



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI – FM 03-17  
 REV 3 / 10 October 2023

Supplier:	PLDT, INC.	PO No.:	25-05-097
Address:	Ramon Cojuangco Bldg., 7895 Makati Ave., cor. Dela Rosa St., Brgy. San Lorenzo, Makati Cit	PO Date:	May 28, 2025
TIN:	000-488-793-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	01 June 2025
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Month	VOIP TRUNKLINE SUBSCRIPTION INCLUDING RECURRING LANDLINE CHARGES	7	P15,120.00	P105,840.00
		1. GENERAL OVERVIEW			
		1.1. DOST- ASTI seeks to procure VoIP Trunkline subscription including recurring landline charges to continue day-to-day transactions and public service.			
		1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and services charges.			
		2. SPECIFICATIONS			
		2.1. Ten (10) lines			
		2.2. SIP based			
		2.3. Caller ID and call waiting features enabled			
		2.4. Includes recurring landline charges			
		2.5. With the option to: (1) preferably retain the existing telephone numbers DOST-ASTI, or (2) to choose or recommend numbers to be used.			
		2.6. Subscription shall cover 01 June 2025 to 31 December 2025			
		3. TECHNICAL SUPPORT SERVICES			

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : www.asti.dost.gov.ph  
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
+632 8426-9755

	<p>3.1. Technical support should be available at least 8 hrs from Monday to Friday and has the following response time: Application is down - 2 business hrs; Serious degradation - 6 business hrs; Moderate impact - 1 business day; Low impact - 1-2 business days</p> <p>3.2. End-user must be able to request technical support by phone, email, or through a website</p> <p>3.3. With readily accessible documentations/instruction manuals</p> <p>4. PAYMENT TERMS</p> <p>4.1. Price is inclusive of government taxes and other charges.</p> <p>4.2. A rebate shall be made for services not delivered.</p> <p>(Please see attached quotation.)</p>			
			<b>TOTAL:</b>	<b>₱105,840.00</b>
<b>(Total Amount in Words)</b>		<b>One Hundred Five Thousand Eight Hundred Forty Pesos Only</b>		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

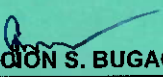
Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.**  
\_\_\_\_\_  
Director, DOST-ASTI

Digitally  
signed by  
Jeffrey  
Aborot

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.:	<u>021011012025-05-000978</u>
<b>Funds Available:</b>	<u>₱105,840.00</u>	ORS / BURS Date:	<u>MAY 28, 2025</u>
		Amount:	<u>₱ 105,840.00</u>
<p> <b>GAY CONCEPCION S. BUGAGAO</b> _____ Accountant III</p>			



28 May 2025

**NOTICE TO PROCEED**  
ALTERNATIVE MODE OF PROCUREMENT

**Mr. FERMIN DINO M. JAVIER Jr.**  
Senior Relationship Manager  
**PLDT, INC.**  
Ramon Cojuangco Bldg.  
7895 Makati Ave., cor. Dela Rosa St.  
Brgy. San Lorenzo, Makati City

Dear Mr. Javier,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Seven (7) Months VoIP Trunkline Subscription Including Recurring Landline Charges
Purchase Request No.	: <u>GAA-25-05-21256</u>
Purchase / Work Order No.	: <u>25-05-097</u>
Total Contract Price	: <u>Php 105,840.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>One Hundred Five Thousand Eight Hundred Forty Pesos</u>

Upon issuance of this Notice, your company, **PLDT, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
Director

Digitally  
signed by  
Jeffrey  
Aborot

DATE OF ISSUANCE:

30 MAY 2025

RECEIVED BY:

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex  
CP Garcia Ave., Diliman, Quezon City 1101  
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Fax No.: +632 8249-9764

ASTI - FM 03-19  
REV 2 / 05 October 2023