

AD 2023-06-0023
 OFS 2023-06-000464



Republic of the Philippines
 Department of Science and Technology
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-FM 03-17
 REV 2 / 31 January 2020

PURCHASE ORDER

| | | | |
|------------------|---|-----------------------------|-------------------------|
| Supplier: | FREEMEN ENTERPRISES | PO No.: | 23-06-104 |
| Address: | II-A39 Maginhawa III Balanti, San Isidro, Cainta, Rizal 1900 | PO Date: | June 23, 2023 |
| TIN: | 106-278-833-000 | Mode of Procurement: | NP: Shopping (a) |

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------------|---|-----------------------|--|
| Place of Delivery: | EPDC Bldg., MIRDC Compound, Bicutan, Taguig City | Delivery Term: | Fifteen (15) calendar days upon issuance of NTP |
| Date of Delivery: | | Payment Term: | Government Terms |
| | | Warranty Term: | |

| Stock / Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|----------------------|------|---|----------|-------------|-------------|
| 1 | Lot | <p>REINSULATION OF AIRCON PIPINGS AND REPAIR OF CEILING BULKHEAD</p> <p>1. BACKGROUND and OBJECTIVES</p> <p>1.1. The DOST-Advanced Science and Technology Institute (ASTI) intends to engage the services of Bidder/Contractor duly authorized and with the necessary expertise, experience, and capacity to supply and repair the defective rubber insulation of aircon piping and damage ceiling bulkhead on the 2nd floor of EPDC Building. Said repair is essential to prevent further deterioration of ceiling boards caused by leaks from expired aircon piping as well as for the safety of EPDC guest and employees.</p> <p>1.2. The approved budget is inclusive of all applicable government taxes and services charges.</p> <p>1.3. The technical specifications indicated herein are minimum requirements, unless otherwise specified.</p> <p>2. LOCATIONS</p> <p>2.1. Electronics Product Development Center (EPDC) Building located at MIRDC Compound, General Santos Ave, Taguig, 1631 Metro Manila</p> <p>3. TECHNICAL SPECIFICATIONS</p> <p>3.1 Expired Insulation of 85.2 Meters Copper Pipe</p> <p>3.1.1 Reinsulating of expired copper pipe.</p> <p>3.1.2 Turn-off power supply of the unit.</p> <p>3.1.3 Remove expired insulation of the copper pipe.</p> <p>3.1.4 Apply rugby to the rubber insulation.</p> <p>3.1.5 Install rubber insulation on the copper pipe.</p> <p>3.1.6 Cover with aero tape all the rubber insulation.</p> <p>3.1.7 Cover with polycarbonate the rubber insulation with aero tape.</p> <p>3.1.8 Installation of hanger support for copper pipe</p> <p>3.1.9 Check for leakage.</p> <p>3.1.10 Turn on power supply of the unit.</p> <p>3.1.11 Testing and commission.</p> | 1 | P105,000.00 | P105,000.00 |

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@astidost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

| | | | | |
|--------------------------------|---|--|---------------|--------------------|
| | <p>3.2 Damage Ceiling Bulkhead</p> <p>3.2.1 Restoration of ceiling bulkhead.</p> <p>3.2.2 Cut damage part of the bulkhead.</p> <p>3.2.3 Measure the cut part and measure it to the new gypsum board.</p> <p>3.2.4 Cut gypsum board.</p> <p>3.2.5 Install measured gypsum board to the cut part of the bulkhead using black screw.</p> <p>3.2.6 Apply putty to the installed gypsum.</p> <p>3.2.7 Put gypsum wire to the connection of the board.</p> <p>3.2.8 Apply putty to the to cover the gypsum wire.</p> <p>3.2.9 Use sand paper or sander to smoothen the surface.</p> <p>3.2.10 Clean dust of the gypsum.</p> <p>3.2.11 Apply first coating of the paint and let it dry.</p> <p>3.2.12 Apply final paint of the bulkhead.</p> <p>4. WARRANTY</p> <p>4.1 The repair must carry at least three (3) months warranty of parts and services.</p> <p>4.2 Warranty services shall commence only from the date of completion of repair.</p> <p>5. DELIVERY AND PAYMENT TERMS</p> <p>5.1 Delivery of the Goods and/or performance of service shall be made by the supplier within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP)</p> <p>5.2 Payment shall be made only upon certification/acceptance by the End User to the effect that the Goods and/or Services have been rendered or delivered in accordance with the terms of this contract and have duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p> | | | |
| | | | TOTAL: | ₱105,000.00 |
| (Total Amount in Words) | One Hundred Five Thousand Pesos Only | | | |

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRAN A. DE LEON, Ph.D.

Director, DOST-ASTI

(Date)

| | | | |
|---|----------------|------------------|----------------------|
| Fund Cluster: | 01 | ORS / BURS No.: | 01101012023-06-00464 |
| Funds Available: | PHP 105,000.00 | ORS / BURS Date: | JUNE 27, 2023 |
| | | Amount: | ₱ 105,000.00 |
|  GAY CONCEPCION S. BUGAGAO Accountant III | | | |



23 June 2023

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. CORAZON Z. VIDAD
 Authorized Representative
FREEMEN ENTERPRISES
 II-A39 Maginhawa III Balanti San Isidro
 Cainta, Rizal 1900

Dear Ms. Vidad,

This Notice to Proceed is hereby issued for the following contract details:

| | |
|---|---|
| Contract Name | : Supply and Delivery of One (1) Lot Reinsulation of Aircon Pipings and Repair of Ceiling Bulkhead |
| Purchase Request No. | : GAA-23-05-16857 |
| Purchase / Work Order No. | : 23-06-104 |
| Total Contract Price | : Php 105,000.00 |
| (inclusive of taxes, import duties and all other charges or fees) | |
| Total Contract Price in Words | : One Hundred Five Thousand Pesos |

Upon issuance of this Notice, your company, **FREEMEN ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Director
 Director

DATE OF ISSUANCE:

6-29-2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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