



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI - FM 03-17
 REV 3 / 10 October 2023

Supplier:	3RLFD TRANSPORTATION SERVICES	PO No.:	ALAM-25-05-016
Address:	7 Garnet St., Concepcion Subd., Concepcion Uno, Marikina City 1807	PO Date:	May 28, 2025
TIN:	408-717-359-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Provided for under description
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Vehicle Rental 1. OBEJCTIVE/OVERVIEW 1.1. DOST-ASTI requires vehicle rental services which can accommodate at least one hundred thirty (130) passengers, multiple trips within NCR & Luzon (June 2-5, 2025) for ASTI ALaM Use case: DIMER End-user Training and ASTI-ALaM Culmination. Said vehicle rental services require multiple trips to various places in Metro Manila and Luzon for a maximum of four (4) days. 1.2 .The Approved Budget for the Contract includes government taxes and other service charges. 2. TECHNICAL REQUIREMENTS 2.1. VEHICLE TYPE 2.1.1. Van 2.1.1.1. Quantity: (10) 2.1.1.2. Can accommodate at least ten (10) to fifteen (15) passengers per vehicle. 2.1.1.3: Fully airconditioned 2.1.1.4. Vehicles must be well-maintained, safe and in good running condition. 2.2. SCHEDULES AND DESTINATIONS 2.2.1. Day 1 – 02 June 2025 2.2.1.1. Five (5) Vans 2.2.1.1.1. Pickup Point: DOST-ASTI Building, UP Technology Park Complex, CP Garcia	10	P9,500.00	P95,000.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755


	<p>Ave., UP Campus, Diliman, Quezon City</p> <p>2.2.1.1.2. Drop-off Point: Venue (Batangas area)</p> <p>2.2.1.1.3. Time: 8:00 AM</p> <p>2.2.1.1.4. Should return on the last day of the event (Day 4)</p> <p>2.2.2. Day 4 – 05 June 2025</p> <p>2.2.2.1. Five (5) Vans</p> <p>2.2.2.1.1. Pickup Point: Venue (Batangas area)</p> <p>2.2.2.1.2. Drop-off Point: DOST-ASTI Building, UP Technology Park Complex, CP Garcia Ave., UP Campus, Diliman, Quezon City</p> <p>2.2.2.1.3. Time: 4:00 PM</p> <p>2.3. OTHER TERMS AND CONDITIONS</p> <p>2.3.1. Each driver must be assigned for the whole duration of the event.</p> <p>2.3.2. Quotation must be inclusive of the following:</p> <p>2.3.2.1. Driver’s fee;</p> <p>2.3.2.2. Driver meals;</p> <p>2.3.2.3. Gasoline expenses;</p> <p>2.3.2.4. Toll fees; and</p> <p>2.3.2.5. Other miscellaneous that may arise during the entire travel (i.e., parking fees, etc.).</p> <p>2.3.3. Vehicle must be disinfected prior to occupancy of passengers.</p> <p>2.3.4. Supplier must have a backup vehicle in case of emergency, i.e., engine breakdown, etc.</p> <p>3. PAYMENT TERMS</p> <p>3.1. Payment shall be based on the actual number of vehicles used. No payment for services not rendered under this Contract.</p> <p>3.2. Full payment shall be processed upon submission of complete documents of end-user and supplier.</p> <p>3.3. Price quotation must be inclusive of applicable government taxes and service charges. Breakdown and costs are needed upon submission of quotation.</p> <p>3.4. Government terms, no advance payment</p> <p>3.5. End-user shall confirm the number of vans to be requested based on the confirmed number of attendees five (5) days prior to the event.</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	₱95,000.00
(Total Amount in Words)			Ninety Five Thousand Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally
signed by
Jeffrey A.
Aborot

(Date)

Fund Cluster:	07	ORS / BURS No.:	02308/012025-05-000138
Funds Available:	Php 95,000.00	ORS / BURS Date:	MAY 28, 2025
		Amount:	₱ 95,000.00
<div> GAY CONCEPCION S. BUGAGAO Accountant III</div>			



28 May 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. RICO S. LIBANG
President
3RLFD TRANSPORTATION SERVICES
7 Garnet St., Concepcion Subdivision
Concepcion I, Marikina City

Dear Mr. Libang,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Ten (10) Lots Vehicle Rental
Purchase Request No.	: <u>ALAM-25-05-21217</u>
Purchase / Work Order No.	: <u>ALAM-25-05-016</u>
Total Contract Price	: <u>Php 95,000.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Ninety Five Thousand Pesos</u>

Upon issuance of this Notice, your company, **3RLFD TRANSPORTATION SERVICES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, PH.D.
Director

Digitally
Signed by
Jeffrey A.
Aborot

DATE OF ISSUANCE:

29 MAY 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

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REV 2 / 05 October 2023