



ASTI – FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	ZIONEYES GENERAL MERCHANDISE	PO No.:	23-07-117
Address:	40 B Miami St., Silangan 3, Cubao, Quezon City 1109	PO Date:	July 6, 2023
TIN:	241-143-052-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Provided for under description
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>Promotional Items: Eco-bags</p> <p>1.0. General Statement / Background / Objectives</p> <p>1.1. The DOST-ASTI is seeking qualified and competent bidders for the supply and delivery of Eco-bags as part of the promotional materials kit to be distributed during the conduct of the OpenRAN event.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>1.3. The specifications indicated herein are the minimum requirements unless otherwise specified.</p> <p>2.0. DOST-ASTI Branding / Identity Materials</p> <p>2.1. Use of the DOST-ASTI name and logo branding/identity materials, including any and all variants, provided to the external provider/contractor /supplier shall solely be for the intended and authorized purpose under this Contract.</p> <p>2.2. The external provider/contractor/supplier, including any of its subcontractors, shall remove from their system any and all copies of the DOST-ASTI name and logo branding/identity materials after either the completion or cancellation of this Contract, and shall issue a signed certification thereof.</p> <p>2.3. The external provider/contractor/supplier, including any of its subcontractors, will be held legally liable for any unauthorized use of the DOST-ASTI name and logo branding/identity materials, including any and all variants.</p> <p>3.0. Specifications</p> <p>3.1. End-user will provide the design. Revisions may be made by the Supplier but only upon the approval of End-user.</p> <p>3.2. Item Description</p> <p>3.2.1. Color: White / black body</p> <p>3.2.2. With handle</p> <p>3.2.3. Canvass fabric</p> <p>3.2.4. Containing logos</p>	300	P180.00	P54,000.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764

		<p>3.2.5. With or without base and sides</p> <p>3.2.6. Size: 14 inch (height) x 12 inch (width) x 4 inches (base—if it will be included by the end-user)</p> <p>4.0. Warranty and After-sales support</p> <p>4.1. The Supplier warrants the eco-bag against defects in manufacturing and during shipping and delivery.</p> <p>4.2. Incorrect / disapproved items shall be immediately replaced by the Supplier at no additional cost.</p> <p>4.3. The End-user must be able to request support by phone / email / website.</p> <p>5.0. Payment and Delivery Terms</p> <p>5.1. The Supplier must be able to deliver the collateral within the following terms:</p> <p>5.1.1. A sample material must be provided (subject to End-user) within five (5) calendar days upon issuance of NTP.</p> <p>5.1.2. Up to two (2) revisions of sample material.</p> <p>5.1.3. Upon approval of sample material, seventy percent (70%) of the total units must be delivered within fifteen (15) calendar days.</p> <p>5.1.4. Remaining thirty percent (30%) of the total units must be delivered within fifteen (15) calendar days, right after the initial delivery.</p> <p>5.2. Payment shall be processed only upon the issuance of certificate of acceptance by the End-user upon the complete delivery of the Items at a hundred percent (100%) in accordance with the terms of this Contract and have been duly inspected. No payment shall be made for services not yet rendered or for goods, supplies, and materials not yet delivered under this Contract.</p> <p>(Please see attached quotation.)</p>			
2	Unit	<p>Promotional Items: Notebook</p> <p>1.0. General Statement / Background / Objectives</p> <p>1.1. The DOST-ASTI is seeking qualified and competent bidders for the supply and delivery of Notebooks as part of the promotional materials kit to be distributed during the conduct of the OpenRAN event.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>1.3. The specifications indicated herein are the minimum requirements unless otherwise specified.</p> <p>2.0. DOST-ASTI Branding / Identity Materials</p> <p>2.1. Use of the DOST-ASTI name and logo branding/identity materials, including any and all variants, provided to the external provider/contractor /supplier shall solely be for the intended and authorized purpose under this Contract.</p> <p>2.2. The external provider/contractor/supplier, including any of its subcontractors, shall remove from their system any and all copies of the DOST-ASTI name and logo branding/identity materials after either the completion or cancellation of this Contract, and shall issue a signed certification thereof.</p> <p>2.3. The external provider/contractor/supplier, including any of its subcontractors, will be held legally liable for any unauthorized use of the DOST-ASTI name and logo branding/identity materials, including any and all variants.</p>	300	₱168.00	₱50,400.00


	<p>3.0. Specifications</p> <p>3.1. End-user will provide the design. Revisions may be made by the Supplier but only upon the approval of End-user.</p> <p>3.2. Item Description</p> <p>3.2.1. Color: Black / Gray. If color is not available, color must be approved by the end-user first.</p> <p>3.2.2. Hardbound cover</p> <p>3.2.3. With garter</p> <p>3.2.4. With glossy or embossed printing</p> <p>3.2.5. Containing logos</p> <p>3.2.6. Dimension: 8.27 inches x 5.71 inches</p> <p>4.0. Warranty and After-sales support</p> <p>4.1. The Supplier warrants the notebook against defects in manufacturing and during shipping and delivery.</p> <p>4.2. Incorrect / disapproved items shall be immediately replaced by the Supplier at no additional cost.</p> <p>4.3. The End-user must be able to request support by phone / email / website.</p> <p>5.0. Payment and Delivery Terms</p> <p>5.1. The Supplier must be able to deliver the collateral within the following terms:</p> <p>5.1.1. A sample material must be provided (subject to End-user) within five (5) calendar days upon issuance of NTP.</p> <p>5.1.2. Up to two (2) revisions of sample material.</p> <p>5.1.3. Upon approval of sample material, seventy percent (70%) of the total units must be delivered within fifteen (15) calendar days.</p> <p>5.1.4. Remaining thirty percent (30%) of the total units must be delivered within fifteen (15) calendar days, right after the initial delivery.</p> <p>5.2. Payment shall be processed only upon the issuance of certificate of acceptance by the End-user upon the complete delivery of the Items at a hundred percent (100%) in accordance with the terms of this Contract and have been duly inspected. No payment shall be made for services not yet rendered or for goods, supplies, and materials not yet delivered under this Contract.</p> <p>(Please see attached quotation.)</p>		
		TOTAL:	₱104,400.00
(Total Amount in Words)	One Hundred Four Thousand Four Hundred Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

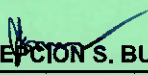
Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
 Director, DOST-ASTI

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011012023-07-000512</u>
		ORS / BURS Date:	<u>July 11, 2023</u>
Funds Available:	<u>PHP 104,400.00</u>	Amount:	<u>₱ 104,400.00</u>
<p> <u>GAY CONCEPCION S. BUGAGAO</u> Accountant III</p>			



06 July 2023

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. APRIL JOHN P. VILLAS
 Proprietor
ZIONEYES GENERAL MERCHANDISE
 40 B Miami St., Silangan 3
 Cubao, Quezon City 1109

Dear Mr. Villas,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Three Hundred (300) Units Promotional Items: Eco-bags and Other Items
Purchase Request No.	: GAA-23-06-16900
Purchase / Work Order No.	: 23-07-117
Total Contract Price	: Php 104,400.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: One Hundred Four Thousand Four Hundred Pesos

Upon issuance of this Notice, your company, **ZIONEYES GENERAL MERCHANDISE** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
 Director

DATE OF ISSUANCE:

July 12, 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI-FM 03-19
 REV 1 / 13 January 2020