



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



ASTI - FM 03-17  
REV 3 / 10 October 2023

**PURCHASE ORDER**

Supplier:	OS1 SOLUTIONS, INC.	PO No.:	25-05-075
Address:	69 Roosevelt Ave. Parkwood Exec. Vill. Ph. 1, Maybunga, Pasig City 1607	PO Date:	May 7, 2025
TIN:	009-250-867-000	Mode of Procurement:	Shopping A

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Seven (7) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>PROCUREMENT OF HARD DISKS FOR BACK UP STORAGE</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the HARD DISKS FOR BACK UP STORAGE to be used for the delivery of MIS services.</p> <p>1.2 Inclusions of one (1) lot hard disks have the following respective budget:</p> <p>1.2.1 8TB SATA HDD (PhP24,200.00/ unit)</p> <p>1.2.2 10 TB SATA HDD (PhP29,950.00/unit or PhP89,850.00 for 3 units)</p> <p>1.3 The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. One (1) unit with at least 8 TB capacity</p> <p>2.1.1. SATA HDD</p> <p>2.1.2. 7200 rpm</p> <p>2.1.3. 256MB Cache</p> <p>2.1.4. Data Transfer Speeds up to 255 MB/s</p> <p>2.2. Three (3) units with at least 10 TB capacity</p> <p>2.2.1. SATA HDD</p> <p>2.2.2. Recording Technology - Conventional Magnetic Recording (CMR)</p> <p>2.2.3. Buffer - 256MB</p> <p>2.3.4. Drive Type - Internal</p> <p>2.4.5. Hot Pluggable</p> <p>2.5.6. Disk Format - 512e</p>	1	₱114,050.00	₱114,050.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

Tel No. : +632 8249-8500  
+632 8426-9755



		3. WARRANTY 3.1. At least 5years warranty			
		4. DELIVERY AND PAYMENT TERMS 4.1. Delivery shall be made within seven (7) days from the issuance of Notice to Proceed. 4.2. Payment shall be made upon successful delivery, as well as inspection and acceptance, if applicable. 4.3 Price is inclusive of government taxes and other charges  (Please see attached quotation.)			
				TOTAL:	₱114,050.00
(Total Amount in Words)			One Hundred Fourteen Thousand Fifty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
FRANZ A. DE LEON, Ph.D.  
\_\_\_\_\_  
Director, DOST-ASTI

Digitally signed by  
Jeffrey A. Aborot

\_\_\_\_\_  
(Date)

Fund Cluster:	01	ORS / BURS No.:	021011012025-05-000318
		ORS / BURS Date:	MAY 07, 2025
Funds Available:	₱114,050.00	Amount:	₱114,050.00
<div>GAY CONCEPCION S. BUGAGAO _____ Accountant III</div>			



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07 May 2025

**NOTICE TO PROCEED**  
ALTERNATIVE MODE OF PROCUREMENT

**Ms. MICAH MARIE LITERAL**

Account Manager

OS1 SOLUTIONS, INC.

69 Roosevelt Ave. Parkwood Exec. Vill. Ph. 1  
Maybunga, Pasig City 1607

Dear Ms. Literal,

**This Notice to Proceed is hereby issued for the following contract details:**

Contract Name	:	<b>Procurement of One (1) Lot Hard Disks for Back Up Storage</b>
Purchase Request No.	:	<b>GAA-25-04-21007</b>
Purchase / Work Order No.	:	<b>25-05-075</b>
Total Contract Price	:	<b>₱114,050.00</b>
(inclusive of taxes, import duties and all other charges or fees)		
Total Contract Price in Words	:	<b>One Hundred Fourteen Thousand Fifty Pesos</b>

Upon issuance of this Notice, your company, **OS1 SOLUTIONS, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

**FRANZ A. DE LEON, Ph.D.**  
Director

Digitally signed by Jeffrey A. Aborn

DATE OF ISSUANCE:

09 MAY 2025

RECEIVED BY:

**Signature over Printed Name**

Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
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Tel No. : +632 8249-8500  
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Fax No. : +632 8426-9764

ASTI-FM 03-19  
REV 2 / 05 October 2023