



ASTI-FM 03-17  
 REV 2 / 31 January 2020

**PURCHASE ORDER**

<b>Supplier:</b>	<b>JASSEN HARRIS INDUSTRIES CORP.</b>	<b>PO No.:</b>	<b>23-05-084</b>
<b>Address:</b>	<b>1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila</b>	<b>PO Date:</b>	<b>May 31, 2023</b>
<b>TIN:</b>	<b>009-248-102-00000</b>	<b>Mode of Procurement:</b>	<b>NP-53.9 Small Value Procurement</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Thirty (30) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p><b>Technical Book: Requirements and Acceptance for Cable and Wire Harness Assemblies</b>                      1GENERAL OVERVIEW                      1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of one (1) unit of Technical Book: Requirements and Acceptance for Cable and Wire Harness Assemblies.                      1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.                      1.3. The technical specifications written herein are of minimum requirement, unless otherwise stated.</p> <p>2TECHNICAL SPECIFICATIONS                      2.1. Author: IPC                      2.2. Type: Hardcopy                      2.3. ISBN:                      2.3.1. ISBN-13: 978-1580987813                      2.3.2. ISBN-10: 1580987818                      2.4. Item weight: approx. 0.79 lbs                      2.5. Language: English                      2.6. Must be brand new and unused</p> <p>3DELIVERY AND PAYMENT TERMS                      3.1. The price of bid must be inclusive of government taxes and additional fees.                      3.2. The goods must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).                      3.3. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End User. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> (Please see attached quotation.)	1	₱34,500.00	₱34,500.00
				<b>TOTAL:</b>	<b>₱34,500.00</b>
<b>(Total Amount in Words)</b>		<b>Thirty Four Thousand Five Hundred Pesos Only</b>			

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
 +632 8426-9755;  
 Fax No. : +632 8426-9764

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

  
FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

\_\_\_\_\_  
(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011012023-06-000362</u>
		ORS / BURS Date:	<u>June 01, 2023</u>
Funds Available:	<u>PHP 34,500.00</u>	Amount:	<u>₱ 34,500.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



31 May 2023

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Mr. MIKE JASSEN T. SY**  
 President  
**JASSEN HARRIS INDUSTRIES CORP.**  
 1063 Tomas Mapua St., Brgy. 329 Zone 33  
 Sta. Cruz, Manila

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of One (1) Unit Technical Book: Requirements and Acceptance for Cable and Wire Harness Assemblies</b>
Purchase Request No.	: <b>GAA-23-02-16207</b>
Purchase / Work Order No.	: <b>23-05-084</b>
Total Contract Price	: <b>Php 34,500.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Thirty Four Thousand Five Hundred Pesos</b>

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

**FRANZ A. DE LEON, Ph.D.** Registered Professional Engineer  
 Director

DATE OF ISSUANCE:

June 5, 2023

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

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