



ASTI - FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	RYRAH MERCHANDISING	PO No.:	23-06-089
Address:	86 Cordillera St., Sta. Mesa Heights, Lourdes 1, Quezon City	PO Date:	June 5, 2023
TIN:	210-690-439-000	Mode of Procurement:	NP: Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Ten (10) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Set	FILE TAB/INDEX DIVIDER, bristol board, A4 1. TECHNICAL SPECIFICATIONS 1.1. 5 colors/set 2. DELIVERY 2.1. Delivery shall be made by the Supplier within 10 calendar days upon issuance of NTP (Please see attached quotation.)	14	P30.00	P420.00
2	Set	MARKER, fluorescent 1. TECHNICAL SPECIFICATIONS 1.1. 3pcs/set 1.2. assorted colors 2. DELIVERY 2.1. Delivery shall be made by the Supplier within 10 calendar days upon issuance of NTP (Please see attached quotation.)	13	P40.00	P520.00
3	Ream	Colored Bond/Multicolor Paper, Pink 1. TECHNICAL SPECIFICATIONS 1.1. 80gsm 1.2. 500pcs/ream 1.3. A4 size 2. DELIVERY 2.1. Delivery shall be made by the Supplier within 10 calendar days upon issuance of NTP (Please see attached quotation.)	3	P450.00	P1,350.00
4	Ream	Colored Bond/Multicolor Paper, Yellow 1. TECHNICAL SPECIFICATIONS 1.1. 80gsm 1.2. 500pcs/ream 1.3. Legal size 2. DELIVERY 2.1. Delivery shall be made by the Supplier within 10 calendar days upon issuance of NTP (Please see attached quotation.)	6	P450.00	P2,700.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764

5	Ream	Colored Bond/Multicolor Paper, Green 1. TECHNICAL SPECIFICATIONS 1.1. 80gsm 1.2. 500pcs/ream 1.3. Legal size 2. DELIVERY 2.1. Delivery shall be made by the Supplier within 10 calendar days upon issuance of NTP (Please see attached quotation.)	3	P450.00	P1,350.00
TOTAL:					P6,340.00
(Total Amount in Words)		Six Thousand Three Hundred Forty Pesos Only			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

Digitally signed by Franz A. De Leon

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011612023-06-000373</u>
Funds Available:	<u>PHP 6,340.00</u>	ORS / BURS Date:	<u>June 06, 2023</u>
		Amount:	<u>₱ 6,340.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			



05 June 2023

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. RYAN L. TANBENGCO
 Proprietor
RYRAH MERCHANDISING
 86 Cordillera St., Sta. Mesa Heights
 Lourdes 1, Quezon City

Dear Mr. Tanbengco,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Various Office Supplies (2nd Quarter)
Purchase Request No.	: GAA-23-04-16507
Purchase / Work Order No.	: 23-06-089
Total Contract Price	: Php 6,340.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Six Thousand Three Hundred Forty Pesos

Upon issuance of this Notice, your company, **RYRAH MERCHANDISING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
 Director

DATE OF ISSUANCE:

JUNE 09, 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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