



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI - FM 03-17  
REV 4 / 09 June 2025

|           |                                                                  |                      |               |
|-----------|------------------------------------------------------------------|----------------------|---------------|
| Supplier: | JASSEN HARRIS INDUSTRIES CORP.                                   | PO No.:              | 25-07-137     |
| Address:  | 1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila, 1014 | PO Date:             | July 02, 2025 |
| TIN:      | 009-248-102-00000                                                | Mode of Procurement: | Shopping (b)  |

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: EPDC Bldg., MIRDC Compound, Bicutan, Taguig City

Delivery Term: Provided for under description

Date of Delivery:

Payment Term: Government Terms

Warranty Term:

| Stock / Property No. | Unit  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Quantity | Unit Cost | Amount                                     |
|----------------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|--------------------------------------------|
| 1                    | Piece | <p><b>Wireless Mouse</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of EIGHTEEN (18) PIECES WIRELESS MOUSE to be used by EPDC - RED, MAN and Testing laboratory.</p> <p>1.2. The ABC is inclusive of all applicable government fees, taxes, and other charges.</p> <p>1.3. Classification: Semi-Expendable (Electronic Device)</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Wireless Connectivity: Unifying USB, Bluetooth, USB-C charging cable</p> <p>2.2. Wireless Range: 10 meters</p> <p>2.3. Battery: USB-C rechargeable Li-Po (240 mAh) battery</p> <p>2.4. Tracking: High precision optical</p> <p>2.5. Nominal Value: 1000 dpi &amp; 1600 dpi</p> <p>2.6. Adjustable Range: 400-4000 dpi</p> <p>2.7. Scrolling: Precision wheel</p> <p>2.8. Product Weight: 135g</p> <p>2.9. Product Dimensions: 78.5 mm H x 79 mm W x 120 mm L</p> <p><b>3. PACKAGE INCLUSION</b></p> <p>3.1. One (1) piece of wireless mouse must include the following:</p> <p>3.1.1. One (1) wireless mouse</p> <p>3.1.2. One (1) unifying receiver</p> <p>3.1.3. USB-C charging cable (USB-A to</p> | 18       | P6,233.00 | P112,194.00<br><i>for equipment - semi</i> |

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

Tel No. : +632 8249-8500  
+632 8426-9755

|   |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |         |                                         |
|---|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|---------|-----------------------------------------|
|   |       | USB-C)<br>3.1.4. User documentation<br><br>4. WARRANTY<br>4.1. Must carry at least three (3) months warranty, which shall commence from the date of acceptance of the end-user.<br><br>5. PAYMENT AND DELIVERY TERMS<br>5.1. Delivery must be done within sixty (60) calendar days upon issuance of NTP to EPDC Bldg., MIRDC Compound, Bicutan, Taguig City.<br>5.2. Government terms. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user.<br><br>(Please see attached quotation.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |    |         |                                         |
| 2 | Piece | <b>Inkjet Printer Ink Refill (Black)</b><br><br>GENERAL OVERVIEW<br>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PC/S INKJET PRINTER INK REFILL (BLACK) for replenishing the ink supply in the printer's built-in tanks, ensuring continuous operation.<br>1.2. The ABC is inclusive of all applicable government taxes and other charges.<br>1.3. Classification: Laboratory Supplies (Consumables) -<br><br>2. SPECIFICATIONS<br>2.1. Must be compatible with EPSON L14150 Printer<br>2.2. Color: Black<br>2.3. Volume: 127 ml<br>2.4. Ink Code: 001<br><br>3. WARRANTY<br>3.1. Must carry at least three (3) months warranty, which shall commence from the date of acceptance of the end user.<br><br>4. PAYMENT AND DELIVERY TERMS<br>4.1. Delivery must be done within Ninety (90) calendar days upon issuance of NTP to EPDC Bldg., MIRDC Compound, Bicutan, Taguig City.<br>4.2. Government terms. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user<br><br>(Please see attached quotation.) | 10 | P775.00 | P7,750.00<br><br><i>Office Supplies</i> |

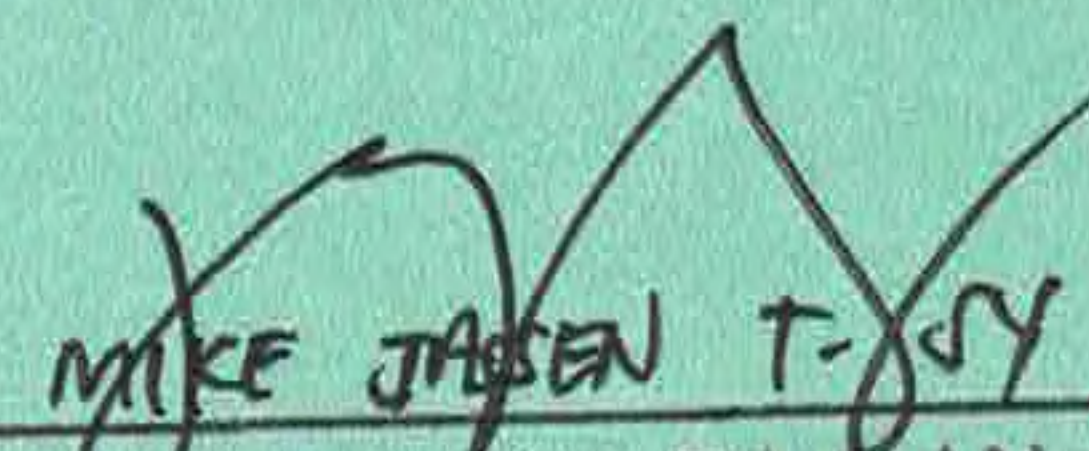
|   |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |         |                                         |
|---|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|---------|-----------------------------------------|
| 3 | Piece | <p><b>Inkjet Printer Ink Refill (Yellow)</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PC/S INKJET PRINTER INK REFILL (YELLOW) for replenishing the ink supply in the printer's built-in tanks, ensuring continuous operation.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and other charges.</p> <p>1.3. Classification: Laboratory Supplies (Consumables)</p> <p>2. SPECIFICATIONS</p> <p>2.1. Must be compatible with EPSON L14150 Printer</p> <p>2.2. Color: Yellow</p> <p>2.3. Volume: 70 ml</p> <p>2.4. Ink Code: 001</p> <p>3. WARRANTY</p> <p>3.1. Must carry at least three (3) months warranty, which shall commence from the date of acceptance of the end-user.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. Delivery must be done within Ninety (90) calendar days upon issuance of NTP to EPDC Bldg., MIRDC Compound, Bicutan, Taguig City.</p> <p>4.2. Government terms. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user.</p> <p>(Please see attached quotation.)</p> | 10 | P570.00 | <p>P5,700.00</p> <p>Office Supplies</p> |
| 4 | Piece | <p><b>Inkjet Printer Ink Refill (Magenta)</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PC/S INKJET PRINTER INK REFILL (MAGENTA) for replenishing the ink supply in the printer's built-in tanks, ensuring continuous operation.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and other charges.</p> <p>1.3. Classification: Laboratory Supplies (Consumables)</p> <p>2. SPECIFICATIONS</p> <p>2.1. Must be compatible with EPSON L14150 Printer</p> <p>2.2. Color: Magenta</p> <p>2.3. Volume: 70 ml</p> <p>2.4. Ink Code: 001</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 10 | P570.00 | <p>P5,700.00</p> <p>Office Supplies</p> |

|   |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |         |                                         |
|---|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------|-----------------------------------------|
|   |       | <p>3. WARRANTY</p> <p>3.1 Must carry at least three (3) months warranty, which shall commence from the date of acceptance of the end-user.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. Delivery must be done within Ninety (90) calendar days upon issuance of NTP to EPDC Bldg., MIRDC Compound, Bicutan, Taguig City.</p> <p>4.2. Government terms. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user</p> <p>(Please see attached quotation.)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |         |                                         |
| 5 | Piece | <p><b>Inkjet Printer Ink Refill (Cyan)</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PC/S INKJET PRINTER INK REFILL (CYAN) for replenishing the ink supply in the printer's built-in tanks, ensuring continuous operation.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and other charges.</p> <p>1.3. Classification: Laboratory Supplies (Consumables)</p> <p>2. SPECIFICATIONS</p> <p>2.1. Must be compatible with EPSON L14150 Printer</p> <p>2.2. Color: Cyan</p> <p>2.3. Volume: 70 ml</p> <p>2.4. Ink Code: 001</p> <p>3. WARRANTY</p> <p>3.1 Must carry at least three (3) months warranty, which shall commence from the date of acceptance of the end-user.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. Delivery must be done within Ninety (90) calendar days upon issuance of NTP to EPDC Bldg., MIRDC Compound, Bicutan, Taguig City.</p> <p>4.2. Government terms. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user</p> <p>(Please see attached quotation.)</p> | 10                                                      | P570.00 | <p>P5,700.00</p> <p>Office Supplies</p> |
|   |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         | TOTAL:  | P137,044.00                             |
|   |       | (Total Amount in Words)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | One Hundred Thirty Seven Thousand Forty Four Pesos Only |         |                                         |

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

  
MIKE JANSEN T. JOY

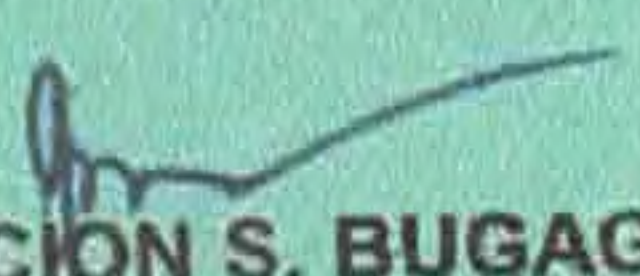
(Signature over Printed Name of Supplier)

  
FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

JULY 14, 2025

(Date)

|                                                                                                                                    |                |                  |                        |
|------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------|------------------------|
| Fund Cluster:                                                                                                                      | 01             | ORS / BURS No.:  | 021011012025-07-000512 |
|                                                                                                                                    |                | ORS / BURS Date: | JULY 04, 2025          |
| Funds Available:                                                                                                                   | Php 137,044.00 | Amount:          | ₱ 137,044.00           |
| <br>GAY CONCEPCION S. BUGAGAO<br>Accountant III |                |                  |                        |



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



02 July 2025

**NOTICE TO PROCEED**  
ALTERNATIVE MODE OF PROCUREMENT

**Mr. MIKE JASSEN T. SY**  
President  
**JASSEN HARRIS INDUSTRIES CORP.**  
1063 Tomas Mapua St., Brgy. 329 Zone 33  
Sta. Cruz, Manila

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

|                                                                   |                                                                                 |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Contract Name                                                     | : Supply and Delivery of Eighteen (18) Pieces<br>Wireless Mouse and Other Items |
| Purchase Request No.                                              | : GAA-25-05-21125                                                               |
| Purchase / Work Order No.                                         | : 25-07-137                                                                     |
| Total Contract Price                                              | : Php 137,044.00                                                                |
| (inclusive of taxes, import duties and all other charges or fees) |                                                                                 |
| Total Contract Price in Words                                     | : One Hundred Thirty Seven Thousand Forty Four<br>Pesos                         |

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.** Digitally signed by Franz A. de Leon  
Director Benjamin R. Lara

DATE OF ISSUANCE:

JUL 14 2025

RECEIVED BY:

  
Signature over Printed Name

July 14, 2025  
Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex  
CP Garcia Ave., Diliman, Quezon City 1101  
Website: : www.asti.dost.gov.ph  
Email: : info@asti.dost.gov.ph

Tel No.: +632 8249-8500  
+632 8426-9755  
Fax No.: +632 8249-9764

ASTI - FM 03-10  
REV 5 / 05 June 2025