



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

| | | | |
|------------------|---|-----------------------------|---------------------|
| Supplier: | MAROONSTUDIOS INC. | PO No.: | 24-12-296 |
| Address: | Unit 1218 Corporate 145 Bldg., Mother Ignacia Ave., South Triangle, Quezon City | PO Date: | December 12, 2024 |
| TIN: | 008-736-841-000 | Mode of Procurement: | Competitive Bidding |

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------------|--|-----------------------|--|
| Place of Delivery: | ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101 | Delivery Term: | Thirty (30) calendar days upon issuance of NTP |
| Date of Delivery: | _____ | Payment Term: | Government Terms |
| | | Warranty Term: | _____ |

| Stock / Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--|------|--|----------|-------------|-------------|
| 1 | Lot | PROCUREMENT OF SOFTWARE LICENSE SUBSCRIPTION TO CLOUD PLATFORM | 1 | P651,075.10 | P651,075.10 |
| | | 1. GENERAL OVERVIEW | | | |
| | | 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Lot of Cloud Platform. The contract's duration shall be for twelve (12) months. | | | |
| | | 1.2. The ABC is inclusive of all applicable government taxes and service charges. | | | |
| | | 2. TECHNICAL SPECIFICATIONS | | | |
| | | 2.1. Four (4) virtual machines with the following specifications: | | | |
| | | 2.1.1. RAM: At least 8 GB | | | |
| | | 2.1.2. CPU: At least 4 Cores | | | |
| | | 2.1.3. VM Class: Regular | | | |
| | | 2.1.4. Operating System / Software: Free (Preferably CentOS) | | | |
| | | 2.1.5. Three (3) VMs have assigned static public IP addresses | | | |
| | | 2.1.6. Accompanying Persistent Disk: 100GB | | | |
| | | 2.1.7. Region: Singapore | | | |
| | | 2.2. Cloud VPN | | | |
| | | 2.2.1. 3 Tunnels; 730 tunnel hours per month | | | |
| 2.2.2. Can be used by unlimited users | | | | | |
| 2.3. Will serve as off-site redundancy of critical ASTI information System | | | | | |
| 2.4. Subscription period is twelve (12) months | | | | | |

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

3. TECHNICAL SUPPORT SERVICE

3.1. Technical support should be available at least eight (8) hours from Monday to Friday and has the following response times:

3.1.1. Critical Severity: Within one (1) business hour

3.1.1.1. Issues where the service components are rendered inoperable

3.1.1.2. Critical impact to business operations

3.1.1.3. No workaround available

3.1.2. High Severity: Within four (4) business hours

3.1.2.1. The software performance or service operation components severely impaired or degraded

3.1.2.2. Significant impact to business operations

3.1.3. Medium Severity: Within one (1) business day

3.1.3.1. Software or service function impaired but operational

3.1.3.2. Minor Trend Micro product or service component function not working as documented

3.1.3.3. Medium to low business impact

3.1.3.4. Workaround available.

3.1.4. Low Severity: Within two (2) business days

3.1.4.1. Request for enhancement

3.1.4.2. Little or no business impact

3.1.4.3. No immediate resolution required

3.1.4.4. Request for general information or questions.

3.2. End-user must be able to request technical support by phone, email, or through a website.

3.3. With readily accessible documentation and/or instruction manuals.

4. DELIVERY and PAYMENT TERMS

4.1. Price must be inclusive of government taxes and all applicable fees.

4.2. Delivery will be made within thirty (30) working days following receipt of NTP or PO.

4.3. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user.

(Please see attached offer.)

TOTAL:

P651,075.10

(Total Amount in Words)

Six Hundred Fifty One Thousand Seventy Five Pesos and Ten Centavos Only

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

(Signature over Printed Name of Supplier)

(Date)

Very Truly Yours,

Digitally signed
by De Leon
Franz Asunta

Digitally signed
by Bayant
Benjamin R. Lara

FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

| | | | |
|--|-----------------------|-------------------------|------------------------------|
| Fund Cluster: | <u>01</u> | ORS / BURS No.: | <u>02101102024-12-001180</u> |
| Funds Available: | <u>Php 651,075.10</u> | ORS / BURS Date: | <u>DECEMBER 13, 2024</u> |
| | | Amount: | <u>₱ 651,075.10</u> |
| GAY CONCEPCION S. BUGAGAO Accountant III | | | |



12 December 2024

NOTICE TO PROCEED
PUBLIC BIDDING

Mr. ALDO KARLO J. ACOSTA
 Senior Sales Manager
MAROONSTUDIOS INC.
 Unit 1218 Corporate 145 Bldg.
 Mother Ignacia Ave., South Triangle
 Quezon City

Dear Mr. Acosta,

Notice is hereby given to **MAROONSTUDIOS INC.** that work/delivery may proceed for the following procurement details:

| | |
|---|---|
| Contract Name | : Supply and Delivery of Various Software Subscriptions (Lot No. 4) |
| Purchase Request No. | : GAA-24-09-19936 |
| Purchase / Work Order No. | : 24-12-296 |
| Total Contract Price | : Php 651,075.10 |
| (inclusive of taxes, import duties and all other charges or fees) | |
| Total Contract Price in Words | : Six Hundred Fifty One Thousand Seventy Five Pesos and Ten Centavos |

Upon signing receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement/Purchase Order/Work Order and in accordance with the schedule of requirements/delivery schedule.

You are also hereby required to file a Warranty Security for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. It shall be either retention money in an amount equivalent to at least five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Note that failure to comply with the above requirements and failure to perform the services under the terms and conditions of the Agreement/Purchase Order/Work Order may constitute grounds for its forfeiture.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
 Director

DATE OF ISSUANCE:

RECEIVED BY:

WARRANTY SECURITY

 Signature over Printed Name

 Date and Time

Type of Warranty Security: _____
 Amount of Warranty Security: Php
 O.R. No.: _____

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 REV 3 / 05 October 2023