



Republic of the Philippines
Department of Science and Technology

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI - FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

| | | | |
|------------------|--|-----------------------------|--|
| Supplier: | BRIGHTMIND BOOK TRADING | PO No.: | ALAM-23-07-012 |
| Address: | 49 San Pedro St., Commonwealth 2, Quezon City | PO Date: | July 13, 2023 |
| TIN: | 482-118-096-00001 | Mode of Procurement: | NP-53.9 Small Value Procurement |

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------------|---|-----------------------|---|
| Place of Delivery: | ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101 | Delivery Term: | Thirty (30) calendar days upon issuance of NTP |
| Date of Delivery: | | Payment Term: | Government Terms |
| | | Warranty Term: | |

| Stock / Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--------------------------------|-------|---|----------|---------------|-------------------|
| 1 | Piece | <p>TECHNICAL BOOKS- DIGITAL IMAGE PROCESSING 4TH EDITION</p> <p>1. GENERAL OVERVIEW</p> <p>1.1 DOST-ASTI is seeking a qualified and competent supplier and Delivery of One (1) textbook titled "Digital Image Processing 4th Edition".</p> <p>1.2 The ABC is inclusive of all applicable government taxes and service charges.</p> <p>1.3 The technical specifications indicated herein are minimum requirement, unless otherwise specified.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1 Author: Rafael Gonzales.</p> <p>2.2 Type: Paper back</p> <p>2.3 ISBN No. 978-0133356724</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1 The supplier warrants that the items are free from defects in manufacturing, as well as shipping/delivery issues.</p> <p>3.2 Defective/Incorrect items shall be replaced.</p> <p>3.3 Item must be brand new and unused.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1 Price must be inclusive of government taxes and other charges.</p> <p>4.2 Government terms, payment upon complete delivery.</p> <p>4.3 Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>(Please see attached quotation.)</p> | 1 | ₱21,675.00 | ₱21,675.00 |
| | | | | TOTAL: | ₱21,675.00 |
| (Total Amount in Words) | | Twenty One Thousand Six Hundred Seventy Five Pesos Only | | | |

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph


Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8428-9764

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon

Director, DOST-ASTI

(Date)

| | | | |
|---|----------------------|------------------|-------------------------------|
| Fund Cluster: | <u>07</u> | ORS / BURS No.: | <u>073086012023-07-000351</u> |
| | | ORS / BURS Date: | <u>July 18, 2023</u> |
| Funds Available: | <u>PHP 21,675.00</u> | Amount: | <u>₱ 21,675.00</u> |
|  GAY CONCEPCION S. BUGAGAO _____ Accountant III | | | |



Republic of the Philippines
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13 July 2023

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. ANGELIE B. ISIDORO
Owner
BRIGHTMIND BOOK TRADING
49 San Pedro St., Commonwealth 2
Quezon City

Dear Ms. Isidoro,

This Notice to Proceed is hereby issued for the following contract details:

| | |
|---|---|
| Contract Name | : <u>Supply and Delivery of One (1) Piece Technical Book - Digital Image Processing 4th Edition</u> |
| Purchase Request No. | : <u>ALAM-23-05-16847</u> |
| Purchase / Work Order No. | : <u>ALAM-23-07-012</u> |
| Total Contract Price | : <u>Php 21,675.00</u> |
| (inclusive of taxes, import duties and all other charges or fees) | |
| Total Contract Price in Words | : <u>Twenty One Thousand Six Hundred Seventy Five Pesos</u> |

Upon issuance of this Notice, your company, **BRIGHTMIND BOOK TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
Director

DATE OF ISSUANCE:

JULY 20, 2023

RECEIVED BY:

Signature over Printed Name

Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
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