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Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
REV 3 / 10 October 2023

Supplier:	CONVERGE ICT SOLUTIONS, INC.	PO No.:	25-01-017
Address:	Newstreet Bldg., Mc Arthur Hi-way, Balibago, Angeles City	PO Date:	January 21, 2025
TIN:	006-895-049-000	Mode of Procurement:	Renewal of Contract of Lease of Real Property under Appendix 37 Guidelines on Renewal of Regular and Recurring Services

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	01 January 2025
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Month	<p>Renewal of Lease of Room Space in Secondary Data Center Facility with Services (including Rack Cabinet Rental)</p> <p>1.0. GENERAL OVERVIEW</p> <p>1.1. The DOST-ASTI is intending to renew its Lease of Room Space, with ten (10) racks, in Converge Data Center in Pasig City to serve as a redundant site for its network, computing and storage resources.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges, e.g., Value Added Tax, One-time Charges, termination and pre-termination charges, cross connection fees, duties, etc.</p> <p>2.0. TECHNICAL SPECIFICATIONS</p> <p>The technical specifications contained in the original contract shall still be adopted, which covers the following data center facilities and services:</p> <p>2.1. Room Space and Network Requirements</p> <p>2.2. Power Consumption Charging</p> <p>2.3. Data Center Services</p> <p>2.3.1. Location</p> <p>2.3.2. Building Structure</p>	12	P719,907.33	P8,638,887.96

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755

	<p>2.3.3. Security, Access, and Site Availability</p> <p>2.3.4. Continuous Power Supply</p> <p>2.3.5. Facilities Management</p> <p>2.3.6. Network Infrastructure</p> <p>2.4. Duration of the Contract</p> <p>2.4.1. Contract shall be from 01 January 2025 until 31 December 2025.</p> <p>2.4.2. Contract is subject to renewal based on funds availability, as well as the Guidelines of Contract of Lease of Real Property and Guidelines on the Renewal of Regular and Recurring Services.</p> <p>3.0. RACK CABINET AND POWER DISTRIBUTION UNITS</p> <p>4.0. TECHNICAL SUPPORT SERVICE</p> <p>4.1. Round-the-clock Customer Support</p> <p>4.1.1. Must have available 24/7 Network Operations Center to provide remote hands and eyes and ensure immediate resolution of technical issues.</p> <p>4.1.2. Remote hands and eyes include:</p> <p>4.1.2.1. Equipment power cycle (hard or soft reset);</p> <p>4.1.2.2. Cable patching to equipment (network or servers); and</p> <p>4.1.2.3. Visual inspection of network equipment.</p> <p>4.1.3. Shall honor monthly or annual access pass for DOST-ASTI authorized personnel.</p> <p>4.1.4. Shall observe equipment quarantine to a maximum of (10) minutes.</p> <p>4.1.5. Must provide equipment handling assistance from building entry going into the facility and vice versa.</p> <p>4.2. Service Level Agreement</p> <p>4.2.1. Winning bidder shall provide a Service Level Agreement that will be subject to DOST-ASTI's approval.</p> <p>5.0. PAYMENT AND DELIVERY TERMS</p> <p>5.2. Monthly rental, as well as electricity consumption which is on top of the contract price, shall be billed by DOST-ASTI.</p> <p>5.2.1. The service provider must provide monthly statement of accounts (SOAs).</p> <p>5.2.2. The SOAs shall be delivered within twenty (20) calendar days after the billing cut-off.</p>			
			TOTAL:	P8,638,887.96


(Total Amount in Words)	Eight Million Six Hundred Thirty-Eight Thousand Eight Hundred Eighty-Seven Pesos and Ninety Six Centavos Only
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The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


(Signature over Printed Name of Supplier)



FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed
by Benjamin R

(Date)

Fund Cluster:	01	ORS / BURS No.:	021011012025-01-000043
		ORS / BURS Date:	JANUARY 22, 2025
Funds Available:	Php 8,638,887.96	Amount:	₱ 8,638,887.96
<div> GAY CONCEPCION S. BUGAGAO Accountant III</div>			



21 January 2025

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. BENJAMIN REX EMILIO B. AZADA
Chief Commercial Officer of the Corporation
CONVERGE ICT SOLUTIONS, INC.
Newstreet Bldg., Mc Arthur Hi-way
Balibago, Angeles City

Dear Mr. Azada,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Renewal of Lease of Room Space in Secondary Data Center Facility with Services (including Rack Cabinet Rental)
Purchase Request No.	: INNOVATE-24-10-20095
Purchase / Work Order No.	: 25-01-017
Total Contract Price	: Php 8,638,887.96
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Eight Million Six Hundred Thirty Eight Thousand Eight Hundred Eighty Seven Pesos and Ninety Six Centavos

Upon issuance of this Notice, your company, **CONVERGE ICT SOLUTIONS, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon, Bayani Benjamin R. Lara
Director

DATE OF ISSUANCE:

27 JAN 2025

RECEIVED BY:

Signature over Printed Name

Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex
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ASTI - FM 03-19
REV 2 / 05 October 2023