



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
REV 3 / 10 October 2023

Supplier:	TÜV RHEINLAND PHILIPPINES, INC.	PO No.:	25-03-055
Address:	GF & Mezz 2291 Chino Roces Ext., Magallanes, Makati City 1232	PO Date:	March 26, 2025
TIN:	239-108-366-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Per end-user's schedule
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>ISO 9001:2015 RECERTIFICATION AUDIT FOR 2025</p> <p>1. BACKGROUND AND OBJECTIVES</p> <p>1.1 DOST-ASTI is seeking a certifying body to conduct this year's ISO: 9001 2015 multi-site recertification audit.</p> <p>1.2 The multi-site recertification audit is intended to make sure that DOST-ASTI still adheres to the regulations and standards set out by ISO 9001:2015. It ensures that the agency's Quality Management System (QMS) remains compliant with the latest standard version.</p> <p>2. SCOPE</p> <p>2.1 The multi-site recertification audit for ISO:9001 2015 is based on 271 employees.</p> <p>2.2 Scope of Certification: Providing Information and Communications Technology and Electronics Technology Solutions through Research and Development, Technology Transfer and Science and Technology Service.</p> <p>2.3 The sites to be audited are as follows:</p> <p>2.3.1 DOST-ASTI Bldg., UP Technology Park Complex, C.P. Garcia Avenue, Diliman,</p>	1	P264,880.00	P264,880.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755


	<p>Quezon City Philippines, 1101</p> <p>2.3.2 Electronics Product Development Center, MIRDC Compound Gen. Santos Ave. Bicutan Taguig City, Philippines, 1631</p> <p>3. METHODOLOGY</p> <p>3.1 The auditing company shall send at least two (2) competent ISO certified auditors to conduct audits at two designated sites: the primary audit location, DOST-ASTI, and the secondary audit location, Electronics Product Development Center.</p> <p>3.2 The auditing company shall have established a history of evaluation and certification of Quality Management Systems.</p> <p>3.3 Auditing should be conducted in any of the following forms, to be determined by the end user: (a) On-site Audit; (b) 100% Remote Audit; or (c) Hybrid Audit subject to IATF and Agency Office regulations.</p> <p>3.4 The transportation and other miscellaneous expenses of the auditors shall be borne by the winning bidder/supplier.</p> <p>4. SCHEDULE</p> <p>4.1 The preferred date for the ISO surveillance audit is any available day/s within July or August 2025, or as may be mutually agreed by the provider and end-user.</p> <p>4.2 DOST-ASTI shall inform the winning bidder/provider of the final schedule through a written notice.</p> <p>5. PAYMENT TERMS</p> <p>5.1 Bid/Proposal must be inclusive of taxes and other charges.</p> <p>5.2 Payment shall be based on Government Terms</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	P264,880.00
(Total Amount in Words)			Two Hundred Sixty Four Thousand Eight Hundred Eighty Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

(Date)

Fund Cluster:	01	ORS / BURS No.:	0201012025-03-000215
Funds Available:	Php 264,880.00	ORS / BURS Date:	MARCH 27, 2025
		Amount:	₱ 264,880.00
<div>GAY CONCEPCION S. BUGAGAO Accountant III</div>			



26 March 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. ISABEL M. TIU
Area Sales Manager
TUV RHEINLAND PHILIPPINES, INC.
GF & Mezz 2291 Chino Roces Ext.
Magallanes, Makati City 1232

Dear Ms. Tiu,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Provision of One (1) Lot ISO 9001:2015 Recertification Audit for 2025
Purchase Request No.	: GAA-25-02-20737
Purchase / Work Order No.	: 25-03-055
Total Contract Price	: Php 264,880.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Two Hundred Sixty Four Thousand Eight Hundred Eighty Pesos

Upon issuance of this Notice, your company, **TUV RHEINLAND PHILIPPINES, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
Director

Digitally
Signed by
Jeffrey
Alberot

DATE OF ISSUANCE:

APR 02 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

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ASTI - FM 03-19
REV 2 / 05 October 2023