



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI – FM 03-17  
REV 3 / 10 October 2023

Supplier:	JASSEN HARRIS INDUSTRIES CORP.	PO No.:	25-05-080
Address:	1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila, 1014	PO Date:	May 9, 2025
TIN:	009-248-102-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Set	<p><b>ICT Supplies - Mini PC</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF ONE (1) SET OF MINI PC, to be used for the Local Command Server (LCS) that receives the data of the Metbuoy station.</p> <p>1.2. Will be part of the prototype under the Metbouy+ project.</p> <p>1.3. The Approved Budget for the Contract (ABC) includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Processor: Intel® Core™ 15-1240P (4.40GHz)</p> <p>2.2. Memory: 16GB DDR4 PC3200MHz SODIMM</p> <p>2.3. Storage: 1TB NV2 PCIe NVMe M.2 SSD</p> <p>2.4. Peripherals and Accessories:</p> <p>2.4.1. Monitor: HP 23.8" IPS</p> <p>2.4.2. Keyboard</p> <p>2.4.3. Mouse</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p>	1	₱53,950.00	₱53,950.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

Tel No. : +632 8249-8500  
+632 8426-9755




		3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.  4. DELIVERY AND PAYMENT TERMS 4.1. The goods must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed (NTP). 4.2. Full payment will only be processed once the item is completely delivered, inspected, and accepted by the End-user. 4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.  (Please see attached quotation.)			
				TOTAL:	P53,950.00
(Total Amount in Words)			Fifty-Three Thousand Nine Hundred Fifty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

\_\_\_\_\_  
(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>021011012025-05-000334</u>
Funds Available:	<u>Php 53,950.00</u>	ORS / BURS Date:	<u>MAY 09, 2025</u>
		Amount:	<u>₱ 53,950.00</u>
<div> <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III</div>			



09 May 2025

NOTICE TO PROCEED  
ALTERNATIVE MODE OF PROCUREMENT

Mr. MIKE JASSEN T. SY  
President  
JASSEN HARRIS INDUSTRIES CORP.  
1063 Tomas Mapua St., Brgy. 329 Zone 33  
Sta. Cruz, Manila

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of One (1) Set ICT Supplies – Mini PC
Purchase Request No.	: GAA-25-02-20704
Purchase / Work Order No.	: 25-05-080
Total Contract Price	: ₱53,950.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Fifty-Three Thousand Nine Hundred Fifty Pesos

Upon issuance of this Notice, your company, JASSEN HARRIS INDUSTRIES CORP. is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.  
Director

DATE OF ISSUANCE:

14 MAY 2025

RECEIVED BY:

Signature over Printed Name

Date and Time