



Republic of the Philippines
Department of Science and Technology
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI - FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	GEMSTONE ENTERPRISE	PO No.:	ULAT-23-02-002
Address:	Unit 7 VAVA Comm'l Bldg., Verdant Ave., Verdant Acres Subd., Pamplona Tres, Las Piñas City 1740	PO Date:	February 27, 2023
TIN:	101-559-086-000	Mode of Procurement:	NP: Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Ten (10) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>CABINETS</p> <p>1. Overview</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of Four (4) Units Metal Cabinet.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Material, assembly, and finish:</p> <p>2.1.1. Must be made of metal</p> <p>2.1.2. With four (4) – layer glass</p> <p>2.1.3. Sliding door cabinet</p> <p>2.1.4. Light gray finish</p> <p>2.2. Dimensions:</p> <p>2.2.1. Each cabinet should have a MINIMUM of W90 X D40CM X H180CM and MAXIMUM of W92CM X D46CM X H183CM dimension/s.</p> <p>2.3. Accessories:</p> <p>2.3.1. Hanger</p> <p>2.3.2. Shelves</p> <p>3. WARRANTY</p> <p>3.1. The warranty period should be at least six (6) months.</p> <p>4. DELIVERY AND PAYMENT TERM</p> <p>4.1. Items must be delivered within ten (10) calendar days upon issuance of Notice to Proceed.</p> <p>4.2. Price is inclusive of government taxes and other charges.</p> <p>4.3. Payment will be processed once the items are completely delivered, inspected, and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>	4	P14,078.00	P56,312.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101

Website : www.asti.dost.gov.ph

Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764

			TOTAL:	₱56,312.00
(Total Amount in Words)		Fifty-Six Thousand Three Hundred Twelve Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,


FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

 (Signature over Printed Name of Supplier)

 (Date)

Fund Cluster:	<u>09</u>	ORS / BURS No.:	<u>079096012023-03-000049</u>
Funds Available:	<u>PHP 56,312.00</u>	ORS / BURS Date:	<u>MARCH 01, 2023</u>
		Amount:	<u>₱ 56,312.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			

Digitally signed by Franz A. De Leon



27 February 2023

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. GERALDINE G. NACIONAL
 Marketing Executive
GEMSTONE ENTERPRISE
 Unit 7 VAVA Comm'l Bldg.
 Verdant Ave., Verdant Acres Subd.
 Pamplona Tres, Las Piñas City 1740

Dear Ms. Nacional,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Supply and Delivery of Four (4) Units Cabinets</u>
Purchase Request No.	: <u>ULAT-23-01-15991</u>
Purchase / Work Order No.	: <u>ULAT-23-02-002</u>
Total Contract Price	: <u>Php 56,312.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Fifty Six Thousand Three Hundred Twelve Pesos</u>

Upon issuance of this Notice, your company, **GEMSTONE ENTERPRISE** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed by
 Emmanuel
 Baldoza

DATE OF ISSUANCE:

March 02, 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI-FM 03-19
 REV 1 / 13 January 2020