



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
REV 4 / 09 June 2025

Supplier:	QUANTEL GLOBAL PHILIPPINES CORPORATION	PO No.:	25-06-124
Address:	Unit 2401-2402 24/F The Orient Square Bldg., F. Ortigas Jr. Rd., Ortigas Center, San Antonio, Pasig	PO Date:	June 16, 2025
TIN:	009-754-333-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: EPDC Building located at MIRDC Compd., Gen. Santos Ave., Bicutan, Taguig City

Delivery Term: Thirty (30) calendar days upon issuance of NTP

Date of Delivery:

Payment Term: Government Terms

Warranty Term:

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>PMS of the Temperature and Humidity Chamber</p> <p>1. GENERAL OVERVIEW: 1.1. DOST-ASTI is seeking qualified and competent bidders/service providers to conduct the Preventive Maintenance Service (PMS) of the Temperature and Humidity Chamber to ensure the continuous operation of the Testing Laboratory at the Electronics Product Development Center (EPDC). 1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and services charges.</p> <p>2. SCOPE OF WORK 2.1. PMS of Temperature Humidity Chamber with the following details: 2.1.1. Equipment Details: 2.1.1.1. Model: MHK-408AK 2.1.1.2. Property Number: 00-19-250 002 0052-00048 2.1.1.3. Serial Number: 1071222</p> <p>2.2. The preventive maintenance shall include, but is not limited to, the following: 2.2.1. Cooling System 2.2.1.1. Check water level 2.2.1.2. Ensure water circulation 2.2.1.3. Inspect for possible leaks 2.2.1.4. Verify if the humidifier tank</p>	1	P47,014.24	P47,014.24

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755

contains water

2.2.2. Filters and Tubing

2.2.2.1. Inspect water filters

2.2.2.2. Check silicone tubing

2.2.2.3. Cleaning and replacement of wear-and-tear parts

2.2.2.4. Replace water filter and silicone tubing

2.2.3. Electrical and Mechanical Components

2.2.3.1. Inspect wiring connections and tighten if necessary

2.2.3.2. Check operation of fan, heater, and door seal

2.2.3.3. Lubricate applicable moving parts

2.2.3.4. Inspect sensors and ensure correct operation

2.2.4. General Cleaning

2.2.4.1. Perform external and internal cleaning of the chamber

2.2.4.2. Remove dust, dirt, and residue from chamber walls, shelves, and vents

2.2.4.3. Clean control panel and user interface surfaces

2.3. Service Report Requirement

2.3.1. A comprehensive Service Report shall be submitted by the service provider upon completion of the preventive maintenance. The report must include, but is not limited to, the following:

2.3.1.1. Description of maintenance activities performed

2.3.1.2. Observations and findings during inspection

2.3.1.3. Actions taken (e.g., parts replaced, adjustments made)

2.3.1.4. Photos of before and after maintenance (if applicable)

2.3.1.5. Confirmation of general cleaning performed

2.3.1.6. Recommendations for further action, if any

2.3.1.7. Name and signature of technician/s

3. WARRANTY

3.1. The service provider shall provide a warranty of at least ninety (90) calendar days from the date of acceptance of the PMS.

3.2. The warranty shall cover workmanship and any parts replaced during the maintenance.

3.3. Any issues or failures arising within the

	<p>warranty period that are related to the scope of the preventive maintenance must be corrected by the service provider at no additional cost to DOST-ASTI.</p> <p>4.DELIVERY SCHEDULE</p> <p>4.1.PMS must be completed within thirty (30) calendar days upon issuance of Notice to Proceed.</p> <p>4.2.PMS shall be conducted at EPDC Building located at MIRDC Compd., Gen. Santos Ave., Bicutan, Taguig City.</p> <p>5.PAYMENT TERMS</p> <p>5.1.Price is inclusive of taxes and other service charges, i.e., labor, miscellaneous expenses, among others.</p> <p>5.2.Government terms. Full payment will only be processed once the service is completely delivered, inspected, and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	₱47,014.24
(Total Amount in Words)			Forty Seven Thousand Fourteen Pesos and Twenty Four Centavos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

(Date)

Fund Cluster:	01	ORS / BURS No.:	021011012025-06-000461
Funds Available:	Php 47,014.24	ORS / BURS Date:	JUNE 18, 2025
		Amount:	₱ 47,014.24
<p> GAY CONCEPCION S. BUGAGAO Accountant III</p>			



16 June 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. JOHN ROEL Z. ANTONIO
Authorized Representative
QUANTEL GLOBAL PHILIPPINES CORPORATION
Unit 2401-2402 24/F The Orient Square Bldg.
F. Ortigas Jr. Rd., Ortigas Center, San Antonio
Pasig City, 1605

Dear Mr. Antonio,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Provision of One (1) Lot PMS of the Temperature and Humidity Chamber
Purchase Request No.	: GAA-25-05-21170
Purchase / Work Order No.	: 25-06-124
Total Contract Price	: Php 47,014.24
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Forty Seven Thousand Fourteen Pesos and Twenty Four Centavos

Upon issuance of this Notice, your company, **QUANTEL GLOBAL PHILIPPINES CORPORATION** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
Director

Digitally
Signed by
Jeffrey A.
Almonte

DATE OF ISSUANCE:

23 JUN 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex
CP Garcia Ave., Diliman, Quezon City 1101
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