Portable Document Format *(.pdf)* with proper file name.
- Applicants who are interested in applying to various vacancies must submit separate applications for each vacant position.
- Due to the volume of applications received by this Agency, we will be inviting only those who are shortlisted to proceed with the recruitment process.

As an advocate of the Equal Employment Opportunity Principle (EEOP), the DOST-Advanced Science and Technology Institute encourages and welcomes all applicants regardless of age, religion, or political affiliation including persons with a disability, members of indigenous communities, and those from any sexual orientation and gender identities.

DOST-ASTI Privacy Notice: All personal information contained in any document received or transmitted herein shall be used solely for documentation and processing purposes within the DOST-ASTI and shall not be shared with any outside parties, unless with your written consent. We are committed to protect personal data in accordance with R.A. 1073 (Data Privacy Act of 2012). All personal information shall be retained and stored by the DOST-ASTI within a time period in accordance with the National Archives of the Philippines' General Disposition Schedule.

----------***Nothing Follows*****----------**

Bachelor's/College Degree in a related field e.g., Electronics Engineering, Computer Engineering, Computer Science, Information Technology, Information Systems, or equivalent