



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	J8'S TRADING	PO No.:	25-06-107
Address:	Unit A Blk 3 Lot 8 Capitoline Hills St., BF Resort Vill., Talon Dos, Las Piñas City, 1747	PO Date:	June 02, 2025
TIN:	305-937-096-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101

Delivery Term: Thirty (30) calendar days upon issuance of NTP

Date of Delivery: _____

Payment Term: Government Terms

Warranty Term: _____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>LAPTOP RAM</p> <p>1.GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of two (2) sticks of laptop memory / RAM, which will be used for laptop upgrade.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2.TECHNICAL SPECIFICATIONS</p> <p>2.1. Compatible with Dell G5 15 5500 laptop</p> <p>2.1.1. Serial number: DWM1303</p> <p>2.1.2. Property number: 07-21-605-030-00001</p> <p>2.2. Two (2) sticks of 16GB DDR4</p> <p>2.3. Speed: At least 2933MHz or higher</p> <p>2.4. Form Factor: SODIMM</p> <p>3.Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4.DELIVERY and PAYMENT TERMS</p>	1	P7,121.00	P7,121.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101

Website : www.asti.dost.gov.ph

Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

		<p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
2	Piece	<p>LAPTOP SSD</p> <p>1.GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of one (1) piece of Solid-State Drive for laptop, which will be used for laptop upgrade.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2.TECHNICAL SPECIFICATIONS</p> <p>2.1. Serial number: PF1FUBU5</p> <p>2.2. Property number: 07-101-605-030-00078</p> <p>2.3. At least 500GB Capacity</p> <p>2.4. SATA 2.5-inch form factor</p> <p>3.Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4.DELIVERY and PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	1	P4,217.00	P4,217.00
3	Piece	<p>LAPTOP CHARGER</p> <p>1.GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of one (1) piece of charger for laptop, which will be used for laptop</p>	1	P1,375.00	P1,375.00

		<p>charger replacement.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Compatible with Acer TravelMate P215-52G Series</p> <p>2.1.1. Serial number: NXVPKSP00H2032BE9C7600</p> <p>2.1.2. Property number: 01-22-321003-0702</p> <p>2.2. At least 45 W 19.0 V 2.37A AC adapter</p> <p>2.3. Genuine/Original</p> <p>3. Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
4	Piece	<p>LAPTOP BATTERY</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of one (1) piece of laptop battery, which will be used for laptop charger replacement.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Compatible with HP Pro Book 440 G7</p> <p>2.1.1. Serial number: 5CD0496HCP</p> <p>2.1.2. Property number: 01-21-605-030-00028</p> <p>2.2. Rechargeable Li-ion battery 11.55V 45Wh</p> <p>2.3. Genuine/Original</p>	1	P4,382.00	P4,382.00

		<p>3.Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4.DELIVERY and PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
5	Piece	<p>LAPTOP CHARGER</p> <p>1.GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of one (1) piece of charger for laptop, which will be used for laptop charger replacement.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2.TECHNICAL SPECIFICATIONS</p> <p>2.1. Compatible with Lenovo Thinkbook 14G ITL</p> <p>2.1.1. Serial number: MP25ZZKA</p> <p>2.1.2. Property number: 07308601-22-605-030-00018</p> <p>2.2. At least 65 W 19.0 V 2.37A AC adapter</p> <p>2.3. Genuine/Original</p> <p>3.Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4.DELIVERY and PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this</p>	1	P2,301.00	P2,301.00

		contract. (Please see attached quotation.)			
6	Lot	<p>REPLACEMENT OF LAPTOP LCD SCREEN</p> <p>1.GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent service provider for the replacement of a defective Laptop Screen. The replacement of the said defective laptop screen includes provision of PARTS and LABOR.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2.TECHNICAL SPECIFICATIONS</p> <p>2.1. Compatible with OMEN by HP Gaming Laptop 16”</p> <p>2.1.1. Serial number: 5CD2410V7V</p> <p>2.1.2. Property number: 07308601-22-605-030-00078</p> <p>2.2. Genuine</p> <p>2.3. Includes labor and materials for screen installation.</p> <p>3.Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4.DELIVERY and PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. The service provider who is qualified must have diagnosed the mentioned laptop before participating in the bid activity.</p> <p>4.3. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	1	P19,030.00	P19,030.00
7	Piece	<p>LAPTOP BATTERY</p> <p>1.GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified</p>	1	P6,875.00	P6,875.00

		<p>and competent supplier for the supply and delivery of one (1) piece of laptop battery, which will be used for laptop charger replacement.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Compatible with Models: MacBook Pro 13-inch Touch Bar A1989 (Mid 2018, 2019) Part Numbers: A1964, A1989 (EMC 3214), A1989 (EMC 3358), A2251 (EMC 3348), 020-02497, 616-00419</p> <p>2.1.1. Serial number: C02ZG1LBLVDD</p> <p>2.1.2. Property number: 07-19-605-030-00082</p> <p>2.2. Battery Type: Lithium-polymer</p> <p>2.3. Genuine/Original</p> <p>2.4. Power Adapter: USB-C</p> <p>3. Warranty</p> <p>3.1. At least Six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
8	Lot	<p>REPAIR FOR LAPTOP FAN AND DEEP CLEANING</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent service provider for the repair of a defective laptop fan and deep cleaning. The replacement of the said defective laptop screen includes provision of PARTS and LABOR.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p>	1	₱3,080.00	₱3,080.00

	<p>2.1. Serial number: PF2W9NP5 2.2. Property number: 01-21-605-030-00113 2.3. Thermal paste must be replaced. 2.4. Includes labor and installation of new CMOS battery. 2.5. The laptop fan should activate when powered on and must not overheat. 2.6. The laptop should be dust free.</p> <p>3.Warranty 3.1. At least Six (6) months warranty</p> <p>4.DELIVERY and PAYMENT TERMS 4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP. 4.2. The service provider who is qualified must have diagnosed the mentioned laptop before participating in the bid activity. 4.3. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the end-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	₱48,381.00
(Total Amount in Words)			Forty Eight Thousand Three Hundred Eighty One Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed by Jeffrey A. Aborot

(Date)

Fund Cluster:	01	ORS / BURS No.: 021011012025-06-000411
Funds Available:	₱ 48,381.00	ORS / BURS Date: JUNE 03, 2025 Amount: ₱ 48,381.00
<p style="text-align: center;"> GAY CONCEPCION S. BUGAGAO Accountant III</p>		



02 June 2025

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. JESSIE T. AMARO
 Owner
J8'S TRADING
 Unit A Blk 3 Lot 8 Capitoline Hills St.
 BF Resort Vill., Talon Dos
 Las Piñas City, 1747

Dear Mr. Amaro,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of One (1) Lot Laptop RAM and Other Items
Purchase Request No.	: GAA-25-04-21069
Purchase / Work Order No.	: 25-06-107
Total Contract Price	: Php 48,381.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Forty Eight Thousand Three Hundred Eighty One Pesos

Upon issuance of this Notice, your company, **J8'S TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed by Jeffrey A. Aborot

DATE OF ISSUANCE:

09 JUN 2025

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex
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Tel No.: +632 8249-8500
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 Fax No.: +632 8249-9764

ASTI - FM 03-19
 REV 2 / 05 October 2023