



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI - FM 03-17
REV 4 / 09 June 2025

Supplier:	3-TECH INNOVATION MASTER CORP.	PO No.:	25-07-148
Address:	Unit UG10-11 Star Centrum Bldg., 317 Sen Gil. Puyat Ave., Bel-air, Makati City 1209	PO Date:	July 11, 2025
TIN:	008-207-771-00000	Mode of Procurement:	Competitive Bidding

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Provided for under description
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>Procurement of Laptops for HR Lite Phase 3: Adoption and Sustainability of HR Lite and Various DOST-ASTI GAA Projects</p> <p>1. GENERAL OVERVIEW</p> <p>1.1 DOST-ASTI is seeking qualified and competent bidders for the procurement of laptops for the KM Unit and for the HR Lite Project, viz:</p> <p>1.1.1 Laptops for the Project "HR Lite Phase 3: Adoption and Sustainability of HR Lite" - Two (2) units</p> <p>1.1.2 Laptops for Various DOST-ASTI GAA Projects – Two (2) units</p> <p>1.2 The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1 Quantity: Four (4) units of laptops</p> <p>2.2 Processor: Intel® Core™ i5-1235U or better</p> <p>2.3 Memory: At least 16 GB DDR4</p> <p>2.4 Display: Maximum of 15.6" diagonal, Full HD</p> <p>2.5 Storage: At least 512 GB PCIe® NVMe™ M.2 SSD</p> <p>2.6 Battery: At least 41Wh battery capacity</p> <p>2.7 Audio: Dual speakers</p>	4	P37,000.00	P148,000.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755

		<p>2.8 720p HD camera with temporal noise reduction and integrated dual array digital microphones</p> <p>2.9 Ports:</p> <p>2.9.1 At least one (1) USB-C</p> <p>2.9.2 At least two (2) USB-A</p> <p>2.9.3 One (1) HDMI</p> <p>2.9.4 Headphone/mic combo</p> <p>2.10 Operating System: Windows 11</p> <p>2.11 Inclusions:</p> <p>2.11.1 Power adapter and cable</p> <p>3. WARRANTY</p> <p>3.1 Must have at least twelve (12) months of warranty from the time of delivery.</p> <p>3.2 Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3 Replacement units should be provided for defective units, fifteen (15) days upon receipt of notice from End-users / DOST-ASTI Property and Supply Section.</p> <p>3.4 Defective units may be defined as units not working upon testing or units that have failed to work after testing.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1 The goods must be delivered within forty-five (45) calendar days upon issuance of Notice to Proceed.</p> <p>Full payment will only be processed once the item is completely delivered, inspected, and accepted by the DOST-ASTI. No payment shall be made for items not delivered under this contract.</p> <p>(Please see attached offer.)</p>			
2	Unit	<p>Procurement of Three (3) Units of Laptops for Knowledge Data Bank</p> <p>1. GENERAL OVERVIEW</p> <p>1.1 DOST-ASTI is seeking qualified and competent bidders for the procurement of three (3) units of various laptop computers to be used by KMD staff working on the PROPEL project.</p> <p>1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity and preferred color:</p> <p>2.1.1. Two (2) units of dark grey</p> <p>2.1.2. One (1) unit of silver</p>	3	P99,540.00	P298,620.00

		<p>2.2. CPU: 8-Core 2.3. GPU: 10-Core 2.4. Memory: At least 24 GB 2.5. Storage: At least 512 GB SSD 2.6. Body: Aluminum case, preferably dark grey in color 2.7. Display: Maximum of 13.6-inch (diagonal) LED-backlit display 2.8. With trackpad, charging port and USB ports, and 3.5mm headphone jack 2.9. Inclusive of USB-C Power Adapter and cable 2.10. Battery: Up to 15 hours wireless web 2.11. Supports wireless Wi-Fi 6E and Bluetooth 5.3 2.12. Accessories: 2.12.1. Charger (Power adapter and cable) 2.12.2. Laptop bag</p> <p>3. WARRANTY</p> <p>3.1. Must have at least twelve (12) months of warranty from the time of delivery. 3.2. Warranty service shall commence from the date of end-user acceptance. 3.3. Replacement units should be provided for defective units, fifteen (15) days upon receipt of notice from End-users / DOST-ASTI Property and Supply Section. 3.4. Defective units may be defined as units not working upon testing or units that have failed to work after testing.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within forty-five (45) days calendar days upon issuance of Notice to Proceed (NTP). 4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user. 4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached offer.)</p>			
3	Unit	<p>Procurement of Seven (7) Units of Laptops for AI Training and the System Administration</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the procurement of</p>	7	₱88,400.00	₱618,800.00

seven (7) units of laptop computers to be used by CSD staff working on the PROPEL project.

1.2. The ABC is inclusive of all applicable government taxes and service charges.

2. TECHNICAL SPECIFICATIONS

2.1. Seven (7) units of laptop

2.2. Processor: Intel Core i7-13650HX or better, or AMD equivalent

2.3. Display: 15.6-inch or 16-inch

2.4. Memory: At least 16GB DDR5

2.5. Storage: At least 512GB SSD

2.6. GPU: NVIDIA® GeForce RTX™ 4060 8GB GDDR6 or better specs from NVIDIA GPU family

2.7. Operating System: Windows 11

2.8. Audio: Stereo speakers, dual-microphone array

2.9. Camera: Minimum HD 720p

2.10. Battery: At least 60Wh capacity

2.11. Connectivity:

2.11.1. Network: Gigabit Ethernet, Wi-Fi 6 or 6E, Bluetooth

2.11.2. Ports:

2.11.2.1. At least two (2) USB-A

2.11.2.2. At least two (2) USB-C

2.11.2.3. HDMI

2.11.2.4. Headphone/mic combo jack

2.12. Accessories:

2.12.1. Charger (Power adapter and cable)

2.12.2. Laptop bag

3. WARRANTY

3.1. Must have at least twelve (12) months of warranty from the time of delivery.

3.2. Warranty service shall commence from the date of end-user acceptance.

3.3. Replacement units should be provided for defective units, fifteen (15) days upon receipt of notice from End-users / DOST-ASTI Property and Supply Section.

3.4. Defective units may be defined as units not working upon testing or units that have failed to work after testing.

4. DELIVERY AND PAYMENT TERMS

4.1. The goods must be delivered within forty-five (45) days calendar days upon issuance of Notice to Proceed (NTP).

4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user.

4.3. No payment shall be made for the

		supplies and materials not yet delivered under this contract. (Please see attached offer.)			
4	Unit	Workstation Laptop 1. GENERAL OVERVIEW 1.1 DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Unit of Laptop, for staff mobile workstations and/or general office use 1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and charges. 2. TECHNICAL SPECIFICATIONS 2.1. CPU: 10-core 2.2. GPU: 10-core 2.2. Memory: At least 16GB 2.3. Storage: At least 512 GB SSD 2.4. Display 2.4.1. 13.6 inches (diagonal) 2.4.2. LED-backlit display with IPS technology 2.4.3. at least 2560-by-1664 native resolution 2.5. Wireless Connection 2.5.1. Wi-Fi 6E (802.11ax) 2.5.2. Bluetooth 5.3 2.6. Body: Aluminum case 2.7. Included Accessories 2.7.1. Wireless Mouse 2.7.2. USB-C Hub Multiport Adapter (with HDMI port, USB ports, and Ethernet port) 3. WARRANTY 3.1. With at least one (1) year warranty coverage.	1	₱87,500.00	₱87,500.00 <i>Quirung - co</i>

		<p>3.2. Parts and incidental costs related to the unit will be shouldered by the supplier if the equipment's error or damage is not a result of user damage or misuse.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. Delivery of the goods shall be made by the supplier within thirty (30) calendar days upon issuance of the Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made if items are not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and charges.</p> <p>(Please see attached offer.)</p>			
5	Unit	<p>Workstation Laptop</p> <p>1. GENERAL OVERVIEW</p> <p>1.1 DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Units of Laptop, for staff mobile workstations and/or general office use</p> <p>1.2. The ABC is inclusive of all applicable government taxes and charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Processor: At least Intel® Core™ Ultra 5 125u or AMD equivalent</p> <p>2.2. Operating System: Genuine Windows 11 Pro</p> <p>2.3. Graphics: Integrated Graphics</p> <p>2.4. Storage: at least 1TB M.2 SSD</p> <p>2.5. Camera: at least 720p Full HD</p> <p>2.6. Fingerprint: Yes</p> <p>2.7. Connectivity:</p> <p>2.7.1. at least Intel Wi-Fi 6E</p> <p>2.7.2. at least Bluetooth 5.3</p>	2	₱74,000.00	<p>₱148,000.00</p> <p><i>contingency - CO</i></p>

	<p>2.8. Memory: at least 16gb DDR5</p> <p>2.9. Display:</p> <p>2.9.1. Resolution: WUXGA</p> <p>2.9.2. IPS</p> <p>2.9.3. 14 inches (diagonal)</p> <p>2.10. Inclusion:</p> <p>2.10.1. Laptop charger/power adapter</p> <p>2.10.2. Laptop bag</p> <p>WARRANTY</p> <p>3.1. With at least three (3) years warranty on labor, parts, and onsite support.</p> <p>3.2. With at least one (1) year warranty on battery and adapter.</p> <p>3.2. Parts and incidental costs related to the unit will be shouldered by the supplier if the equipment's error or damage is not a result of user damage or misuse.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. Delivery of the goods shall be made by the supplier within sixty (60) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made if items are not yet delivered under this contract.</p> <p>4.4. The price of the bid must be inclusive of government taxes and charges.</p> <p>(Please see attached offer.)</p>			
			TOTAL:	P1,300,920.00
(Total Amount in Words)			One Million Three Hundred Thousand Nine Hundred Twenty Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)

(Date)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed by Jeffrey A. Abarot

021011012025-07-000596

Fund Cluster:	01 AND 07	ORS / BURS No.:	061021012025-07-000027 063086012025-07-000292
	01 - Php 148,000.00 07 - Php 917,420.00	ORS / BURS Date:	JULY 14 AND 15, 2025
Funds Available:	Php 235,500.00	Amount:	₱ 1,300,920.00
<div>GAY CONCEPCION S. BUGAGAO</div> <div>Accountant III</div>			



11 July 2025

NOTICE TO PROCEED
PUBLIC BIDDING

Mr. HAROLD P. TORRES
Account Manager
3-TECH INNOVATION MASTER CORP.
Unit UG10-11 Star Centrum Bldg.
317 Sen Gil, Puyat Ave.
Bel-air, Makati City 1209

Dear Mr. Torres,

Notice is hereby given to 3-TECH INNOVATION MASTER CORP. that work/delivery may proceed for the following procurement details:

Contract Name	:	Supply and Delivery of Various Mobile Workstation for DOST-ASTI
Purchase Request No.	:	GAA-25-04-21046 PROPEL-25-04-21033 GAA-25-04-20987
Purchase / Work Order No.	:	25-07-148
Total Contract Price	:	₱1,300,920.00
(inclusive of taxes, import duties, and all other charges or fees)		
Total Contract Price in Words	:	One Million Three Hundred Thousand Nine Hundred Twenty Pesos


Upon signing receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement/Purchase Order/Work Order and in accordance with the schedule of requirements/delivery schedule.

You are also hereby required to file a Warranty Security for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. It shall be either retention money in an amount equivalent to at least five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Note that failure to comply with the above requirements and failure to perform the services under the terms and conditions of the Agreement/Purchase Order/Work Order may constitute grounds for its forfeiture.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
Director

Digitally signed by Jeffrey A. Aborot

DATE OF ISSUANCE:	RECEIVED BY:	WARRANTY SECURITY
17 JUL 2025	Signature over Printed Name	Type of Warranty Security:
	Date and Time	Amount of Warranty Security: Php
		O.R. No.: