



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	PATRICK MARK CAR CARE CENTER	PO No.:	25-02-037
Address:	47 KH cor. Mapagmahal St., Pinyahan, Quezon City 1100	PO Date:	February 17, 2025
TIN:	268-720-984-00000	Mode of Procurement:	Shopping A

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Provided for under description
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Repair of Toyota Innova 1. BACKGROUND AND OBJECTIVES 1.1. DOST-ASTI is seeking a qualified and competent service provider for the repair of DOST-ASTI Toyota Innova with Plate No. SIX794, with Property No. 1.1.4. This is to repair the defective Aircon System of Toyota Innova. This repair is crucial to prevent further damage and deterioration of the vehicle's air conditioning performance and is urgent as the vehicle is used daily to transport ASTI personnel. 1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges. 2. SCOPE OF WORK 2.1. Pulldown of Evaporator for General Service 2.2. Pulldown of Compressor 2.3. Flushing of the Airconditioning System 2.4. Replacement of Clutch Pulley Assy 2.5. Replacement of Expansion Valve – Two (2) pieces 2.6. Replacement of Filter Drain 2.7. Replacement of Micro Filter 2.8. Replacement of Front and Rear Cooling Coil	1	₱31,950.00	₱31,950.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

		<p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. Delivery: Replacement must be completed within three (3) working days upon turnover by DOST-ASTI to the service center.</p> <p>3.2. Payment shall be processed only upon certification/acceptance by the End-user that the services are rendered in accordance with the terms of this Contract and are inspected and accepted. No payment shall be made for service/s not yet rendered under this Contract.</p> <p>(Please see attached quotation.)</p>			
2	Lot	<p>Repair of Ford Ecosport</p> <p>1. BACKGROUND AND OBJECTIVES</p> <p>1.1. DOST-ASTI is seeking a qualified and competent service provider for the repair of DOST-ASTI Ford Ecosport with Plate No. SAB 8530, with Property No. 00-18-241-001-0005-00079. This is to repair the defective car suspension system of Ford Ecosport. This repair is crucial to prevent further damage of the vehicle's suspension system and is urgent as the vehicle is used daily to transport ASTI personnel.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges.</p> <p>2. SCOPE OF WORK</p> <p>2.1. Replacement of Stabilizer Link - Quantity: Two (2) pieces</p> <p>2.2. Replacement of Stabilizer Damp Bushing - Quantity: Two (2) pieces</p> <p>2.3. Replacement of Shock Absorber (Front) - Quantity: Two (2) pieces</p> <p>2.4. Replacement of Shock Mounting - Quantity: Two (2) pieces</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. Delivery: Replacement must be completed within three (3) working days upon turnover by DOST-ASTI to the service center.</p> <p>3.2. Payment shall be processed only upon certification/acceptance by the End-user that the services are rendered in accordance with the terms of this Contract and are inspected and accepted. No payment shall be made for service/s not yet rendered under this Contract.</p> <p>(Please see attached quotation.)</p>	1	₱26,100.00	₱26,100.00


				TOTAL:	₱58,050.00
(Total Amount in Words)				Fifty Eight Thousand Fifty Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

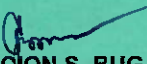
Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally
signed by
Jeffrey
Aborot

(Date)

Fund Cluster:	01	ORS / BURS No.:	02101012025-02-000100
Funds Available:	Php 58,050.00	ORS / BURS Date:	FEBRUARY 17, 2025
		Amount:	₱ 58,050.00
<div> GAY CONCEPCION S. BUGAGAO Accountant III</div>			



17 February 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. ARIANNE ASEGUARADO
Authorized Representative
PATRICK MARK CAR CARE CENTER
47 KH cor. Mapagmahal St.
Pinyahan, Quezon City 1100

Dear Ms. Asegurado,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Repair of Toyota Innova and Ford Ecosport</u>
Purchase Request No.	: <u>GAA-25-01-20604</u>
Purchase / Work Order No.	: <u>25-02-037</u>
Total Contract Price	: <u>Php 58,050.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Fifty Eight Thousand Fifty Pesos</u>

Upon issuance of this Notice, your company, **PATRICK MARK CAR CARE CENTER** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
Director

Digitally
signed by
Jeffrey
Aborot

DATE OF ISSUANCE:

19 FEB 2025

RECEIVED BY:

Signature over Printed Name

Date and Time