



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI – FM 03-17  
REV 3 / 10 October 2023

Supplier:	ARTJOHNLEY ENTERPRISES	PO No.:	25-05-078
Address:	47 Victoria St., Sauyo, Novaliches, Quezon City 116	PO Date:	May 8, 2025
TIN:	234-924-389-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>Vehicle Maintenance Tools</b></p> <p>1. BACKGROUND AND OBJECTIVES</p> <p>1.1. DOST-ASTI is seeking a qualified and competent supplier for the supply and delivery of various vehicle maintenance for DOST-ASTI vehicles, to equip DOST-ASTI drivers' necessary tools for the simple check-up and repair of ASTI Vehicles.</p> <p>1.2. The Approved Budget for the Contract is inclusive of government taxes and other charges.</p> <p>1.3. One (1) lot vehicle maintenance tools include:</p> <p>1.3.1. Screwdriver – Four (4) sets; ABC: 3,800.00.00</p> <p>1.3.2. Combination Spanner – Four (4) sets; ABC: 3,040.00</p> <p>1.3.3. Tire Wrench – One (1) set; ABC: 950.00</p> <p>1.3.4. Jump Starter – Two (2) sets; ABC: 21,000.00</p> <p>1.3.5. Jack – One (1) set; ABC: 2,050.00</p> <p>1.3.6. Booster Cable – Three (3) set; ABC: 3,360.00</p> <p>1.3.7. Impact Wrench – One (1) set; ABC: 6,720.00</p> <p>1.3.8. Early Warning Device – two (2) set; ABC: 2,990.00</p> <p>1.3.9. Tire Inflator – Four (4) sets; ABC: 16,080.00</p>	1	P83,590.00	P83,590.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

Tel No. : +632 8249-8500  
+632 8426-9755



- 1.3.10. Set of Tools – One (1) set; ABC: 20,200.00\
- 1.3.11. Ladder – One (1) set; ABC: 3,400.00\

2. TECHNICAL SPECIFICATIONS

- 2.1. Screwdriver
  - 2.1.1. Quantity: Four (4) sets
  - 2.1.2. 6.35x25mm Screwdriver Bits: SL4, SL5, SL6, PH1, PH2, PH2, PH2, PH3, PZ1, PZ2, PZ3, T10, T15, T20, T25, T30, T40, H3, H4, H5, H6
  - 2.1.3. 4x28mm Precision Screwdriver Bits: SL1.5, SL2, SL2.5, SL3, PH000, PH00, PH0, PH1, T6, T7, T8, T9, T10, T15, T20, H1.5, H2.0, H2.5, H3.0, H4.0
  - 2.1.4. Bit Adaptor
  - 2.1.5. ¼"x20.5mm Socket: 4mm, 5mm, 6mm, 7mm, 8mm, 9mm, 10mm, 11mm, 12mm
  - 2.1.6. 4x60mm Bits Holder
  - 2.1.7. 6.35x50mm Bits Holder
  - 2.1.8. Ratchet Handle – One (1) piece
  - 2.1.9. Handle – One (1) piece
  - 2.1.10. Packed in plastic box
- 2.2. Combination Spanner
  - 2.2.1. Quantity: Four (4) sets
  - 2.2.2. Size: 6mm, 8mm, 10mm, 12mm, 14mm, 15mm, 17mm, 19mm
- 2.3. Tire Wrench
  - 2.3.1. Quantity: One (1) set
  - 2.3.2. Size: 16"
  - 2.3.3. ½" Socket: 17mm, 19mm, 21mm, 23mm
  - 2.3.4. Drop forged and chrome plate
  - 2.3.5. Cross shaped
- 2.4. Jump Starter
  - 2.4.1. Quantity: Two (2) sets
  - 2.4.2. Operating Temperature: -20° C to 55° C
  - 2.4.3. LED Flashlight Mode: SOS, Spotlight, Strobe
  - 2.4.4. Jump Cable Length: 40cm
  - 2.4.5. Power Source: 3.7V/9900mAH
  - 2.4.6. Battery Charging Time: 4.5 hour(s)
  - 2.4.7. Battery Capacity: 9900 mAh
  - 2.4.8. Battery Type: Li-ion battery
  - 2.4.9. USB Output: 5V/1A,5V/2.4A
  - 2.4.10. USB Input: Type-C 5V/2A
  - 2.4.11. Start Current: 250A
  - 2.4.12. Peak Current: 600A
- 2.5. Jack

- 2.5.1. Quantity: One (1) set
- 2.5.2. Hydraulic bottle jack
- 2.5.3. Weight Capacity: Six (6) tons

2.6. Booster Cable

- 2.6.1. Quantity: Three (3) sets
- 2.6.2. 300 Amp
- 2.6.3. Cable Length: 2.5 meters

2.7. Impact Wrench

- 2.7.1. Quantity: One (1) set
- 2.7.2. Cordless
- 2.7.3. Brushless Motor
- 2.7.4. Voltage: 20V
- 2.7.5. No-load Speed: 0-500/0-2000rpm
- 2.7.6. Max Impact Rate: 30000bpm
- 2.7.7. Chuck Capacity: 13mm
- 2.7.8. Mechanical 2-speed gear
- 2.7.9. Spindle lock function
- 2.7.10. Integrated LED work light
- 2.7.11. LED battery power indicator
- 2.7.12. Include:
  - 2.7.12.1. Two (2) pcs 2.0Ah battery pack
  - 2.7.12.2. One 91) pc charger, charge volts: 220-240V~50/60Hz
  - 2.7.12.3. Forty-seven (47) pcs accessories
  - 2.7.12.4. Three (3) pcs masonry drill bits
  - 2.7.12.5. Packed by carrying case

2.8. Early Warning Device

- 2.8.1. Quantity: Two (2) sets
- 2.8.2. Early Warning Device – Two (2) pcs (Red and Orange)
- 2.8.3. Dual Warning Reflective Triangle Warning Sign
- 2.8.4. Highly reflective material, visible up to approx. 400m
- 2.8.5. Easy storage, foldable design
- 2.8.6. 15 in. /38cm high triangle device when unfolded

2.9. Tire Inflator

- 2.9.1. Quantity: Four (4) sets
- 2.9.2. Cordless Inflator
- 2.9.3. Max power: 150 psi
- 2.9.4. Portable tire compressor with USB type C charging
- 2.9.5. Battery Capacity: 2x 2500 mAh
- 2.9.6. Package includes: One (1) tire compressor, three (3) adapters/nozzle, one (1) charging cable and one (1) user manual

2.10. Set of Tools

- 2.10.1. Quantity: One (1) set
- 2.10.2. Drive: 1/2"



	<p>2.10.3. Socket Point: Six (6) points</p> <p>2.10.4. Socket diameter: 10 to 32 mm</p> <p>2.10.5. 1/2 Drive Ratchet Handle Length: 10"</p> <p>2.10.6. ISO 9001 Certified</p> <p>2.10.7. Inclusions:</p> <p>2.10.8. Socket Wrench 1/2" DR. 10 to 24mm, 27mm, 30mm, 32mm</p> <p>2.10.8.1. One (1) pc. Each, specifically 1/2" Ratchet Handle, Flex Handle, Extension Bar 5", 10", Sliding Tee Handle, Spark Plug Socket 13/16"</p> <p>2.10.8.2. Comb. Plier 7", Diagonal Cutter 6", Long Nose Plier, Adjustable Wrench 8"</p> <p>2.10.8.3. Philip Screwdriver PH1-3, PH2-4, PH3-6</p> <p>2.10.8.4. Slotted Screwdriver M5-4, M6-6, M8-7</p> <p>2.10.8.5. Combination Wrench 6 to 24mm</p> <p>2.10.8.6. Open Wrench 6x7, 8x10, 11x13, 12x13, 17x19, 22x24</p> <p>2.11. Ladder</p> <p>2.11.1. Quantity: One (1) set</p> <p>2.11.2. Material: Steel</p> <p>2.11.3. Type: 4-step Ladder</p> <p>2.11.4. Step Size (Minimum): 350 mm x 250mm</p> <p>2.11.5. Max Load: 150kg</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. Delivery of the goods shall be made by the supplier within thirty (30) calendar days upon issuance of Notice to Proceed.</p> <p>3.1.1. Items must be delivered to DOST-ASTI Bldg., UP Technology Park Complex, C.P. Garcia Avenue, Diliman, Quezon City, Philippines 1101.</p> <p>3.2. Payment shall be made only upon certification/acceptance by the end-user that the goods are delivered in accordance with the terms of this contract and are duly inspected and accepted. No payment shall be made for goods not delivered.</p> <p>(Please see attached quotation.)</p>			
			<b>TOTAL:</b>	<b>₱83,590.00</b>
<b>(Total Amount in Words)</b>			<b>Eighty-Three Thousand Five Hundred Ninety Pesos Only</b>	


The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

\_\_\_\_\_  
(Date)

  
FRANZ A. DE LEON, Ph.D.  
Director, DOST-ASTI

Digitally  
signed by  
Jeffrey A.  
Aborot

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>021011012025-05-000933</u>
		ORS / BURS Date:	<u>MAY 09, 2025</u>
Funds Available:	<u>Php 83,590.00</u>	Amount:	<u>P 83,590.00</u>
<div> GAY CONCEPCION S. BUGAGAO Accountant III</div>			





08 May 2025

**NOTICE TO PROCEED**  
ALTERNATIVE MODE OF PROCUREMENT

**Ms. KATHERINE C. CASIPIT**  
Sales Account Executive  
**ARTJOHNLEY ENTERPRISES**  
47 Victoria St., Sauyo  
Novaliches, Quezon City 1116

Dear Ms. Casipit,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of One (1) Lot Vehicle Maintenance Tools
Purchase Request No.	: GAA-25-03-20855
Purchase / Work Order No.	: 25-05-078
Total Contract Price	: Php 83,590.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Eighty Three Thousand Five Hundred Ninety Pesos

Upon issuance of this Notice, your company, **ARTJOHNLEY ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
Director

Digitally  
signed by  
Jeffrey A.  
Aborot

DATE OF ISSUANCE:

14 MAY 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex  
CP Garcia Ave., Diliman, Quezon City 1101  
Website: : www.asti.dost.gov.ph  
Email: : info@asti.dost.gov.ph

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ASTI - FM 03-19  
REV 2 / 05 October 2023