



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
REV 3 / 10 October 2023

Supplier:	3-TECH INNOVATION MASTER CORP.	PO No.:	25-03-046
Address:	Unit UG10-11 Star Centrum Bldg., 317 Sen Gil. Puyat Ave., Bel-air, Makati City 1209	PO Date:	March 07, 2025
TIN:	008-207-771-00000	Mode of Procurement:	Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Sixty (60) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>LAPTOPS</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Department of Science and Technology (DOST) - Advanced Science and technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of Laptops to be used in the daily operations of the agency.</p> <p>1.2. The Approved Budget for the Contract includes all applicable government taxes and services charges</p> <p>2. Technical Specifications</p> <p>2.1. Supply and delivery of twenty (20) units workstation computers with the following minimum specifications:</p> <p>2.1.1. Processor: Intel® Core™ i5-1335U Processor or equivalent</p> <p>2.1.2. RAM: At least 16GB DDR4</p> <p>2.1.3. Storage: At least 512GB M.2 NVMe™ PCIe® 3.0 SSD</p> <p>2.1.4. Graphics: Intel Iris Xe or equivalent</p> <p>2.1.5. Operating System: Windows 11 Home or Pro</p> <p>2.1.6. Office productivity apps:</p> <p>2.1.6.1. Microsoft Office Home (Minimum Version: 2021)</p> <p>2.1.6.2. Microsoft 365 Basic</p> <p>2.1.7. LCD Cover: Plastic, black</p> <p>2.1.8. Top Case: Plastic, black</p> <p>2.1.9. Bottom Case: Plastic, black</p>	20	P49,765.00	P995,300.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755

- 2.1.10. Military Grade: US MIL-STD 810H military-grade standard
- 2.1.11. Display: 14" WUXGA (1920 x 1200) IPS
- 2.1.12. LED Backlit Unit: LED Backlit
- 2.1.13. Refresh rate: 60Hz refresh rate
- 2.1.14. Brightness: 300 nits
- 2.1.15. Color Gamut: 45% NTSC color gamut
- 2.1.16. Glare: Anti-glare display
- 2.1.17. Expansion slots (includes used)
- 2.1.18.1. At least 1x DDR4 SO-DIMM slot
- 2.1.18.2. 1x M.2 2280 PCIe 3.0x4
- 2.1.18. Front-facing camera: at least 720p HD camera; With privacy shutter
- 2.1.19. Wireless: Wi-Fi 5(802.11ac) (Dual band) 1*1 + Bluetooth®
- 2.1.31. Keyboard: Backlit chiclet keyboard, black
- 2.1.32. Touchpad: Precision touchpad
- 2.1.33. Security: Fingerprint sensor
- 2.1.34. I/O ports:
- 2.1.34.1. At least 1x USB 2.0 Type-A
- 2.1.34.2. At least 1x USB 3.2 Gen 1 Type-C, supports power delivery
- 2.1.34.3. At least 2x USB 3.2 Gen 1 Type-A
- 2.1.34.4. 1x HDMI 1.4
- 2.1.34.5. 1x 3.5mm Combo Audio Jack
- 2.1.34.6. 1x DC-in
- 2.1.35. Audio
- 2.1.35.1. Built-in speaker
- 2.1.35.2. Built-in array microphone
- 2.1.36. Voice control: with Cortana voice-recognition support
- 2.1.37. Power: 45W AC Adapter, Output: 19V DC, 2.37A, 45W, Input: 100~240V AC 50/60Hz universal
- 2.1.38. Battery: At least 42WHr capacity
- 2.1.39. Accessories:
- 2.1.39.1. Laptop backpack
- 2.1.39.2. Charger/ power adapter

3. Warranty

- 3.1. Upon delivery of the laptops, the supplier must respond to product-related inquiries and/or requests submitted by DOST-ASTI within seven (7) calendar days from product delivery.
- 3.2. The warranty period must cover at least one (1) year of hardware service for parts and labor with onsite service after remote diagnosis.
- 3.3. Replacement units should be provided for defective units, fifteen (15) days upon receipt of notice from End-users / DOST-ASTI Property and Supply Section.
- 3.4. Defective units may be defined as units not working upon testing or units that have failed to work after


	testing within seven (7) calendar days from purchase.			
	4. Payment and Delivery Terms			
	4.1. Must be delivered within sixty (60) calendar days upon issuance of Notice to Proceed to DOST-ASTI Building, CP Garcia Ave., UP Campus, Diliman, Quezon City.			
	4.2. Full payment will only be processed once completely delivered, inspected, and accepted by the end- user.			
	(Please see attached quotation.)			
			TOTAL:	P995,300.00
	(Total Amount in Words)		Nine Hundred Ninety Five Thousand Three Hundred Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed by Jeffrey Aborot

(Date)

Fund Cluster:	01	ORS / BURS No.:	021021012025-03-00007
Funds Available:	POP 995,300.00	ORS / BURS Date:	MARCH 07, 2025
		Amount:	P 995,300.00
<div> GAY CONCEPCION S. BUGAGAO Accountant III</div>			



07 March 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. HAROLD TORRES
Account Manager
3-TECH INNOVATION MASTER CORP.
Unit UG10-11 Star Centrum Bldg.
317 Sen Gil. Puyat Ave.
Bel-air, Makati City 1209

Dear Mr. Torres,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Supply and Delivery of Twenty (20) Units Laptops</u>
Purchase Request No.	: <u>GAA-25-01-20635</u>
Purchase / Work Order No.	: <u>25-03-046</u>
Total Contract Price	: <u>Php 995,300.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Nine Hundred Ninety Five Thousand Three Hundred Pesos</u>

Upon issuance of this Notice, your company, **3-TECH INNOVATION MASTER CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
Director

Digitally
signed by
Jeffrey
Aborot

DATE OF ISSUANCE:

MAR 11 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex
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ASTI - FM 03-19
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