



Republic of the Philippines
 DEPARTMENT OF SCIENCE AND TECHNOLOGY
 ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 4 / 09 June 2025

Supplier:	JDR TRADING SERVICES	PO No.:	25-06-119
Address:	312 Tindalo St., Dona Rosario Heights, Posadas Ave., Sucat, Muntinlupa City	PO Date:	June 10, 2025
TIN:	223-429-920-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>Triple Portable Laptop Screen Extender</p> <p>1. GENERAL OVERVIEW</p> <p>1.1 DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Three (3) triple portable laptop screen extenders to enhance productivity and efficiency for project teams during off-site engagements. These devices will significantly improve multitasking and presentation capabilities during business travels, stakeholder meetings, B2B engagements, tech talks, exhibits, and IEC activities. With extended screens, project team members can seamlessly manage multiple tasks, present detailed technical information more effectively, and collaborate more efficiently, ensuring professional and impactful interactions outside office premises.</p> <p>1.2 The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1 Compatibility: Fully compatible with Windows OS and optionally supports other operating systems; driver installers included.</p> <p>2.2 Triple Screen Display: Supports various laptop sizes, preferably from 13" to 16.1" laptops, enabling multitasking with two</p>	3	P31,581.90	P94,745.70

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

	<p>additional screens</p> <p>2.3 Display</p> <p>2.3.1 Screen Size: Approximately ranging from 13" to 16" per screen (or equivalent for portability)</p> <p>2.3.2 Resolution: Full HD (1920x1080) or higher</p> <p>2.3.3 Brightness: Approximately 200 to 300 nits</p> <p>2.3.4 Contrast Ratio: At least 1000:1</p> <p>2.3.5 Refresh Rate: 60Hz or higher</p> <p>2.3.6 Viewing Angle: Approximately within 160° to 180° wide viewing</p> <p>2.4 Ports: Must support at least 2*TYPE C, USB 3.0</p> <p>2.5 Cables Included: USB-A: 4* USB 3.0</p> <p>2.6 Portable, Foldable Design: 0-180° foldable screens with a carrying bag and adjustable bracket for stability</p> <p>2.7 Weight: Lightweight design, approximately 3 kg or less for enhanced portability</p> <p>2.8 Stability: Adjustable, sturdy bracket to prevent screen wobbling</p> <p>2.9 Build Material: High-quality, durable, and lightweight material for frequent use</p> <p>3. WARRANTY</p> <p>3.1 All units must carry a six (6) months warranty.</p> <p>3.2 Replacement units should be provided for defective units, fifteen (15) calendar days upon receipt of notice from End-users/DOST-ASTI Property and Supply Section.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1 Price must be inclusive of government taxes and other charges.</p> <p>4.2 Government terms, payment upon complete delivery.</p> <p>4.3 Delivery of goods shall be made thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	P94,745.70
(Total Amount in Words)			Ninety Four Thousand Seven Hundred Forty Five Pesos and Seventy Centavos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,



Digitally
signed by
Jeffrey A.
Aborot

FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

(Signature over Printed Name of Supplier)

(Date)

Fund Cluster:	01	ORS / BURS No.:	02101102025-06-000491
Funds Available:	Php 94,745.70	ORS / BURS Date:	JUNE 13, 2025
		Amount:	₱ 94,745.70
<div>GAY CONCEPCION S. BUGAGAO</div> <div>Accountant III</div>			



10 June 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. JESSICA MAE CRUZ - DELOS REYES
Proprietor
JDR TRADING SERVICES
312 Tindalo St., Dona Rosario Heights
Posadas Ave., Sucat
Muntinlupa City

Dear Ms. Delos Reyes,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Three (3) Units Triple Portable Laptop Screen Extender
Purchase Request No.	: GAA-25-05-21195
Purchase / Work Order No.	: 25-06-119
Total Contract Price	: Php 94,745.70
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Ninety Four Thousand Seven Hundred Forty Five Pesos and Seventy Centavos

Upon issuance of this Notice, your company, **JDR TRADING SERVICES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
Director

Digitally signed by
Jeffrey A. Abarat

DATE OF ISSUANCE:

15 JUN 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

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ASTI - FM 03-10
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